



HILLINGDON
LONDON



Cabinet

Councillors in the Cabinet:

Date: THURSDAY, 16 JUNE 2011

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE,
UB8 1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Ray Puddifoot (Chairman)
Leader of the Council

David Simmonds (Vice-Chairman)
Deputy Leader / Education & Children's Services

Jonathan Bianco
Finance, Property & Business Services

Keith Burrows
Planning, Transportation & Recycling

Philip Corthorne
Social Services, Health & Housing

Henry Higgins
Culture, Sport & Leisure

Douglas Mills
Improvement, Partnerships & Community Safety

Scott Seaman-Digby
Co-ordination & Central Services

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Published:
Wednesday, 8 June 2011

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Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 14
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 'Sustain, Renew and Prosper' - Hillingdon's approach to regeneration 2011-2016 (Cllr Mills) 15 - 46
- 6 Local Implementation Plan 2011-2014 for submission to Transport for London (Cllr Burrows) 47 - 82
- 7 Older People's Plan - Progress Update 2010-2011 (Cllrs Corthorne and Puddifoot) 83 - 102
- 8 Supplementary Planning Document - Planning for Crowded Places (Cllrs Burrows and Mills) 103 - 112
- 9 Disabled People's Plan 2009-2012 Update (Cllr Corthorne) 113 - 132
- 10 Review of the Local List of Buildings of Architectural & Historic Importance and the Gazetteer of War Memorials (Cllr Burrows) 133 - 162
- 11 Changes to the Social Housing Allocation Policy (Cllr Corthorne) 163 - 216
- 12 Planning Obligations - Quarterly Financial Monitoring Report (Cllr Burrows) 217 - 244

Cabinet Reports - Part 2 (Private and Not for Publication)

- | | | |
|-----------|--|-----------|
| 13 | Support and Development of the Customer Relationship Management System (Cllr Bianco) | 245 - 248 |
| 14 | Extra Care Housing: Contract Award for the Provision of Personal Care (Cllr Corthorne) | 249 - 254 |
| 15 | Highgrove Pool Refurbishment (Cllr Bianco) | 255 - 270 |
| 16 | Authorisation of Consultant, Temporary and Agency Staff (Cllr Bianco and relevant Portfolio Members) | |

REPORT TO FOLLOW

The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 17** Any other items the Chairman agrees are relevant or urgent

Minutes

Cabinet

Thursday, 26 May 2011

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW



Published on: 27 May 2011

Decisions come into effect on: 6th June 2011 *

Members Present:

Ray Puddifoot (Chairman)
David Simmonds (Vice-Chairman)
Jonathan Bianco
Keith Burrows
Philip Corthorne
Henry Higgins
Douglas Mills
Scott Seaman-Digby

Members also Present:

Michael Markham
Richard Barnes BSc, AM
John Riley
Brian Crowe
Dominic Gilham
Paul Harmsworth
Judy Kelly
Mo Khursheed
Edward Lavery
Andrew Retter
Brian Stead

318. APOLOGIES FOR ABSENCE

None.

319. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared.

320. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The decisions and minutes of the last meeting were approved.

321. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

322. REVIEW OF SUPPORT FOR MUSIC TUITION IN HILLINGDON: INTERIM REPORT OF THE WORKING GROUP

RESOLVED:

That Cabinet:

- 1. Thanks all those involved in the review for their efforts;**
- 2. Endorses and approves all 12 recommendations in the Interim Report from the Working Group;**
- 3. Gives all necessary authority to implement the Working Group's recommendations to the Deputy Chief Executive and Director of Planning, Environment, Education and Community Services, in consultation with the Leader of the Council and;**
- 4. Notes that the Working Group will undertake a further review with additional proposals for music tuition and report back to Cabinet in due course.**

Reasons for decision

Cabinet received the Interim report of Working Group, led by Councillor Judy Kelly, which had reviewed support for music tuition in Hillingdon. Cabinet noted the conclusions of the review:

1. That the Hillingdon Music Service was of a high quality and well regarded by everyone. The level of commitment by the 'Friends' in supporting the Service was greatly valued.
2. There was a substantial need for improvements to the way Hillingdon Music Service operated and provided value for money, and this was clearly evidenced by the Working Group and leading people involved in the Hillingdon Music Service.
3. A longer-term, more sustainable vision for music tuition in Hillingdon was an essential next step that was shared by both the Council and those involved in the Hillingdon Music Service.

Cabinet heard that the Leader of the Council and Cabinet Member for Education and Children's Services had held a meeting earlier in the week to present and discuss the review with those involved in the Music Service, of which the findings and recommendations to Cabinet were:

Operation

1. The Working Group endorses the decision made to move the Music Service to Adult and Community Learning, within Education Services, and the synergies that can be made therein;
2. The Working Group endorses actions to implement a more flexible service structure and staff contracts for the benefit of service users, in particular a high rate of pay for advanced practitioners;
3. Whilst the Working Group endorses bringing the Hillingdon Music Service properly back into the council structure making it more accountable and corporate, it recommends that the service maintains its unique identity, in particular through any marketing and promotional activities;

Value for Money

4. The Working Group endorses an increase in music tuition fees by 20% from September 2011 and recommends that both this, and the clarity of the fee structure, be reviewed as part of Phase 2 of the Working Group's activity;
5. The Working Group recommends that Cabinet consider a higher rate of fees for non-residents in line with the Council's 'Hillingdon First' Policy and recommends that reduced fees for disadvantaged pupils remain unchanged;
6. The Working Group recommends that an interim financial model is implemented consisting of the new Music Grant, with all other activities not funded from this grant being provided on a self-funding basis. Furthermore, that the Working Group is consulted on the priorities and balance of music tuition / services making use of the external grant;
7. Linked to recommendation 6, the Working Group recommends that the Management Committee be consulted on what enrichment activities should be prioritised;
8. The Working Group recognises the importance of continuity of provision for those pupils currently undertaking examinations;
9. The Working Group recommends that Cabinet modernise the payment and income collection processes, making it easier for parents to pay, specifically by introducing a 24/7 self service facility;
10. The Working Group recommends that Officers review the way in which user feedback is sought to improve the quality of provision;

Marketing

11. The Working Group recommends that in conjunction with Corporate Communications, officers be asked to undertake intensive marketing activities

immediately to maintain and increase interest in music tuition following the recent uncertainty about the future of the Service;

Governance

12. The Working Group recommends that officers review the Terms of Reference of the Management Committee to ensure its powers and responsibilities are consistent with the Council's Constitution, consulting the Working Group and Management Committee and that delegated approval be given to the Deputy Chief Executive and Director of Planning, Environment, Education and Community Service in consultation with the Leader of the Council, to approve any changes.

In agreeing the Working Group's recommendations, Cabinet appreciated the need for continuity and certainty for pupils and their families in relation to music courses and tuition fees from September 2011. In addition, Cabinet welcomed that the recommendations would place the Hillingdon Music Service on a much firmer financial footing for the future. Cabinet noted that the Working Group was tasked to develop longer-term proposals, which would be undertaken in earnest over the next few months working closely with the Hillingdon Music Service Management Committee and 'Friends' Group.

Cabinet thanked Members of the Working Group and the cross-Council team of officers for their efforts to-date in carrying out the first phase of this comprehensive review.

Alternatives considered and rejected

Cabinet could have rejected or amended the Working Group's recommendations.

Officer to action:

Tricia Collis - Planning, Environment, Education and Community Services.

323. RESIDENTS' & ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE - MAJOR REVIEW OF PROBLEMS POSED TO HILLINGDON, AND BEYOND, BY KHAT AND HOW TO TACKLE THEM

The Chairman of the Residents' & Environmental Services Policy Overview Committee, Councillor Michael Markham, presented the UK's first ever local authority review into khat and the problems caused by it.

The Chairman emphasised the local and national significance that the Committee's review could have in controlling the legal high and thanked the Deputy Mayor of London, Councillor Richard Barnes, for his support in helping take the matter forward.

RESOLVED:

That Cabinet fully welcomes the report from the Residents' and Environmental Services Policy Overview Committee and agrees the local and national recommendations to tackle problems posed by khat to Hillingdon and beyond.

Reasons for decision

Cabinet noted that the Committee had decided to review issues posed by khat to Hillingdon and beyond back in June 2010 and that since then it had undertaken a comprehensive examination of the social, health, national and local aspects of khat and how users and others were affected by khat use. Local residents and a significant number of expert witnesses had taken part in the review, providing evidence.

Cabinet agreed in full that the three recommendations from the Committee be taken forward:

1. That the London Borough of Hillingdon present this report to Home Secretary Theresa May, the Minister for Crime Prevention James Brokenshire, and the Mayor of London Boris Johnson requesting that consideration be given to implementing national recommendations which follow:
 - That khat is not banned but that it continues to be an offence to isolate cathonine and cathine from the plant
 - That the Minister for Crime Prevention requests the Kenyan authorities to check all khat consignments exported via its airports to ensure they do not contain pesticides or other harmful substances
 - That the Home Secretary requests the UK Border Agency to identify the levels of cathonine and cathine in khat products and, if at dangerous levels that such imports be destroyed
 - That the Mayor of London instigates a pro-active public information programme that highlights the dangers of overuse of khat complete with information on help and support services available

- That a national information programme be introduced by Government targeted at GPs, A&E departments, police and ambulance services to highlight the dangers of khat overuse in relation to mental health
 - That the sale of khat in unlicensed properties is prohibited and that police or trading standards officers undertake spot-checks of outlets in which khat is sold to ensure it is as safe as possible; if caught to be breaching rules fines should ensue
2. That Cabinet ask officers to feed Hillingdon's Khat Report into the Advisory Council on the Misuse of Drug's consultation regarding khat. In the event that the Advisory Council on the Misuse of Drug find that there is a need to regulate Khat, Public Health Regulations may be introduced to enable Port Health Authorities carry out a range of health controls at border entry points.
 3. That Cabinet ask officers and Hillingdon Council partners to progress the following local recommendations:
 - That Cabinet agrees that there is a need for a more joined up approach when dealing with issues of khat and asks the Chief Executive to progress the issue with the Local Strategic Partnership.
 - That the Council and Safer Neighbourhood Teams take a zero tolerance approach to khat related anti-social behaviour
 - That the Committee present an update report is presented to Cabinet in six months time to monitor the progress made with tackling the issues posed by khat.

Alternative options considered and rejected

Cabinet could have rejected or amended the Committee's recommendations.

Officer to action:

Natasha Dogra, Central Services

324. DRAFT STREET TRADING POLICY

RESOLVED:

That Cabinet authorises the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to begin a 28 day statutory public consultation on the draft street trading policy.

Reasons for decision

Cabinet had requested an updated Street Trading Policy, which it therefore agreed for public consultation. Cabinet noted that the policy would provide for a more

streamlined and clearer approach to street trading and market activities for all those involved.

Alternative options considered and rejected

Cabinet could have agreed not to undertake a public consultation on the policy.

Officers to action:

Stephanie Waterford/David Frost Planning, Environment, Education & Community Services – Beejal Soni, Central Services

325. PRELIMINARY FLOOD RISK ASSESSMENT FOR HILLINGDON

RESOLVED:

That Cabinet:

- 1). Approves the Preliminary Flood Risk Assessment as part of the local review process.**
- 2). Agrees that the Preliminary Flood Risk Assessment be submitted to the Environment Agency as part of the national review process.**

Reasons for decision

Cabinet noted the requirement to produce a Preliminary Flood Risk Assessment as part of the 2009 Flood Risk Regulations and therefore agreed the Assessment before it was submitted to the Environment Agency for national review.

Alternative options considered and rejected

None, as such an assessment is a statutory requirement.

Officer to action:

Ian Thynne - Planning, Environment, Education and Community Services

326. OFSTED INSPECTION REPORT ON THE COUNCIL'S PROVISION OF ADULT AND COMMUNITY LEARNING

RESOLVED:

That Cabinet note the findings of Ofsted, as a result of the Inspection of the provision of adult and community learning provided by the Council, through contract with the Skills Funding Agency and Young Peoples Funding Agency

Reasons for decision

Cabinet welcomed the improvements in service management and delivery of high quality learning opportunities across the borough for residents and in particular and the recognition this had been given by Ofsted.

Alternative options considered and rejected

Cabinet could have not considered the Ofsted report.

Officer to action:

Tricia Collis – Planning, Environment, Education and Community Services

327. PRIMARY SCHOOL CAPITAL PROGRAMME - CONSTRUCTION CONTRACT DECISIONS

RESOLVED:

That Cabinet:

- 1. Agree a Consultant Contract with Mace to undertake the pre-construction phase, which includes feasibility report and initial design, to provide temporary and permanent expansion at various schools to be identified, at a contract figure of £2,099k.**
- 2. Agree any consultancy services necessary for the submission of such planning applications.**
- 3. Agree to release £2,409k in funds from the capital programme to progress the above recommendations;**
- 4. Agree the urgency of this matter and the need to ensure the expedient delivery of the school expansion programme and therefore requests the call-in procedures be waived on all recommendations so that any decisions take immediate effect.**

Reasons for decision

Cabinet agreed the recommendations in the report to progress the critical primary school capital programme and provide the necessary financial approvals. Cabinet was very much aware of the investment needed in primary schools to adequately address the impact of population increase on existing school places.

Alternative options considered and rejected

Cabinet could have agreed not to proceed with the school expansion works, will could have resulted in a severe shortfall of school places for the start of the 2012 and 2013 school years.

Officers to action:

Bill Ogden, Roselyn Unegbu - Planning, Environment, Education and Community Services

Exempt Information

This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

328. TENDER FOR THE SUPPLY OF TYRES AND ASSOCIATED REPAIR SERVICES**RESOLVED:**

That Cabinet approval is given to the award of a 3 year contract to RMT for the provision of Vehicle Tyres and Associated Services. There will be an option to extend the contract for a further two year period to which should it be considered appropriate approval will be sought from the Cabinet upon completion of the initial 3 year period.

Reasons for decision

Cabinet noted the ongoing requirement for tyres and associated services in order to ensure the continued, safe and efficient operation of the Council's vehicle fleet. Following a procurement exercise, Cabinet agreed the most economically advantageous tender to progress this.

Alternative options considered and rejected

Cabinet could have decided not to accept any tender submission and procured tyres and associated services on an ad hoc basis, thereby not providing value for money.

Officer to action:

David Fisher – Planning, Environment, Education & Community Services

Exempt Information

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329. AGGREGATION AND EXTENSION OF PAYMENT CARD CONTRACT

RESOLVED:

That the Cabinet approves the aggregation and extension of the contract with Allpay.net from 1st July 2011 until 3rd February 2013.

Reasons for decision

Cabinet noted that the Council had card services in place for a range of services to residents, mainly in the benefit arena. Cabinet therefore agreed to aggregate two contracts delivering these same services to provide process efficiencies and cashable savings.

Alternative options considered and rejected

Cabinet could have gone out to competitive tender, but it was considered better value for money to extend the contracts and re-consider options later once the market had matured.

Officer to action:

Carli Thorpe, Central Services

Exempt Information

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330. CONTRACT EXTENSION - STRUCTURAL INSPECTION AND TESTING OF LIGHTING COLUMNS

RESOLVED:

That Cabinet agrees that the Term Contract be further extended for a period of 1 year by mutual agreement with the following four original contractors, in order to benefit from specialist non-destructive testing methods offered by each of them.

**ELECTRICAL TESTING LIMITED
STANDARD INDUSTRIES LIMITED
INSPECTORATE LIMITED (TRADING AS ROCH NDT SERVICES)
VALMONT STANTON LIMITED**

Reasons for decision

Cabinet agreed an extension of the term contract because structural inspection and testing of street lighting columns was vital to ensure that columns were replaced promptly when they were no longer sound.

Alternative options considered and rejected

Cabinet could have decided to proceed with only one term contractor but this was rejected because the selective use of different specialist testing contractors would provide the Council with better economy whilst ensuring that safety standards were maintained.

Officer to action:

Tim Edwards – Planning, Environment, Education and Community Services

Exempt Information

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331. AUTHORITY TO APPLY TO GOVERNMENT FOR CONSENT FOR CHANGE OF USE OF GREEN BELT LAND

RESOLVED:

That Cabinet agrees to:-

- 1. An application being submitted to the Secretary of State for Communities and Local Government under the provisions of the Green Belt (London and Home Counties) Act 1938:**
 - (a) To change the use of the land on which 7 Breakspear Road North is built on from Green Belt to residential use.**
 - (b) To dispose of 7 Breakspear Road North for residential purposes.**
- 2. Advertise the proposal by way of public notice placed in a local paper for a period of two consecutive weeks prior to making the application to the Secretary of State**

Reasons for decision

Cabinet agreed that in order to sell 7 Breakspear Road North for residential use, it was necessary to make an application under the relevant Act to obtain the Secretary of State's consent to change the use of the land on which the property was built on from Green Belt to residential use. Cabinet made it clear that there was already a property on the site and that the decision taken, therefore (pending Government approval) would not affect the environmental amenity in the vicinity.

Alternative options considered and rejected

Cabinet could have decided not to make an application to the Secretary of State or left the property vacant and un-used.

Officer to action:

Mayur Patel- Planning, Environment, Education & Community Services

Exempt Information

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332. RELOCATION OF THE HAYES ONE STOP SHOP AND CITIZEN'S ADVICE BUREAU INTO THE BOTWELL LIBRARY SITE

RESOLVED:

The Cabinet agrees to the relocation of the Hayes One Stop Shop and the Citizen's Advice Bureau from its current position in Hayes High Street to a space in Botwell Library.

Reasons for decision

Cabinet welcomed the opportunity to increase the community usage of the Council's new state-of-the-art Botwell Sport and Leisure Centre / Library site in the heart of Hayes, by relocating the nearby One-Stop-Shop and Citizen's Advice Bureau to it.

Cabinet noted the advantages of this decision, which would limit reliance on existing leased-in accommodation in Station Road, generate revenue savings, provide a far superior environment for these services to operate from and importantly set them in a location more conducive to service users.

Alternative options considered and rejected

Cabinet could have decided to cease the services altogether or continue to provide them from the two shop units in Station Road.

Officer to action:

Boe Williams Obasi - Planning, Environment, Education and Community Services

Exempt Information

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333. VOLUNTARY SECTOR LEASING POLICY - FOLLOW UP REPORT

RESOLVED:

That Cabinet agrees the rents set out in Table 1 of the report, following a further investigation into the applications for a discretionary rent reduction under the Voluntary Sector Leasing Policy submitted by two tenants, and instructs the Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services to then commission the Borough Solicitor to complete the appropriate rent review memoranda.

Reasons for decision

Cabinet re-considered two applications for voluntary organisations following the receipt of additional information and made the necessary informed decisions regarding whether or not to let the properties concerned at less than the full market rent in accordance with the Council's Voluntary Sector Leasing Policy.

Alternative options considered and rejected

Cabinet could have chosen not to apply the Voluntary Sector Leasing Policy.

Officer to action:

Greg Morrison; Planning, Environment, Education and Community Services

Exempt Information

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public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.

334. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

None.

The meeting closed at 7:32 pm

IMPORTANT INFORMATION

DECISION AUTHORITY

* The following Cabinet decision was agreed as urgent and after the Cabinet meeting the call-in period was waived in accordance with the Policy Overview and Scrutiny Procedure Rules in the Constitution:

- Item 10 (minute 327) – Primary School Capital Programme

The above decisions on this item therefore come into immediate effect.

The remainder of the Cabinet's decisions were not called-in by the Executive Scrutiny Committee and therefore come into effect from Monday 6th June after the call-in period expires.

Changes to proposed decisions:

Officers should note that the Cabinet amended recommendations and thereby agreed revised decisions on the following items:

- Item 6 (minute 323)
 - Item 10 (minute 327)
-

‘SUSTAIN, RENEW AND PROSPER’ - HILLINGDON’S APPROACH TO REGENERATION 2011-2016

Cabinet Member	Councillor Douglas Mills
Cabinet Portfolio	Improvement, Partnerships & Community Safety
Officer Contact	Jales Tippell - Planning, Environment, Education and Community Services Kevin Byrne - Central Services
Papers with report	a) Sustain, Renew & Prosper: The Hillingdon Approach to Regeneration 2011-2016, Focussing on what works b) Hillingdon Local Economic Assessment 2011 (circulated separately due to size)

HEADLINE INFORMATION

Summary	<p>This report outlines ‘Sustain Renew & Prosper’ Hillingdon’s pragmatic approach to regeneration activity within the borough over the next 5 years, putting residents at the heart of regeneration within Hillingdon.</p> <p>The focus is on promoting the economic viability of Hillingdon’s town centres as well as ensuring that residents across all age groups and skill levels are supported quickly and effectively into sustained employment.</p>
Contribution to our plans and strategies	Sustainable Community Strategy
Financial Cost	The recommendations in this report in themselves have no direct financial implications. However, as demonstrated in the Financial Implications section, this approach has the potential to attract significant external funding into the Borough to enhance the area.
Relevant Policy Overview Committee	Corporate Services & Partnerships
Ward(s) affected	All wards

RECOMMENDATIONS:

That Cabinet:

- 1. Agree the objectives for sustainable economic development from ‘Sustain, Renew, and Prosper’ as the regeneration strategy for Hillingdon 2011-2016, encouraging a total approach to appropriate growth, viability and regeneration of town and neighbourhood centres;**
- 2. Note the content of Hillingdon’s Local Economic Assessment as the key evidence base for our approach to economic regeneration supporting local residents and Hillingdon businesses;**
- 3. Instruct officers to continue to press Transport for London (TfL) for:**
 - a) Improved north – south bus routes, focussing initially from the north to Uxbridge and;**
 - b) An extension of Central Underground Line to Uxbridge in the longer term.**
- 4. Welcome the improvements to Hayes and Harlington station which are being carried out through the National Station Improvement Programme and instruct officers to continue to work closely with TfL, Network Rail and Crossrail to secure further good quality improvements to Hayes Station and its public realm;**
- 5. Support the initiatives which are being undertaken to improve the canal in Hayes and West Drayton, including the proposed allocation of funding from the Chrysalis environmental improvement programme towards the improvements at Western View in Hayes town centre;**
- 6. Instruct officers to review planning policies and to report back in the autumn with regard to:**
 - a) The designated town centre boundaries and the mix of uses within them.**
 - b) Introducing a simplified planning system to support new Small and Medium sized Enterprises, with the primary aim of creating employment for local people.**
- 7. Endorse the proposals for taking forward town centre Improvements in Hayes, Northwood Hills and Ruislip Manor (as set out in paragraphs 24 – 31) including improvements to the public realm; developing a shop front investment programme initially in Hayes; providing commercial expertise to independent traders, such as on visual merchandising; and providing a retail apprenticeship scheme for traders through the Uxbridge College Retail Academy.**

INFORMATION

Reasons for recommendation

To note the evidence base and strategic direction of economic development and regeneration in Hillingdon and specifically to set out the way forward on town centre improvements.

The report introduces Hillingdon's Local Economic Assessment and Regeneration Strategy. The documents are intended to underpin Hillingdon's approach to economic regeneration and provide baseline information on the economic position of Hillingdon and its residents.

The Local Economic Assessment confirms that town centres are a key driver for Hillingdon's Local economy. Under the strategy the Council is committed to further developing its successful town centre improvement initiatives in three centres, Hayes, Ruislip Manor and Northwood Hills, in addition to improvement work in Yiewsley and West Drayton.

Hillingdon's town centres are a vital part of the Hillingdon economy. Activity is focused on what works and where we, and our partners, can make a measurable difference to people who live and work within Hillingdon.

Alternative options considered / risk management

Not to produce a local economic assessment or regeneration strategy. This would weaken our ability to work with partners and lever in external investment to provide support for residents and businesses.

Comments of Policy Overview Committee(s)

None at this stage.

Supporting Information

Hillingdon's approach to regeneration

1. Hillingdon's economic strategy 'Sustain, Renew and Prosper' articulates our pragmatic approach to regeneration activity within the borough over the next 5 years, putting residents at the heart of regeneration within Hillingdon. The focus is on promoting the economic viability of Hillingdon's town centres as well as ensuring that residents across all age groups and skill levels are supported quickly and effectively into sustained employment.
2. Hillingdon's strategy is shaped by feedback from key stakeholders and informed by intelligence from our economic assessment. It aims to carefully manage appropriate growth, viability and regeneration of town and neighbourhood centres, securing additional external funding wherever possible and ensuring that local centres continue to perform a role in providing essential goods and services, as well as social contact.

3. The economic strategy sets out Hillingdon's objectives within three broad themes:

Sustain: Preserving Hillingdon's green spaces, heritage & culture. We will protect the borough's heritage, built and natural environment, promoting civic pride so that people are proud to say they live in Hillingdon;

Renew: Town centre development and opportunity areas, taking forward recognised growth potential within Outer London and ensuring that our town centres continue to provide a strong focus for the communities they serve;

Prosper: Reducing inequality through increased employability, improving the skills of local residents to support them off benefits and into work. We want Hillingdon to be recognised as a business friendly borough, where enterprise is encouraged, businesses are supported and new jobs created for local people.

4. Alongside these priority areas we have identified a set of core principles, which further define Hillingdon's pragmatic approach to regeneration:

- Activity must be to the benefit of our residents. This might be in terms of creating job opportunities, making our town centres easier to access or initiating a greater range of leisure/cultural experiences. Residents are at the heart of regeneration within Hillingdon;
- Activity demonstrates value for our money. Investment and/or activity will be intelligent, supported by evidence from our local economic assessment. This means that benefits will outweigh costs; that we are not duplicating activity and that partnership options are used whenever we can;
- Activity contributes to Council and Local Strategic Partnership priorities. Activity will be focused to support priorities identified within the Sustainable Community Strategy, as these are the things that matter to our residents. We will do all we can in the current economic climate to maintain services that our residents tell us are important;
- Activity requires public sector intervention. This will only be considered where clear improvements in efficiency are achievable and where the intervention tackles the cause of the market failure rather than displacing the market.

Local economic assessment

5. The Local Economic Assessment (LEA) provides a baseline analysis of Hillingdon's economic position, building from Hillingdon's local story to prioritise services our residents value and ensuring we are not duplicating activity and that partnership options are used wherever possible.
6. The LEA includes economic data relevant to Hillingdon's residents, workforce and businesses. The data has been assembled from national statistical resources in line with guidance on producing assessments, and to align with the separate West London assessment. Discussions were held with key partners including Jobcentre Plus, Uxbridge College, Brunel University, Business Link and West London Alliance and comments and material incorporated. Hillingdon's LEA is intended to:

- Provide a foundation understanding of local economic conditions and challenges affecting Hillingdon residents and businesses
- Help prioritise economic regeneration initiatives
- Assist engagement with partners in the public and private sectors
- Link into development of West London strategies and assessments
- Support Hillingdon's position and incentivise economic growth and success in the light of any future changes to local authority funding

7. Hillingdon's unique economic strengths can be seen in:

- Being a diverse borough with established and successful suburbs clustered around a number of town centres, plentiful picturesque green belt and open spaces with access to a network of waterways and lakes as well as successful and thriving businesses;
- Having a young and growing population with an internationally renowned university - Brunel equipping its graduates to occupy the high skill career opportunities within the borough and Uxbridge College, one of London's best performing Further Education colleges within London in terms of success rates across all levels;
- Benefiting from excellent and developing transport infrastructure; including a thriving Heathrow economy (though we will continue to resist expanding airport capacity) and future investment through Crossrail;
- Strong track record of successful partnership collaboration, using resources effectively to achieve measurable outcomes for business and local people;
- Sustaining Hillingdon's competitiveness from opportunity areas such as Heathrow and the Hayes/West Drayton corridor, in addition to promoting Hillingdon's economic potential by means of strategic developments at RAF Uxbridge and Stockley Park Phase 3.

Improvements to public transport

8. Economic prosperity is very much dependent on good transport links. Given the context of a congested road network, the focus is increasingly shifting towards promoting more sustainable forms of transport to support growth and regeneration, such as public transport, walking and cycling.
9. The current public transport provision in Hillingdon has an east-west orientation whilst north - south journeys are usually slow and often indirect. Road traffic pressures across the A40 create a major barrier severing the north from the south. Better north-south links will help connect local people with jobs in the borough. There is therefore a pressing need for improved north - south bus routes with reliable and reasonably frequent services, including improved services to Uxbridge. The council will continue to address the challenge of poor north-south transport links in Hillingdon by working with Transport for London, and in particular by securing funding from TfL through Hillingdon's Local Implementation Plan.
10. Uxbridge is a Metropolitan town centre, which Hillingdon's Core Strategy identifies for further employment and retail growth, along with new housing at RAF Uxbridge, which will create significant new users of public transport in Uxbridge. However Uxbridge is deficient in good public transport links despite being the terminus of the Metropolitan and Piccadilly Underground Lines and numerous bus routes. Uxbridge does not compare favourably with

other equivalent urban centres in terms of journey time to central London by public transport. Hillingdon Council therefore has an aspiration for securing an extension of the Central Line to Uxbridge by means of a spur within the area of railway land to the west of Ruislip Gardens, with the route to West Ruislip also being retained. This aspiration will be included in the Council's Core Strategy. The extension of the Central Line to Uxbridge would support growth in the area, which is needed to maintain its Metropolitan town centre status so that it can compete with its neighbours. By supporting growth, the extension of the Line would also contribute towards the Mayor's aspirations for growth within outer London boroughs as set out in the London Plan. The Central Line service would also reduce congestion on the roads and this would enable buses to run faster.

11. The Council accepts the view of TfL that the business case for the Central Line extension to Uxbridge is weak at the moment but recognises that this would be strengthened considerably if it is programmed to coincide with the fleet replacement on the line, which it is acknowledged may not take place for another 15 years. The development at RAF Uxbridge will result in a significant increase in new residents and employees and would be taken into account, along with other major developments in any review of the business case. The Council will work with TfL to ensure that the business case is kept under review, such that the Central Line extension to Uxbridge may be secured in the longer term. The Council will also work with the Outer London Commission (OLC) to consider ways of progressing the extension of the Central Line to Uxbridge in order to support growth in the area.
12. Crossrail will provide the catalyst for the regeneration of Hayes and West Drayton and an opportunity for both improved public transport interchanges and town centre improvements. Hayes and West Drayton stations will be upgraded as part of the Crossrail works and complementary enhancements to the wider public realm are to be carried out.
13. Work has also recently commenced on improvements to Hayes and Harlington station. Work with partners secured £700,000 of National Station Improvement funding to improve passenger facilities (pre Crossrail) at the station with funding directly between the Department of Transport and the Train Operator. Equally important to the improvement to passenger services will be the impact the new station entrance will create. Using the Victorian buildings adjacent to the Ballymore development, the new station entrance will provide a significantly stronger focal point to the town centre. The generally poor appearance of the station is sometimes cited as a reason why companies are reluctant to relocate to Hayes town, despite the high quality office accommodation on offer locally.
14. Whilst the improvements to Hayes and Harlington station are welcomed, it will be important to secure enhancements to the surrounding public realm, if the station is to operate as an attractive and effective transport interchange. The triangle of land immediately to the north of the station between Station Road and Station Approach is key to securing such enhancements. Officers are working in partnership with the GLA, TfL and Crossrail to find ways of progressing this and the Outer London Commission will also be approached for support.
15. In addition to the works in the vicinity of Hayes and Harlington station, officers are in the process of engaging with the local community, in order to prepare a major bid for funding from TfL to carry out a comprehensive scheme for improvements in the town centre. The bid is likely to be submitted in the summer of 2012.
16. In December 2010, Hillingdon was awarded £1.8m over two years from Transport for London for town centre improvement work in Yiewsley and West Drayton. Proposals for

improvement projects are now being drawn up through engagement with local residents and businesses and ensuring that any proposals complement future Crossrail developments.

17. Officers are also working with partners such as TfL to encourage walking and cycling as more environmentally sound and healthier means of getting into and going around town centres, through improvements, new cycling facilities, safer roads and measures to smooth traffic flow.

Improvements to the canal

18. The Grand Union Canal is a major under utilised feature in the borough. The Council has been working in conjunction with British Waterways, TfL and local partners to improve access to and the appearance of the canal particularly in the vicinity of the town centres. A programme of works, with TfL funding of £220k, is currently underway between Hayes Town and West Drayton, which includes comprehensive towpath surface improvements, access and fencing repairs and upgrades. The next phase, subject to formal approvals, is intended to deliver similar improvements in the section from West Drayton to Oxford Road, Uxbridge, with a budget of £100k.
19. As part of the £1.8m Yiewsley and West Drayton town centre improvement project, Colham Bridge has been identified for major refurbishment and remodelling. Some initial work has already been completed and the next phase is provisionally programmed to start later this year.
20. To complement the works in the area, the Council will shortly start work on a scheme in the centre of Hayes town, which will improve Western View and the canal embankment adjacent to the Ballymore development. The scheme is to be funded by means of a combination of section 106 funds and funding from the Chrysalis environmental improvement programme. It will improve access to the canal by making Western View all one level and it will replace the existing wall with more appropriate railings. New improved lighting and street furniture, the design and landscaping the scheme will serve to reduce instances of anti-social behaviour and encourage wider community use of the area.

Reviewing planning policies

21. Hillingdon boasts a range of town and district centres each with their own character and charm. These include a Metropolitan Centre (Uxbridge) five District Centres (Ruislip, Hayes Town, Yiewsley/West Drayton, Eastcote & Northwood (Green Lane) and three other District Centres (Northwood Hills (Joel Street), Ruislip Manor and Uxbridge Road Hayes, including Lombardy Retail Park).
22. The economic downturn and the increasing use of internet facilities have affected some town centres more than others. This is borne out by looking at vacancy rates, turnover rates and the numbers of retail units lost to other uses, such as hot food takeaways. Officers are reviewing the town and district centre boundaries and retail policies in the Council's Unitary Development Framework, with a view to revising the boundaries and policies where appropriate, to encourage mixed uses of retail, office and housing where this could support the centre.
23. Officers are also looking to introduce a simplified planning system for small and medium sized businesses, which are typically the size of business which would create 10-30 jobs. This would entail the following steps to make planning process easier for business users

where they are seeking consent at appropriate locations (e.g. on brownfield sites not green belt land):

- Changes to the local list of validation requirements to support planning applications, in order to make the bureaucracy associated with applications less onerous.
- Avoiding pre-commencement planning conditions unless they are absolutely necessary (e.g. does the Council really need to see the details of air conditioning units for office developments).
- Clearer guidance on the Council's website specifically for small and medium businesses to help navigate them through the planning process. This would include guidance on building sustainability as well as simplification of the planning process.
- Using whatever planning powers the Council can legitimately use to ensure local employment creation by encouraging businesses to seek to utilise the local workforce. The target would be to achieve a minimum of 20% of new jobs from the Hillingdon workforce. Note that in practice present planning laws may restrict how this objective is met, although this does not stop such a target being sought where possible.
- Fast tracking of applications.

The 'Total Approach' to town centres

24. During the recent recession, Hillingdon's 'Beat the Crunch' initiative recognised the important role the local authority plays in supporting residents and businesses. The impact that suburban town centres can have on driving the economy's growth is widely acknowledged, for example the Mayor of London recently created a £50m fund for outer London town centres, which are not likely to see direct benefits from the 2012 Olympics or Crossrail. We are awaiting details of the eligibility criteria for this fund and have made the case that the definition of key town centres in Outer London should not exclude Hillingdon centres such as Ruislip Manor or Northwood Hills, as these will not benefit directly from Crossrail or 2012 Olympics.
25. In recognising the key role that suburban town centres can have on driving the economy's growth, the Council is considering options to upgrade up to three town centres over a three year period, with funding allocated from the Council's own capital reserves. It is anticipated that this money will form the basis of investment in these town centres, on a range of yet-to-be-approved projects and proportioned according to member-agreed priorities but that other funding will be sought – for example Section 106 and TfL funding as appropriate. Cabinet has resolved to take forward a rolling programme over a three-year period that would provide particular focus on three key town centres:
- Hayes
 - Northwood Hills
 - Ruislip Manor
26. The approach will be joined-up and 'holistic' – in other words, the issues to be tackled will be designed to benefit every stakeholder and will not be confined to, for example, only one measure such as new paving and street furniture, or new shop front grants – although these and more are intended to form an integral part of the whole programme.

27. Workshops have been held with representatives of the local Chambers of Commerce and Residents' Association representatives to begin preparing proposals for Hayes Town, Ruislip Manor and Northwood Hills, identifying key issues of interest. Further meetings will be held with key representatives to develop the proposals further.
28. Given that town centres are key to the local economy, a key priority for Hillingdon's regeneration strategy is to ensure the success and viability of Hillingdon's town centres. The council will be investing in Ruislip Manor, Hayes and Northwood Hills over the next three years by taking a 'Total Approach' to delivering schemes – i.e. maximising the value of Council and external investment to deliver improvements to our town centres. This strategy will build on our current work with partners to secure investment in town centres.
29. There are to be four key elements to the 'Total Approach' i.e.
- i) improvements to the public realm, which may include new parking measures, and/or improvements to footpaths and streets, street signage, street lighting and landscaping.
 - ii) improvements to shop fronts (by means of grant assistance to independent traders). This is to be piloted initially in Hayes town centre.
 - iii) providing commercial expertise to independent traders, such as on visual merchandising and customer service (by re-investment of the final tranche of Local Area Agreement Reward Grant) and
 - iv) providing a retail apprenticeship scheme for traders (through the Uxbridge College Retail Academy). The Uxbridge College retail apprenticeship programme will commence shortly and the College are also in the process of finalising the lease arrangements for a Recruitment and training advice centre, which will be located in the Mall shopping centre Uxbridge.
30. The 'Total Approach' is intended to support independent traders by bringing together all the elements of a successful town centre such as:
- A raised profile and an improved public image;
 - Wider use and increased spending within local centres;
 - Lower crime and anti-social behaviour;
 - A more successful mixed-use economy with a range of goods and services;
 - Easy access to parking, especially short-stay such as Stop and Shop.
31. The 'Total Approach' to town centres will also ensure a co-ordinated approach to maximising the value of Council and external investment to deliver improvements to our town centres. For example, the first phase of funding from Transport for London (TfL) on canal towpath improvement works will focus on the Hayes town stretch of the Grand Union canal. This investment will be matched by Council funds via the Chrysalis programme and section 106 funds. This initiative will deliver an improved town centre environment both in terms of appearance and also through design, it will help to address anti social behaviour, particularly street drinking.

Maximising local job opportunities

32. The Child Poverty Act 2010 places statutory duties on authorities to produce a local partnership child poverty strategy and a needs assessment. The production of our Local Economic Assessment, together with the wider Joint Strategic Needs Assessment, is
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sufficient to address the requirement for a 'child poverty needs assessment' – the government has indicated that this assessment is a matter for local areas. Our economic strategy is intended to address the requirement for a strategic partnership approach to tackling child poverty, focussing on improving access to good quality housing and jobs.

33. 'Sustain Renew and Prosper' includes priorities to reduce economic inequalities by increasing the employability of residents, raising skills levels, and supporting people in moving off benefits and into work. A key part of our strategy is to ensure that Hillingdon continues to be recognised as a business-friendly borough where new jobs are created for local people. Major reforms of the welfare system will affect housing and out of work benefits, and it will be critical to understand the impact locally and ensure that residents are able to access proper support to help them move into work and maintain adequate housing.
34. We recognise that in the past for some of our residents, the financial gains from paid work could easily be wiped out by in-work costs such as transport and childcare. The Coalition Government has identified two key problems with the current system:
- work incentives are poor, and
 - the system is too complex.
35. Reforms underway to the benefit system aim to make it fairer, more affordable and better able to tackle poverty and welfare dependency. As a Council, we are promoting policies that deliver appropriate support to those that are entering the work force and to make the most of job opportunities on the doorstep.
36. There are a number of challenges relating to skills and access to local employment opportunities within Hillingdon. Firstly, a significant proportion of workers in the borough have low-level qualifications or job skills, typically in pockets of deprivation within wards in the south of the borough. There is a need to raise the aspirations and job mobility of these residents by increasing skills so they can take up local employment opportunities.
37. Within Hillingdon we recognise that the consequences of child poverty can be wide-ranging and extend beyond children themselves into later life and society. We will continue to focus activity on what we know works, recognise the strategic role we can take, leading on collaborative working across the public and private sectors particularly in terms of making connections and facilitating local business links. This approach will help us to ensure that our residents have the skills and aspirations to compete for local jobs and increase the opportunities for local businesses to provide apprenticeships.

Economic dashboard

38. Hillingdon's 'economic dashboard' has been produced monthly since 2009. The dashboard was introduced to monitor a range of indicators of the social, employment and business impact of the economic downturn. Following discussion with the SRP LSP Theme Group, we propose to move to quarterly monitoring of a smaller number of indicators. Indicators will include claims for Jobseekers' Allowance and other benefits, empty shop premises and planning applications, apprenticeships and qualifications, housing and housing benefit. The intention is that this will provide a balanced and responsive measure of economic impact in Hillingdon. We will continue to monitor unemployment (Jobseekers' Allowance claims) on a monthly basis.
39. In addition to monitoring economic resilience, we will examine the performance metrics available to local authorities for measuring economic growth and success. This will align with

the Local Government Resource Review already underway and business rate retention options under consideration to encourage local economic growth.

Financial Implications

The partnership nature of this work, means that a number of specific sources of funding have already been identified to take forward town centre, canal and public transport improvements. Timeframe allocations for these sources of funding mean that some projects are already underway. These projects can be summarised as:

- £1.8m over two years from Transport for London for town centre improvements in Yiewsley and West Drayton. Confirmed December 2010, details to be finalised.
- £700k National Station Improvement Funding to improve passenger facilities at Hayes Station (pre Crossrail) funding directly by Department for Transport and the train operator. Work commencing early June 2011.
- £220k Transport for London funding for canal improvements between Hayes and West Drayton. Work underway, which British Waterways are delivering. Phase 2, further £100k investment for similar improvements extending from West Drayton to Uxbridge.

Following a competitive tender process, approval will be sought at July cabinet for the award of contract for a 2-year visual merchandising programme supporting independent traders within Hayes, Ruislip Manor and Northwood Hill town centres. This will be funded in full through the Local Area Agreement reward grant as agreed through the Local Strategic Partnership.

Further investment within Hayes Town Centre has been identified through section 106 agreements and the Chrysalis environmental improvement programme.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The recommendations will encourage a total approach to appropriate growth, viability and regeneration of town and neighbourhood centres. There is to be a particular focus on developing successful town centre improvement initiatives in Hayes, Ruislip Manor and Northwood Hills, in addition to improvement works in Yiewsley and West Drayton. Activity is to be focused on what works and where a measurable difference can be made to people who live and work within Hillingdon.

Consultation Carried Out or Required

The broad approach has been discussed with key partners at the Sustain Renew and Prosper Theme Group. Consultation will be required for changes to planning policies. There is continuing consultation and engagement with residents and businesses in town centres where improvement is proposed to help shape the nature of the work.

CORPORATE IMPLICATIONS

Corporate Finance

Hillingdon's external funding allocations have been included in the revenue budgets and capital programme for 2011/12 onwards.

The availability of capital funding will be confirmed by officers as part of the capital release process.

Legal

It should be noted that there are no statutory requirements for the Council to have a Regeneration Strategy in place as is proposed, however this is considered to be a matter of best practice.

The Council is empowered to introduce such strategies in reliance on Section 1 of the Local Government Act 2000, whereby the Council has a power to anything, which it considers is likely to achieve the promotion or improvement of the social, economic and environmental well-being of its community. It includes the power to incur expenditure and to give financial assistance to any person.

Officers during their review of the Council Planning Policies must ensure that any subsequent recommendations accord with the requirements of the Planning and Compulsory Purchase Act 2004 and relevant regulations and Government guidance.

Section 21 of the Child Poverty Act provides a statutory duty for the Council to prepare, produce and publish a Local child poverty needs assessment detailing the needs of children living in poverty in its area, and in doing so, follow the regulations set down by the Secretary of State. The regulations require the council and their partners to:

- Co-operate to reduce and mitigate the effects of child poverty;
- Prepare a child poverty needs assessment for the area; and
- Prepare a local child poverty strategy based on the needs assessment in consultation with children, parents and relevant organisations that represent them.

The Council must ensure that in producing Local Economic Assessment, together with the wider Joint Strategic Needs Assessment discharges statutory duties outlined in the Child Poverty Act 2010.

If any of the proposals arising out of the needs assessment or review of planning policies require consultation, it is important that officers have regard to the relevant consultation requirements, outlined in regulations. The leading case on consultation is the High Court decision in *R v Brent London Borough Council ex parte Gunning* (1985) 84 LGR 188. In *Gunning*, Hodgson J drew attention to four elements that should exist in the proper performance of consultations. These elements hold true whether the need for consultation is triggered under statute or the common law. Once consultation has been embarked upon the Council must be satisfied that:

- a. consultation took place at a time when proposals were still at a formative stage;
- b. consultation must include sufficient reasons for the particular proposals to allow those consulted to give intelligent consideration and an intelligent response;
- c. adequate time was allowed for consideration and response; and

- d. that responses from the public were conscientiously taken into account when the ultimate decision is taken.

These elements reinforce the principles that consultation, when undertaken, must be genuine and conducted in a fair manner to minimise the risk of challenge in any forward proposals the Council consider under the regeneration strategy.

If any decisions are to be taken regarding the release of monies for projects under the Sustain Renew & Prosper' strategy all capital projects are delegated to the Leader jointly with the Cabinet Member for Finance and Business Services. This is contained at Article 7.08 paragraph (e) 11 of the Cabinet Scheme of Delegations of the Council Constitution.

Under the Provisions of section 111 of the Local Government Act 1972 a local authority has the power to do anything which is calculated to facilitate, or is conducive or incidental to the discharge of any of their functions. The work carried out in accordance within this strategy would fall within the range of activities permitted by Section 111.

It is important to also note that any future projects whether individual or groups of projects as identified under the Sustain Renew & Prosper' strategy must comply with relevant legal rules in relation to procurement. Projects must be closely monitored by officers in terms of expenditure control and value for money, and in order to ensure legal issues are expeditiously brought to the attention of Legal Services.

Corporate Landlord

The Corporate Landlord supports the recommendations contained in the report.

BACKGROUND PAPERS

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Sustain, Renew and Prosper

**The Hillingdon approach to regeneration
2011-2016 focussing on what works**

Sustain, Renew and Prosper

The Hillingdon approach to regeneration 2011-2016

Sustain: Preserving Hillingdon's green spaces, heritage & culture.



Renew: Town Centre development and economic potential

Prosper: Reducing inequality through increased employability and business growth



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HILLINGDON
LONDON

1. **Foreword: Sustain, Renew and Prosper the Hillingdon approach to Regeneration 2011-2016: Focusing on what works.**

Hillingdon's first strategy for a sustainable economy launched in September 2005 set the scene for our aspirations and objectives for a prosperous Borough. At that time, London had a Mayor who primarily faced eastwards, Paris were favourites to host the 2012 Games, and the West London Tram was the focus for infrastructure investment.

With a radically different economic climate, a new London Mayor committed to helping the "all-too-often overlooked" suburbs and a Conservative-Liberal Democrat coalition government driving forward wide-ranging reforms to restore health to the public finances and renew confidence in the economy, there is a clear need for an updated approach.

The announcements in the Comprehensive Spending Review (Oct 2010) have had very significant and far-reaching challenges for local government, for local service provision and for the communities that local councils serve. These challenges also present new opportunities to find better and more efficient ways of working to maintain the services our residents value. In effect, we are approaching a new era for councils that will require a fundamental shift in thinking and delivery. Ultimately, through these changes, we will become an even more efficient organisation, albeit smaller, while continuing to deliver quality, value for money services that our residents value at a cost we can afford.

Sustain, Renew and Prosper articulates Hillingdon's pragmatic approach to regeneration over the next 4-5 years. It is determined by national, regional and sub-regional agendas, shaped by feedback from key stakeholders and informed by intelligence from our local economic assessment. Activity is focused on what works and where we, and our partners, can make a measurable difference to people who live and work within Hillingdon. We set out our activities within three broad themes:

Sustain: Preserving Hillingdon's green spaces, heritage & culture. We will protect the borough's heritage, built and natural environment, promoting civic pride so that people are proud to say they live in Hillingdon;

Renew: Town Centre development and opportunity areas, taking forward the recognised growth potential within Outer London and ensuring that our town centres become a strong focus for the communities they serve;

Prosper: Reducing inequality through increased employability, upskilling our residents to support them off benefits and into work. We want Hillingdon to be recognised as a business friendly borough, where enterprise is encouraged and businesses grow, creating new jobs for local people;

Alongside these priority areas we have identified a set of core principles, which further define Hillingdon's pragmatic approach to regeneration:

- Activity must be to the benefit of our residents. This might be in terms of creating job opportunities, making our Town centres easier to access or initiating a greater range of leisure/cultural experiences. Residents are at the heart of regeneration within Hillingdon;
- Activity must demonstrate value for money. Investment and/or activity will be intelligent, supported by local evidence of need. This means that benefits will outweigh costs; that we are not duplicating activity and that partnership options are used whenever

possible; Activity contributes to Council and Local Strategic Partnership priorities. Activity will be focused to support priorities identified within the Sustainable Community Strategy, as these are the things that matter to our residents. We will do all we can in the current economic climate to maintain services that our residents tell us are important.

- Activity requires public sector intervention. This will only be considered where clear improvements in efficiency are achievable and where the intervention tackles the cause of the market failure rather than displacing the market.

Sustain, Renew and Prosper will be supported by a 5-year delivery plan with clear and measurable outcomes and will be further shaped by our local economic assessment. The Local Strategic Partnership theme group will drive success, overseeing delivery, reporting performance and planning for future delivery.

2. Introduction to Hillingdon: Sustain, Renew and Prosper the Hillingdon approach to Regeneration 2010-2016: Focusing on what works.

Covering 42 square miles, Hillingdon is the second largest London borough. With some 262,500 residents, the borough also has one of the lowest population density ratios of any London borough. While it is an oft used cliché, Hillingdon really does epitomise a diverse and contrasting borough. The north of the borough is semi-rural, with green belt land around Ruislip, whilst Heathrow, the United Kingdom's only hub airport and the Uxbridge/Stockley Park concentration of high-tech multi-national industries are concentrated in the south.

Hillingdon has benefitted from many years of economic growth and success. Proximity to Heathrow is a key driver of our regeneration strategy, impacting directly, indirectly and creating its own 'area effect'. Heathrow provides the important links that connect the UK with the rest of the world, including the new global economies of India and China. Two-thirds of the UK's long-haul flights depart from Heathrow, including the UK's only direct air links to emerging world cities such as Shanghai, Beijing, Mumbai, and Sao Paulo. More than half of all the UK's air freight passes through Heathrow.

A 'global gateway' like Heathrow plays a key role in attracting internationally mobile and high value added businesses and visitors, which Hillingdon can attract to its tourist venues and hotel accommodation. This is the dichotomy that we continuously manage, preserving the green spaces and quality of life which make it such a popular choice to raise a family whilst recognising Hillingdon's importance to the national economy and the employment generated as a direct consequence of our prime business location.

We continue to provide leadership and support in a way that fulfils the aspirations of our residents and businesses. We have now entered a new decade where we get information instantly and communicate more widely. The "noughties" has transformed many aspects of how we live and work; in particular in terms of how we communicate (business and social networks, remote working, proliferation of email, hand held devices etc) and how we access goods and services (on-line shopping, search engines, global markets etc).

Hillingdon's Local Economic Assessment is the key evidence base capturing the characteristics of our functional economic area, building from Hillingdon's local story to the West London perspective, the Heathrow priority area (Hillingdon, Hounslow, Ealing, and Spelthorne & Slough) and the South Bucks borders. We see Hillingdon's unique economic strengths in:

- Being a diverse borough with established and successful suburbs clustered around a number of town centres, plentiful picturesque green belt and open spaces with access to a network of waterways and lakes as well as successful and thriving business;

- Having a young and growing population with an internationally renowned university - Brunel - equipping its graduates to occupy the high skill career opportunities within the borough and Uxbridge College, one of London's best performing Further Education colleges within London in terms of success rates across all levels;
- Benefitting from excellent and developing transport infrastructure; including a thriving Heathrow economy (though we will continue to resist expanding capacity) and future investment through Crossrail;
- Strong track record of successful partnership collaboration, using resources effectively to achieve measurable outcomes for business and local people;
- Sustaining Hillingdon's competitiveness from opportunity areas such as Heathrow and the Hayes/West Drayton corridor, in addition to strategic developments at RAF Uxbridge and Stockley Park Phase 3, unleashing Hillingdon's economic potential.

Hillingdon Key Facts

Population

- Hillingdon is home to approximately 262,500 residents with a working age population of 168,000. Population is expected to increase by approximately 5% before 2018.
- The proportion of the population from non-white British ethnic groups in the borough is below the average for outer London, although the proportion of ethnic groups living in Hayes is well above this.
- The average household income is £34,000 per annum. This is nearly £4,000 higher than the national average.

Economy

- The borough is home to Heathrow Airport, the busiest international hub-airport in the world with over 64 million passengers a year and the largest single employment site in the U.K.
- Uxbridge is the main urban centre and there are a further 15 town and neighbourhood centres and 46 local parades.
- Hillingdon has a very large economy by national standards. Significantly, the economy is larger than average when compared to London as a whole, ranking 5th out of the London boroughs and encompassing one of the most highly developed local knowledge economy in the country.

Housing

- Hillingdon currently accommodates 99,800 households but by 2028 there are expected to be 113,303 households living in the borough.
- Approximately 33% of households in the borough are unable to afford market housing.
- In accordance with the London Plan (2008), the Council seeks to provide 35% of all new housing provision as affordable housing.

Built Environment and Heritage

- Hillingdon is one of the greenest London boroughs with over 5,000 acres of open countryside including 4,970 hectares of Green Belt and 200 parks and open spaces.
- Hillingdon is a suburban borough containing areas of 1930s development and typical "Metro land" estates with the most common house type being semi-detached (40.3%) followed by terraced (27.9%).
- Hillingdon's heritage includes 30 conservation areas, 14 Areas of Special Local Character (ASLC), 409 statutory listed buildings, 292 locally listed buildings, 5 scheduled ancient monuments and 9 Archaeological Priority Areas.

Transport

- Heathrow is the national gateway to London and the UK for airline passengers and a European gateway for many international tourists. Hillingdon is in fact home to two airports; Northolt Aerodrome provides handling facilities for private flights in addition to Ministry of Defence activities.
- Hillingdon has some of the busiest parts of London's strategic road network including the M4, A40, A312 and the nearby M40 and M25.
- National rail communications are available into central London from Heathrow (via the Heathrow Express and Heathrow Connect service) and West Drayton and Hayes (to Paddington) and West Ruislip, South Ruislip and Ruislip Gardens into Marylebone.
- The borough contains 13 tube stations on the London Underground network and 3 Crossrail Station are planned within the borough at Heathrow, Hayes and West Drayton.

(Key facts from pre-submission core strategy February 2011)

3. Opportunities & Challenges for Hillingdon: Sustain, Renew and Prosper the Hillingdon approach to Regeneration 2010-2016: Focusing on what works.

The driving purpose of the Conservative-Liberal Democrat coalition government is to restore health to the public finances and confidence to the economy. Newly created business-led Local Enterprise Partnerships have replaced Regional Development Agencies and provide the strategic leadership to rebalance the economy towards the private sector. Within London, the Greater London Authority will take-on responsibility for housing and regeneration. Building on the coalition Government's pledge for greater devolution, the Mayor would like to see an enhanced role for the boroughs in terms of skills and housing, among other areas, in line with the principles of 'double devolution'.

Pre-recession, the global, UK and London economies enjoyed an unprecedented period of relatively unbroken and stable growth. Between 1998 and 2008, Hillingdon (alongside Tower Hamlets where Canary Wharf is located, Westminster, Camden and Southwark) led the way for employment growth within Greater London.

Post recession, Hillingdon benefits from an economy that is less dependent on the public sector than many of our neighbouring boroughs. The emphasis is on not just supporting the current businesses of today but getting behind the big business of tomorrow. The government is taking a sector-based approach to business growth - acknowledging that it can support specific sectors to grow and inviting business to work with government, initially prioritising six key sectors, which are: Advanced Manufacturing, Digital and Creative Industries, Business and Professional Services, Retail, Construction, and Healthcare & Life Sciences. Many of these sectors are well-represented in London and within Hillingdon itself. Our pragmatic approach will be to consider trend-based projections as part of the overall findings from our Local Economic Assessment concluded in April 2011.

Tourism is a significant contributor to the borough's economy and meeting the needs of visitors, including provision of hotels, conference facilities and cultural activities, is an important consideration for Hillingdon. Employment within this sector accounts for over 8% of the borough's total employment, higher than the London-wide average. This is due in part to the interaction with Heathrow Airport which is a gateway to London and the UK for many overseas visitors. Visitors include tourists, business visitors, and friends/family of people living in the area, such as university students. Hillingdon benefits from tourism through employment and training opportunities, wealth creation and support for the local economy and culture.

Hillingdon Opportunities

- There are some 10,090 active enterprises within Hillingdon (Business Demography 2009), providing some 200,000 jobs and whilst, many are small and medium enterprises, Hillingdon has one of the highest number of major international and European headquarters outside of the City/Canary Wharf/West End;
- As the home to Heathrow Airport, the largest single employment site within the U.K., with some 76,600 people working within the airport perimeter and at British Airways Waterside HQ, Hillingdon has a much higher than London and G.B. average job density. Although 50% of LBH residents live and work within the borough, approximately 2/3rds of jobs within Hillingdon are occupied by non-residents commuting in;
- Hillingdon has a very large economy by national standards ranked 8 (out of 380) Gross Value Added per capita benchmarking of the competitiveness of the UK's regions and localities exceeding GVA for high performing cities such as Cambridge, Guildford and Oxford;
- There is a strong Knowledge Economy base attributed to biotech cluster (Amgen, GlaxoSmithKline, Nobel Biocare, Otsuka Pharmaceuticals, Parexcel) concentrated within Stockley Park/Uxbridge and the status of Brunel University as a research intensive institution.

Hillingdon Challenges

- To balance the decline in industrial and warehousing floor space, where lower skilled residents in the south of the Borough have historically been employed with the demand for office development, creating higher skilled employment;
- The current public transport provision in Hillingdon has an east-west orientation. Better north-south links are required to connect local people with jobs in the borough, for example connecting Stockley Park to Hayes and West Drayton will make it a more accessible and sustainable office location;
- High Speed 2 will have a detrimental effect on the borough and its residents;
- It is critical that any local responses to the recession and recovery phase get the balance right between existing problems (e.g. 'worklessness' in hotspots within the borough) and new problems such as excess supply of certain skills, youth unemployment and public sector redundancies;
- Job opportunities for residents with intermediate qualifications could be squeezed. The structure of demand is more skewed towards persons with high and low qualifications;
- Progression of existing intermediate qualified persons to higher qualification levels is crucial to avoid an over-supply, especially if residents with low skills are upskilled to intermediate level;
- Forecasting is an imprecise science. None of the commercial forecast models correctly predicted the global and UK recession or recent surges of in-migration to the UK. The skill needs and employment growth for new and emerging sectors are less well understood.

Emerging National Context

The Comprehensive Spending Review (Oct 2010) prioritised areas of public spending that generate the highest long-run economic returns, and looked across the board at how public spending could be best focused. Local Growth – realising every place's potential sets out the government's overarching economic ambition to 'create a fairer and more balanced economy' focussing on three key themes:

1. Shifting power to local communities and businesses, enabling places to tailor their approaches to local circumstances;
2. Promoting efficient and dynamic markets, in particular in the supply of land, and provide real and significant incentives for places that go for growth: and

3. Focussed investment, supporting investment in places and people which will have a long-term impact, to tackle the barriers to growth.

'The Path to Strong, Sustainable and Balanced Growth' paper (Nov 2010) outlines the coalition government's four-part commitment to the private sector to promote growth:

- Providing stability business needs to plan and invest;
- Making markets more dynamic by removing barriers to growth where possible;
- Focusing the Government's own activities on providing the conditions for private sector growth and investment;
- Ensuring that strong growth is fairly shared and sustainable in the long-term.

Additional priority actions focus on trade and inward investment, access to finance, planning, better regulation, innovation, competition and corporate governance including intentions:

- To increase trade and access to international markets, the Government will publish a Trade White Paper in early 2011, followed by a new delivery strategy for UK Trade and Investment;
- To improve access to finance, the Government will encourage business angel groups and the Government's SME (small and medium enterprise) investment arm, Capital for Enterprise Ltd, to bid to the Regional Growth Fund for a Business Angel Co-Investment Fund;
- To improve the planning regime, the focus is on previous planning reforms - including the intention to retain but reform the Community Infrastructure Levy;
- To target public spending, 'Growth Hubs' will support business - they will provide access to specialist coaching, mentoring, investment readiness advice and signpost businesses for support on innovation and exporting;
- To undertake a number of reforms around Central Government procurement, making it more transparent and accessible for business, particularly SME's. This includes supporting public sector bodies to promote skills training and apprenticeships in procurement where relevant and cost effective.

Aligned with this, the Department for Business Innovation and Skills (BIS) has released its strategy document in response to the Skills for Sustainable Growth consultation which sets out the Government's vision for reform of the further education and skills system to improve the skills of the workforce. This includes the introduction of an 'all age' careers service with greater opportunity to secure transition support for older teenagers as well as offering comprehensive support to adults seeking career path moves.

In terms of support and investment in people, the immediate focus is to create a labour market which rewards work. The Government has embarked on a programme of radical reform with the introduction from Summer 2011 of the single, personalised Work Programme forming part of the overall 21st Century Welfare Policy including reforms to Housing Benefit and Incapacity Benefit and longer-term, the introduction of the Universal Benefit.

Localism Bill

The wide-ranging Localism Bill, published Dec 2010, includes measures intended to address many Department for Communities and Local Government objectives: to decentralise power as far as possible, to reinvigorate accountability, democracy and participation, meet people's housing aspirations and put communities in charge of planning. The Bill follows earlier decisions to abolish the Comprehensive Area Assessment, the Local Area Agreements and the Audit Commission.

Hillingdon already has strong local democratic arrangements and should need only to make minor adjustments to take account of the new provisions when enacted. Alongside the Sustainable Communities Act the provisions will create new mechanisms for communities to raise issues and challenge councils, so it is possible that groups in Hillingdon may decide to bid to run services.

The changes to London governance whilst strengthening the hand of the Mayor of London, will also enable London Boroughs to make more decisions, including planning, locally. In addition to monitoring economic resilience we will examine the performance metrics available to local authorities for measuring economic growth and success. This will align with the Local Government Resource Review already underway and business rate retention options under consideration to encourage local economic growth.

London Economic Development

In-line with plans for the wind down and closure of all Regional Development Agencies by April 2012, the Greater London Authority (GLA) will assume responsibility for the majority of the London Development Agencies' responsibilities (including amalgamation with the Homes & Communities Agency). The Government invited the Mayor, London Boroughs and business leaders to consider the case for whether and how local enterprise partnerships could be formed within London.

A single pan-London Enterprise Partnership (LEP) endorsed by London Councils and the Confederation of British Industry (CBI) has been approved by the Department for Communities and Local Government (DCLG) and the Department for Business, Innovation & Skills (BIS).

The London Enterprise Partnership will work from the vision set out in the London Plan and the Economic Development Strategy to promote economic growth across the whole of London and with a greater connection between enterprise and business growth activity and employment and skills. This may include merging the work of the London Skills and Employment Board into the London Enterprise Partnership.

The Mayor's Economic Development Strategy (EDS) sets out five economic objectives:

1. promoting London as the world capital of business;
2. ensuring that London has the most competitive business environment in the world;
3. making London one of the world's leading low carbon capitals;
4. increasing economic opportunity; and
5. maximising the return from investment in the 2012 Games.

Unlike other areas of the UK where inward investment and tourism initiatives will be led nationally, within London a newly-formed private sector company Promote London will bring together the work of the existing agencies for tourism (Visit London) inward investment (Think London) filming (Film London) and international students (Study London) from 1 April 2011. The single agency will enable the Mayor to take a more coordinated and strategic approach to international promotion and will lead on promoting the capital in the run up to and during the 2012 Games.

The year 2012 is going to be a highly significant year for London politics as well as sport, with Londoners going to the polls to elect the Mayor of London and members of the London Assembly.

4. Our Priority to Sustain: Sustain, Renew and Prosper the Hillingdon approach to Regeneration 2010-2016: Focusing on what works.

Sustain: *Preserving Hillingdon's green spaces, heritage & culture. We will protect the borough's heritage, built and natural environment, promoting civic pride so that people are proud to say they live in Hillingdon.*

We are committed to preserving Hillingdon's green spaces, heritage & culture. In order to retain and attract residents and investment, we want to conserve and protect the quality of our environment as one of our strongest attractions so that people are proud to say they live in Hillingdon. We would like to create more "occupational communities" where people are able to live close to where they work, thereby supporting recruitment and retention of employees and economic growth and sustainable environments.

Local Development Framework

Hillingdon's Local Development Framework (LDF) is the overarching strategy document, together with the Mayor's London Plan, which articulates Hillingdon's borough wide development plan and sets out the growth that is expected to take place in the borough up to 2026. It covers issues such as the number of new homes to be built and changes in employment land. The LDF will comprise the following Development Plan Documents (DPD's):

- Hillingdon's Core Strategy: A Vision for 2026 – the long-term vision and objectives for the Borough, what is going to happen, where, and how it will be achieved
- Development Management Policies: sets out the detailed planning policies that will be used to determine planning applications
- Site Allocations: shows all the main site proposals for land uses such as housing and employment
- Proposals Map: shows all major proposals and planning land designations in the borough
- Heathrow Area: details the planning strategy for future development in the Heathrow Opportunity Area
- West London Waste Plan: sets out preferred locations and policies for future waste management and treatment developments

Our story in Hillingdon is one of a traditional outer London suburb with the 'best of both worlds' – urban centres and quality green spaces. We want people to continue to consider Hillingdon as an excellent place to live, work, learn and do business. These themes are taken forward in the Core Strategy, which encourages sustainable use of land, resources and the natural environment, methods of travel and the design of development that helps to create sustainable communities.

Housing and employment are interlinked. Lack of a decent home can impede employment and training opportunities and the ability to work. Residents can feel trapped on welfare benefits and some may have experienced homelessness. Social housing offers a secure base from which to get into work and intervention by landlords can offer new opportunities and the chance to turn lives around. In particular, we believe that more can be done to share information and knowledge about accessing and assisting these residents. Front-line housing services are well placed to signpost and advise residents as part of an enhanced housing options service.

Substantial and well-considered investment in our heritage and culture has been made in recent years: the restoration of the Grade II Lido and new multi-million pound leisure complex at Uxbridge; re-establishment of the historic heritage and cultural site at Manor Farm Ruislip and the opening of the Botwell Green state-of-the-art leisure facility in Hayes.

We want all residents in Hillingdon to feel that they are welcome to use and enjoy our unique leisure and cultural assets. Our vision is to make all our residents aware of the benefits and reach out to communities through events and information to make sure that attractions are inclusive for a diverse audience.

Even with our outstanding transportation infrastructure, with two thirds of employees who work in Hillingdon commuting from outside the borough, reliance upon the car as the preferred mode of transport is significant. This has an impact on the sustainability of our environment both in terms of air quality and carbon emissions. We will continue to campaign against any future expansion of Heathrow as the major contributor to high carbon emission particularly affecting the quality of life for residents in the south of the borough.

Growth Potential

Our Core Strategy identifies that there is more employment land than currently needed. The London Plan requires Hillingdon to adopt a 'Limited Approach' to the transfer of industrial sites to other uses. Any release of surplus industrial land will be carefully managed to support Hillingdon's employment generation whilst creating opportunities for regeneration and release to other uses including much needed housing.

Stockley Park is an important contributor to the local economy and prestige of the borough through its high quality offices. With 175,000 square metres of office stock, it is the largest concentration of office space in Outer London. It is described by the London Office Policy Review 2009 as "perhaps the most iconic business park in the UK" and has a particular draw for prestigious national and European headquarters.

The Park will continue to be a strategic employment site that could contribute a significant proportion of the new employment proposed as part of the Heathrow Opportunity Area. Outline planning permission was approved in the summer of 2010 for phase 3 of Stockley Park. The plans include, a 450 room hotel, 25,000 square metres of office space, as well as cafés and restaurants, creating some 2,000 new jobs within Hillingdon as well as improving the local landscape along the Grand Union Canal. The park will need to deliver sustainable transportation opportunities alongside any further growth.

Other significant future development includes RAF Uxbridge, identified for high quality residential-led mixed-use development, accommodating up to 1600 homes, around 14,000 square metres of office space, a 90 bed hotel and an estimated 1,160 permanent new jobs. We will also actively work with our neighbouring boroughs such as Ealing to negotiate the best outcome for Hillingdon residents from developments such as the Southall Gas Works.

Summary of Growth in Hillingdon 2011-2026 (Pre-submission core strategy Feb 2011)

Proposed growth during 2011-2026	Growth Figure
Total new jobs	9,000-11,000
Total new homes	5,475-6,375 dwellings
New office-based jobs	6,400
New jobs in Heathrow Opportunity Area	A proportion of 9-11,000
New jobs in RAF Uxbridge town centre extension	Estimated 1,160 permanent direct jobs

	(175 indirect jobs)
New homes in RAF Uxbridge	Approximately 1,340
Total designated employment land	358ha
Industrial and employment land release	17.58ha
Newly designated industrial and employment land	13.63ha
Additional hotel bedrooms	3,800-5,600
New retail floorspace in Uxbridge	18,855sq.m

Our Priorities

1. Sustainable Growth, as outlined within the Core Strategy 'A Vision for 2026':
 - Supporting economic growth concentrated in Uxbridge, Heathrow and the Hayes/West Drayton Corridor, without ignoring the viability of local centres and with Uxbridge expanding its role as the main urban centre in the borough through the development of RAF Uxbridge.
 - Ensuring that Hillingdon has a reliable network of north/south public transport routes so that more people are using public transport, best use is made of the Grand Union Canal and that as a whole the borough is benefiting from infrastructure investment such as Crossrail.
 - Oppose current plans for High Speed rail, including the proposed route
2. Hillingdon taking full advantage of its distinctive strengths with regard to its places, communities and heritage:
 - Working with the new Promote London agency to showcase Hillingdon's unique prime location for inward investors, tourists and other visitors to the borough, generating wealth creation and support for the local economy and culture.
 - Taking advantage from all opportunities presented from the London 2012 games to encourage greater public awareness and use of cultural and leisure facilities and heritage assets within Hillingdon.
3. Better quality of life for all our residents through good accessibility to local jobs, housing and facilities and improved social and economic contrast between different parts of the borough:
 - Maximising opportunities to help people live in settled and affordable homes across the private, intermediate and social rented housing sectors, reflecting the distinct needs of different households such as families with children, single person households, older people and people with a disability.
 - Utilising first point of contact with residents in housing need and those living in temporary accommodation to support them into training and employment opportunities and ensuring our housing policy reduces welfare dependency.
 - Continue to ensure that our community facilities such as public libraries and children's centres provide services and resources to support the skills development and economic well-being of our residents.

5. Our Priority to Renew: Sustain, Renew and Prosper the Hillingdon approach to Regeneration 2010-2016: Focusing on what works.

Renew: *Town Centre development and opportunity areas, taking forward the recognised growth potential within Outer London and ensuring that our town centres become a strong focus for the communities they serve.*

Town Centres

Hillingdon boasts a range of rural and urban centres, each with their own character and charm. These include a Metropolitan Centre (Uxbridge) five District Centres (Ruislip, Hayes Town, Yiewsley/West Drayton, Eastcote & Northwood (Green Lane) and three Minor District Centres (Northwood Hills (Joel Street), Ruislip Manor and Uxbridge Road Hayes, including Lombardy Retail Park). Our job is to work with local business, shoppers and local residents to find the best way to preserve and enhance these centres. Each town centres has its own 'unique selling point' and we need to exploit the comparative advantage of each area.

The impact that suburban town centres can have on driving the economy's growth is widely acknowledged. This means that as a Council, we need to carefully plan and manage our high streets to ensure that as people rely more heavily on their local area to meet their needs and that the local services are there. This includes developing our cultural offer – focussing on Uxbridge Town Centre, working in partnership to attract an appropriate and mature night time economy.

The potential for linking the growth corridors with town centres reinforces the need for robust, strategic leadership in planning for town centre renewal to direct the predicted growth that integrates with the regional spatial strategy. Council leadership here will ensure that benefits such as skills development, mixed tenure housing, community facilities, business start ups are maximised.

Local authority regulatory services such as environmental health, licensing and trading standards are often the visible face of local authorities in the business community. LB Hillingdon through the "Beat the Crunch" initiative has already recognised the important role which the local authority plays in supporting businesses towards recovery and growth. The council has pledged its intention to continue the popular town centre improvement programme with capital investment planned for Hayes, Ruislip Manor and Northwood Hills to ensure that our town centres become a strong focus for the communities they serve.

Our 'Total Approach' will provide a consistent approach to supporting independent retailers consolidating investment to maximise both the impact and the return on investment and unifying what has been a disjointed Hillingdon "offer" to retailers - HillingdonFirst card, parking & public realm improvements and a shop front improvement grant scheme.

As evidence of maximising partnership opportunities the Local Strategic Partnership sub-group (Sustain, Renew & Prosper) has agreed to the re-investment of our Reward Grant to support the training element of the Total Approach to Town Centre Regeneration. This will fund a visual merchandising programme for retailers to improve their shop front displays as well as a retail apprenticeship programme co-ordinated through Uxbridge College Retail Academy.

Following the coalition government's decision to cancel a third runway at Heathrow, the South East Airports Taskforce are due to report back in the summer 2011 having investigated the options "to make best use of the existing airport infrastructure" to ensure

“improving efficiency and reliability and reducing delay”. The Council is acutely aware of the particular issues associated with the future viability of neighbourhoods within the Heathrow Villages ward such as Sipson and will be working with a number of partners to support rebuilding and restoring confidence within these communities.

Our Priorities

1. Manage appropriate growth, viability and regeneration of town and neighbourhood centres ensuring that local parades continue to perform a role in providing essential goods and services, as well as social contact:
 - Build on earlier successes such as the HillingdonFirst Card to initiate our Total Approach to Town Centres (as detailed above) unifying the Hillingdon “offer” to independent retailers through wider roll-out of the HillingdonFirst card, parking & public realm improvements and a shop front improvement grant scheme.
 - Take a neighbourhood approach, utilising support and commitment from partners such as Hillingdon Community Trust to promote a positive profile of Heathrow Villages as a vibrant and sustainable lifetime community, meeting the needs of residents at all stages of their lives.
2. Continue to ensure our town centres provide for a mixed economy with a stronger focus for the communities they serve – drawing in office workers during the day, but with well-managed and mature night time economy and weekend leisure attractions:
 - Maximising value from our own investment in leisure and cultural facilities in order to enhance the footfall into our district centres. Re-thinking how our residents want to use their local town centres in the current 2010 decade.
 - Recognising that home-working and self-employment are likely to expand, consider wider role of successful models such as Hayes Business Studios, providing easily accessible business support services/ enterprise hubs/innovation centres, possibly using community assets like libraries in town centres
 - Working with partners such as Transport for London (TfL) to encourage walking and cycling as more environmentally sound and healthier means of getting into and going around town centres, through improvements to local town centres and public spaces, new cycling facilities, safer roads and measures to smooth traffic flow.
3. Ensure that we optimise the economic significance of Hillingdon’s unique strengths such as the concentration of high-value Scientific Research and Development and Knowledge sector businesses around Uxbridge and Stockley Park:
 - Through the Local Strategic Partnership, Hillingdon Partners, facilitating stronger collaboration between Brunel University and business to make the local knowledge and innovation linkages which would support business growth in Hillingdon and West London.
 - Extending business engagement success, building trust and confidence with business leaders.
 - Initiating close working with the new Promote London agency to reinforce Hillingdon’s strategic advantages and competitive edge to potential Inward Investors.

6. Our Priority to Prosper: Sustain, Renew and Prosper the Hillingdon approach to Regeneration 2010-2016: Focusing on what works.

Prosper: *Reducing inequality through increased employability, upskilling our residents to support them off benefits and into work. We want Hillingdon to be recognised as a business friendly borough, where enterprise is encouraged and businesses grow, creating new jobs for local people.*

Employment & Skills

Intelligence from our Local Economic Assessment (LEA) has shown that Hillingdon continues to have relatively high proportions of economically active people. Although the numbers of people claiming jobseekers allowance rose from September 2009 to January 2010, they have fallen steadily since then and unemployment has not significantly affected Hillingdon's economy to date.

That said, it is critical that any local responses to the recession and recovery phase get the balance right between existing problems (e.g. 'worklessness' in hotspots within the borough) and new problems such as excess supply of certain skills, youth unemployment and potential public sector redundancies. Future changes in benefit policy are expected to increase the numbers of jobseekers allowance claimants from 2011, as people currently receiving incapacity benefits are reassessed.

We recognise that in the past, for some of our residents the gains to work could easily be wiped out altogether by in-work costs such as transport and childcare. We welcome the Government's new approach to child poverty which is not solely focused on income, but is also focused on lack of opportunity, aspiration and stability. The impact of living in poverty has long-term effects on children's health, well being and educational attainment which in turn influence their employment prospects.

The Coalition Government has identified two key problems with the current system:

- work incentives are poor, and
- the system is too complex.

Reforms underway to the benefit system aim to make it fairer, more affordable and better able to tackle poverty, worklessness and welfare dependency. As a Council, we are promoting policies that deliver a 'hand up, not a hand out' to those that are entering the work force and to make the most of job opportunities on the doorstep.

"Poverty" is an emotive word and clearly most people feel that poverty is a bad thing which should be addressed. In the context of the term "child poverty" the definition is a relative income measure (children living in households with less than 60% of the median national income). Within Hillingdon we recognise that the consequences of child poverty can be wide-ranging and extend beyond children themselves into later life and society. This is exactly why we support reforming the system to help people to move into and progress in work as their primary route out of poverty and also why we have deliberately chosen to incorporate priorities to address the causes of poverty within this Sustain, Renew and Prosper – The Hillingdon Approach to Regeneration as opposed to a stand-alone child poverty strategy.

Hillingdon is committed to ensuring the excellence of its universal services for children, young people and their families as well as ensuring that the particular needs of vulnerable families are met. In particular to:

- Ensure that children at risk from poverty and low aspirations are supported to narrow the gap in attainment and to raise their aspirations
- Target support in the early years or as soon as difficulties become apparent
- Assess the childcare needs of residents and ensure there is sufficient childcare to enable them to return to work
- Provide training and support into employment through Children's Centres and other settings
- Provide support for disadvantaged parents by ensuring their children have access to high quality childcare and early education places
- Provide support to young people to ensure that they do not become NEET
- Ensure high quality vocational education, including apprenticeships are available

Further actions to alleviate child poverty and to increase social mobility are included in the Children and Young People's Trust Plan.

A broad range of skills enhances productivity and growth within an economy and is linked with higher levels of innovation, investment and flexibility in the workforce. Equally, improving the skills level across the population leads to greater economic activity and the size of the available workforce; tackling disadvantage and socio-economic inequalities, and improving social mobility. In 2008, there were approximately 188,600 full and part-time jobs in Hillingdon, a number which exceeded the working age population of approximately 174,900. However, about two thirds of jobs are filled by people commuting into Hillingdon, rather than by residents themselves.

There are a number of challenges relating to skills and access to local employment opportunities within Hillingdon. Firstly, a significant proportion of workers in the borough have low-level qualifications or job skills, typically in pockets of deprivation within wards in the south of the borough. There is a need to raise the aspirations and job mobility of these residents by increasing skills so they can take up local employment opportunities.

Currently 21,100 (12.6%) of Hillingdon residents have 'no qualifications'; above the London average (11.8%) and national average (12.3%). The majority 46%, some 9,706 residents are aged 50-64. Whilst this age group may have been able to secure elementary occupation within their working lives, they could now face increased competition for these kinds of jobs from jobseekers with mid-level qualifications.

Job opportunities for residents with intermediate qualifications could also be squeezed as the structure of demand is more skewed towards persons with high and low qualifications. This is why progression of existing intermediate qualified persons to higher qualification levels is crucial to avoid an over-supply, especially if residents with low skills are upskilled to intermediate level.

We will need to continue to develop strong links with new providers of services such as the Work Programme to ensure residents receive the personalised support necessary to secure and sustain employment. This will include facilitating links with our voluntary and community sector and specialist niche providers who can add value to the work programme supply chain when they are able to provide seamless pathways and progression for the clients they work with.

A number of policy announcements on further and higher education funding may reduce numbers of students in Hillingdon. Changes in skills training funding may reduce targeted support for employment related training and training for older learners. Uxbridge College is already developing agile responses to ensure it remains able to maximise income and student numbers.

We can demonstrate leadership by ensuring that training initiatives are linked with the development of major sites for both construction phases and end use occupiers, and through maximising the value of our own procurement and commissioning of goods and services to provide for local skills training, apprenticeships and employment opportunities. In addition, we will work with providers to ensure that, with our partners, we will provide the learning and training that local employers want.

Business & Enterprise

There are some 10,090 active enterprises within Hillingdon (Business Demography 2009), providing some 200,000 jobs and whilst, many are small and medium enterprises, Hillingdon has one of the highest number of major international and European headquarters outside of the City/Canary Wharf/West End. It is also important to note that in common with the national picture, the majority (78%) of Hillingdon's businesses are micro businesses with between 0-4 employees, demonstrating the significance of these enterprises.

The London Enterprise Partnership will lead in creating the right environment for business and growth in London. Activities aim to maximise the contribution of innovation and technology transfer to business success, focussing on those businesses with the potential to grow and identifying ways to foster an entrepreneurial culture encouraging more people to start a business or become self-employed.

West London has uniquely strong overseas trading links due to both the impact of Heathrow and the entrepreneurial characteristics of its economy and businesses located here. There would be advantages in supporting businesses to develop their international markets and trading. For example by sharing knowledge and market intelligence and promote (alongside national and regional initiatives) exporting.

Hillingdon is becoming known for innovation: for example the Hayes Business studios, providing affordable business start-up space, based within the Hayes campus of Uxbridge College achieved 90% occupancy within its first year of opening. We also secured significant external funding for economic development programmes on behalf of the West London sub-region such as Heathrow Area Supply Chains, supporting SME's and micro suppliers to gain real business opportunities from Heathrow supply chains and wider public sector procurement.

We will continue to focus activity on what we know works, recognise the strategic role we can take, leading on collaborative working across the public and private sectors particularly in terms of making connections and facilitating local business links.

Our Priorities

1. Link local people to training and job opportunities to create a prosperous future for all our residents, including young people starting on their career paths during these difficult economic times:
 - Join forces with the prime contractors delivering personalised support through the single work programme, gaining their commitment to high-level representation within the Hillingdon LSP theme group (Sustain, Renew & Grow) to ensure connectivity with existing key partnership.
 - Building on successes in education to ensure all adults have the skills necessary to enter, stay and progress in work. Responding to Government proposals for reforming informal and adult community learning (literacy, numeracy and ESOL) as a progression route to formal learning and employment.
 - Encouraging family and social responsibility to help our residents to balance work and family life and break the cycle of welfare dependency, using existing alliances such as the Hillingdon Housing Partnership to co-ordinate a joined up approach.

2. Ensuring that our residents have the skills and aspirations to compete for local jobs, increasing the opportunities for local businesses to provide apprenticeships and skills development:
 - Using opportunities from the development of major sites and infrastructure projects to provide skill training and jobs during construction phases and end use.
 - Maximising the value of our own procurement and commissioning of goods and services to provide for local skills training, apprenticeships and employment opportunities.
 - Disseminating intelligence from Hillingdon's Economic Assessment to shape employer-led local skills provision and careers advice delivered through our schools, further and higher education and training providers.
3. Using our influence so that businesses within Hillingdon can be competitive and grow, creating new job opportunities and providing goods and services important to our residents:
 - Building on our existing best practise model for supply chain initiatives ('meet the buyer' events, supply chain links, sales and marketing training, capacity building) as well as on-line resources such as the Hillingdon Business Directory to facilitate business to business interaction.
 - Working with the London Economic Partnership to ensure that support for business start-up and growth are responsive to local need

LOCAL IMPLEMENTATION PLAN 2011/14 FOR SUBMISSION TO TRANSPORT FOR LONDON

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contact	David Knowles/ Bob Castelijn Planning, Environment, Education & Community Services
Papers with report	Appendix 1 – Comments received during the consultation on the Draft Local Implementation Plan 2011- 2014 and the officer responses Appendix 2 – Local Implementation Plan 2011- 2014 (circulated separately due to size)

HEADLINE INFORMATION

Purpose of report	This report seeks approval for Hillingdon's revised Local Implementation Plan for 2011 - 2014 to be submitted to Transport for London.
Contribution to our plans and strategies	Hillingdon's Partners Sustainable Community Strategy Council Plan Air Quality Action plan Emerging Local Development Framework.
Financial Cost	The LIP2 submission is an important step in securing funding from TFL to the value of £10,545k for the Borough's transport projects and initiatives during the period 2011-2014 as reported to Cabinet in December 2010. When the Mayor announces the agreed settlements, usually annually in December, it will form part of the Council's Capital Programme for the following year.
Relevant Policy Overview Committee	Residents and Environmental Services Policy Overview Committee.
Ward(s) affected	All

RECOMMENDATIONS

That Cabinet:-

- 1. Notes the response to the Council's targeted consultation on Hillingdon's Draft Local Implementation Plan for 2011 - 2014;**
- 2. Approves Hillingdon's Local Implementation Plan for 2011 - 2014 for final submission to Transport for London and delegates authority to the Deputy Chief Executive and Corporate Director of Planning, Education, Environment and Community Services, in consultation with the Cabinet Member for Planning, Transportation and Recycling, to agree any minor changes to the Plan before submission;**
- 3. Notes that the Mayor of London has reversed his previous decision to reduce the overall Local Implementation Plan funding, which was reported to Cabinet in December 2010; and**
- 4. Grants delegated authority to the Deputy Chief Executive and Corporate Director of Planning, Education, Environment and Community Services, in consultation with the Cabinet Member for Planning, Transportation, to agree the most appropriate allocation of the extra funding for 2012/13, once the precise sums involved have been identified by TfL.**

INFORMATION

Reasons for recommendation

The preparation of a Local Implementation Plan (LIP) is a statutory requirement in accordance with the Greater London Authority Act 1999. This includes a requirement to undertake consultation on the Draft Plan with specific agencies and groups, which has been undertaken. The consultation responses have generally shown support for the document, and where appropriate, comments have been taken into account in the revised document.

Alternative options considered / risk management

Cabinet could decide not to approve the document for submission to TfL. If so, this would have a high risk associated with it as an approved Plan is a pre-requisite in securing TfL support for future funding. Key areas for improvements to road safety, the highways network, accessibility and public transport may, for example, not be possible to achieve without the Draft LIP, which will have a significant impact on residents and businesses in the borough.

Comments of Policy Overview Committee(s)

None at this stage.

Supporting Information

Local Implementation Plan funding submission for 2011-2014

1. Hillingdon's Local Implementation Plan 2011- 2014 (LIP2) sets out how the Council proposes to secure transport improvements within the borough, reflecting both the borough's transportation priorities and the Mayor's Transport Strategy (MTS), published in May 2010. It has been developed in light of the resources to be made available by the Mayor of London, much of which is supported by national transportation guidance and programmes. The Plan provides details on transport projects, proposals and programmes to 2014. It also takes full account of TfL current guidelines and the funding programme.

2 At its meeting on 16th December 2010, the Cabinet approved the Draft Local Implementation Plan 2011- 2014 for submission to TfL, in order to seek TfL's formal response. The Cabinet also instructed officers to carry out a minimum six-week targeted consultation on the Draft Plan and the accompanying Strategic Environmental Assessment and requested officers to report back to a future meeting of Cabinet the outcome of the consultation and recommendations for changes to the Draft Local Implementation Plan, prior to its formal submission to Transport for London

3 The consultation was carried out from 19th January to 2nd March 2011. In accordance with statutory requirements and TfL guidance, the consultees included:

- TfL
- local Borough
- Elected Members;
- LSP;
- Local Community Groups;
- Mobility Forum;
- Other service sectors (e.g. health, education etc);
- Crime and disorder reduction partnerships;
- Business communities;
- Transport operators.

4. The document was placed on the Council's web site for comment and hard copies were made available at Planning Information Services and at all libraries from 19 January 2011. Letters were sent to all ward councillors and more than two hundred partner organisations were asked for views and comments. LIP2 was presented and discussed with several groups including the Older Peoples Steering Group (21 January 2011), Disabilities Forum (14 February 2011), Older Peoples Assembly ("FORCE") Steering Group (18 February 2011) and the Access and Mobility Forum (7 March 2011). A Members Drop In Session and a Library Drop In session at Ruislip Manor were held on 17 February 2011 followed by another Library Drop In Session in Botwell Green on 26 February 2011. In addition, the January/February 2011 edition of "Hillingdon People" included an article on the document and details of the consultation and contacts.

5. There was a good response to the consultation, the details of which are set out in Appendix 1. The officer response to the comments is also set out against each of the

responses received. All relevant and appropriate comments have been incorporated into the revised LIP2 document (see Appendix 2).

6 The comments received during the consultation have not had a significant effect on the overall intentions of the document nor on the delivery plan. However a number of longer term aspirations for 2014-2031 have been included in the revised Plan, such as the extension of the Central Line to Uxbridge and further town centre schemes as set out in paragraph 10 below. TfL suggested a number of improvements to the document, which mainly sought to provide more explicit and easier to follow links between the objectives and the delivery plan, all of which have been addressed in the revised document.

7. One of the main changes to Hillingdon's LIP2 relates to its objectives. These have been consolidated from the 10 objectives in the Draft Plan to the following 7 objectives, to take into account TfL's comments and observations made by English Heritage:

1. Improve the condition of principal roads and increase satisfaction levels with network condition
2. Reduce the negative impacts of transport on air quality and noise
3. Promote healthy travel behaviour
4. Improve the safety and security of the transport system, including reducing the number collisions
5. Ensure the transport system enables sustainable access to health, education, employment, social and leisure opportunities
6. Reduce Hillingdon's contribution to climate change and improve its resilience
7. Improve journey time reliability and reduce congestion

8. The delivery actions in the Plan continue to be concerned with promoting and supporting sustainable travel to reduce the growth in car traffic and to contribute to improved health and quality of life for residents with a positive impact on the environment and on the wider challenge of reducing transport's contribution to climate change. The actions continue to consistently support the Mayors goals in the MTS and it is stressed that Hillingdon's key delivery actions are identical as in the Draft LIP2.

9 The Plan includes a Major Scheme bid for £2.4m in 2011/12 for Yiewsley and West Drayton High Street, which TfL announced was successful in December 2010. The Plan also includes Major Scheme bids for Hayes (£4.5m) and Ruislip Manor (£3.2m), which are to be phased over 2012/13 and 2013/14. Proposals for Major Schemes are dealt with outside the annual funding submissions and the detailed funding applications for these two schemes will therefore be made when TfL invites submissions, which is next likely to be in 2012.

10. TfL have specifically requested that the Draft Plan be revised to include a number of longer term aspirations, and therefore the following additional major schemes have added for the period 2014 – 2031:

- Coldharbour Lane between Hayes Town Centre and A4020 Uxbridge Road
- Northwood Hills Shopping Centre
- West Drayton Interchange upgrade including improvements to the bus station and access

- Eastcote Town Centre
- Long Lane between A40 and A4020 Uxbridge Road
- Northwood High Street
- Hayes End, Kingshill Avenue / Lansbury Drive Shopping Centre
- Uxbridge Town Centre - access review and public realm upgrade to improve shopping ambience and encourage modal change

11. The revised Plan also includes a reference to the Council's longer term aspiration for securing an extension of the Central Line to Uxbridge by means of a spur in the area of railway land to the west of Ruislip Gardens, with the route to West Ruislip also being retained. The extension to Uxbridge would support growth in the Uxbridge area, which is needed to maintain its Metropolitan town centre status to enable it to compete with its neighbours. By supporting growth, it would also contribute towards the Mayor's aspirations for growth in outer London boroughs as set out in the London Plan. The Central Line service would also reduce congestion on the roads and this would enable buses to run faster.

12. The Council supports the view of TfL that there may be a good business case for the Central Line extension to Uxbridge, if this is programmed to coincide with the fleet replacement on the Line, which it is acknowledged may not take place for another 15 years. The social benefits in the business case prepared in 2009 are considered to be underestimated, given that the proposed development at RAF Uxbridge, along with other major developments were not taken into account. The development at RAF Uxbridge will result in a significant increase in residential population and in employment, and would be taken into account in any review of the business case. The Council will work with TfL to ensure that the business case is kept under review, such that the Central Line extension to Uxbridge can be secured.

13 TfL continues to place considerable emphasis on maximising local decision-making by providing flexibility for variation of fund allocation between schemes. Officers will continue to recommend that the Cabinet Member for Planning, Transportation and Recycling be authorised to approve variations within the LIP2 delivery plan.

Sustainability Appraisal

14 Under the Strategic Environmental Assessment Directive (European Directive 2001/42/EC) boroughs have a duty to prepare a Strategic Environmental Assessment (SEA). In preparing Hillingdon's Local Implementation Plan 2011- 2014, an SEA has been carried out to ensure that all relevant environmental matters have been taken into account. The SEA post adoption statement will accompany the LIP2 when it put on the Council's website.

Changes to TfL's overall LIP funding

15. In a letter to the boroughs dated November 4th 2010, TfL advised that as a result of the cuts in the Government's Spending Review, the allocations to boroughs through the LIP have all had to be reduced over the ensuing three-year period. TfL stated that Hillingdon's spending allocation for 'corridors, neighbourhoods and supporting measures are to be reduced from £3.080m to £2.952m in 2011/12, from £3.086m to

£2.832m in 2012/13, and from £3.086m to £2.428m in 2013/14. This amounts to a reduction of £128,000 in 2011/12, £254,000 in 2012/13 and £658,000 in 2013/14.

16. This reduction in funding was taken into account in the draft document presented to Cabinet and approved in December 2010. However, following an announcement by the Mayor of London in February 2011, TfL has restored its overall funding levels for 2012/13 and 2013/14 approximately to the level that had been agreed prior to the November 2010 letter.

17. No additional sums are to be allocated across London for 2011/12. No changes are therefore required to borough programmes in 2011/12.

18. The overall apportionment for 2012/13 across London was duly advised to the council in a letter dated 20th April 2011, but the precise detail of Hillingdon's allocation will not be known until it is set out in further correspondence from TfL, which is anticipated in May or June. It is suggested that further discussions take place with the Cabinet Member for Planning, Transportation and Recycling on the most appropriate allocation of the extra funding for 2012/13, once the precise sums involved have been identified by TfL.

19. In a similar manner, the Mayor has also agreed that the 2013/14 LIP2 funding gap be reinstated, but the manner of its distribution has yet to be determined by the Mayor. In a meeting with council officers, TfL stated that 'the decision on how this is allocated will be taken at a later date once we are in a clearer position to understand Principal Road Network condition, bridge strengthening requirements and other matters'.

Financial Implications

The LIP2 as outlined above and detailed in the attachment shows the council's transportation projects aspirations for the period 2011- 14.

The TfL funding that contributes to the resourcing of the plan is of significant value and over the period is currently estimated to be £10,545k based on the latest TfL notification. The final values for TfL are agreed annually in December.

The detailed makeup of the estimated financial resources is contained within the report and shows that Council's resources expected to be committed over the period are estimated to be £4,764k from the capital programme, this is subject to the normal annual budget approval at full council. The estimated figure of £1,874k third party contributions will come from s106 developers' contributions. These 3 sources of funding give an estimated combined resources for the period of £17,183k. There are also 3 major schemes outlined in the LIP2 which will be bid for separately. The estimated bids will total a further £6,900k of funding from TfL; and if successful, would produce a further £793k of S106 contribution that would be associated with the Hayes bus interchange bid. Giving a further total resource of £7,693k in addition to the £17,183k above.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The effect of the proposed recommendation will enable TfL to allocate and release funds for transport schemes within the London Borough of Hillingdon enabling local residents and businesses to benefit from noticeable improvements in road safety, the highway network, accessibility, public realm, public transport, walking and school travel plan initiatives. Stronger emphasis is put on increasing safety and security with an emphasis on encouraging active travel which will improve health and well-being.

Consultation Carried Out or Required

TfL officers have been formally consulted on the preparation of the LIP submission. A six-week targeted consultation on Hillingdon's Draft Local Implementation Plan for 2011 – 2014 and the accompanying Strategic Environmental Assessment was to be carried out until 2 March 2011. Further public consultation will take place with regard to the implementation of specific schemes, once the allocations have been formally agreed.

CORPORATE IMPLICATIONS

Corporate Finance

The above report has been reviewed by Corporate Finance and the financial implications set out above are consistent with the capital programme approved by Council on 17 February 2011.

The level of Section 106 contributions and grant funding from TfL for 2011-14 may vary from the indicative amounts set out above; in the event of actual amounts being lower it is anticipated that projects be scaled back accordingly.

Council resources will be applied to programmes of works linked to the Local Implementation Plan. As the Prudential Code precludes the use of unsupported borrowing to fund these works, these will be funded from capital receipts.

Legal

For the submission of the LIP 2011-2014 to TfL in order to enable TfL to release funding for transport schemes within the London Borough of Hillingdon it should be ensured that the Mayor of London's Guidance on the Second Local Implementation Plans May 2010 is followed.

The 6 week period public consultation of the draft LIP 2011-2014 finished on 2 March 2011 in compliance with the Greater London Authority Act 1999.

Boroughs are required to provide evidence to show that all statutory consultees have been engaged with during the LIP preparation and formal statutory consultation period. Boroughs must also demonstrate how consultees' views have been taken into account.

Decision makers have been enabled to ensure there is a full consideration of all representations arising including those which do not accord with the officer recommendation. The Cabinet Member is satisfied that responses from the public have been conscientiously taken into account.

In preparing LIPs there are also a number of other statutory processes that need to be complied with. These are:

- The EU Strategic Environmental Assessment Directive (implemented in England by the Environmental Assessment of Plans and Programmes Regulations 2004) which require a formal environmental assessment of certain plans and programmes that are likely to have significant effects on the environment. It applies to statutory plans and programmes whose preparation began on or after 21 July 2004.

Authorities that prepare and/or adopt a statutory plan or programme that is subject to the directive must prepare a report on its likely significant environmental effects, consult environmental authorities and the public, then take the report and the results of the consultation into account during the preparation process and before the plan or programme is adopted. They must also make information available on the plan or programme as adopted and state how the environmental assessment was taken into account.

The Borough's LIP was subject to mandatory assessment under the Environmental Assessment of Plans and Programmes Regulations 2004 which will involve the preparation of an environmental report, to be available during public consultation on the proposed LIP. It was considered to apply Hillingdon's usual six week consultation period whilst taking into account the Government's Code of Practice on Consultation of the normal 12-week period recommended by the code was considered by addressing all comments received after 2 March 2011 deadline.

- Boroughs have a duty under race, disability and gender legislation to carry out an Equality Impact Assessment of their LIP. This should identify whether or not (and to what extent) a LIP has an impact (positive or negative) on a particular equality target group, or whether any adverse impacts identified have been appropriately mitigated.

The relevant legislation is the Race Relations (Amendment) Act 2000 requiring the production and publication of a Race Equality Scheme; the Disability Discrimination Act 2005 requiring the production of a Disability Equality Scheme and the Equality Act 2006 requiring the production of a Gender Equality Scheme.

- The Disability Discrimination Act 2005 requires local authorities to promote equality for disabled people, and to have regard to the needs of disabled people, both in developing and implementing plans.
- The Traffic Management Act 2004 which imposes a duty on local highway authorities (including London boroughs) to manage their road network to secure

swift movement of traffic, and pedestrians, on their network and to facilitate the same on the networks of other authorities.

Section 18(2) of the Traffic Management Act 2004 requires an authority to have regard for the Network Management Duty Guidance, published by the Department for Transport in December 2004. This requires boroughs to indicate in their LIPs the arrangements they have established for fulfilling the Network Management Duty and show that they have taken it into account when preparing their Delivery Plan.

Corporate Landlord

The Corporate Landlord supports the recommendations in the report and has no comments.

BACKGROUND PAPERS

London Borough of Hillingdon, Local Implementation Plan, February 2007

LIP Guidance for 2011/12 (Transition year), issued by TfL in May 2010

Mayor's Transport Strategy May 2010

West London Transport Plan December 2010

Hillingdon Core Strategy Pre-Submission Consultation Document February 2011

West London Waste Development Plan, Consultation Document February 2011

Responses to consultation with stakeholders on the draft LIP

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APPENDIX 1: Comments received during the consultation on the Draft Local Implementation Plan 2011- 2014 and the officer responses

The table below summarises the feedback received from various stakeholders on the draft Local Implementation Plan as approved by Cabinet in December 2010. The revised Plan has been amended to take on board as appropriate the comments expressed through this feedback, and consequently explicit paragraphs in the consultees' actual responses, where submitted, refer to the previous draft document.

Consultee/ Comments on the Draft LIP	Officer Response
Transport for London	
<i>As the principal sponsors for the LIP, TfL undertake thorough reviews of every one of the 33 submissions across Greater London; officers understand that changes were required for every LIP in London.</i>	
The LIP covers the period up to 2031 whilst the programme of investment only covers the period up to 2013/14	Text and Programme have been adjusted. References to the extension of the Central Line to Uxbridge are included.
Objectives need to provide information and address the MTS Goals and Challenges, the Sub Regional Transport Plan Challenges and the SCS priorities	Objectives have been changed and agreed with TfL
A table is required explicitly summarising the linkages at the end of section 5	Table is included
More information is needed to form the evidence base for objectives	Evidence has been supplied to TfL satisfaction
More information needed regarding the interventions that will deliver the objectives in the long term in the Delivery Plan	Information has been supplied to TfL satisfaction
Potential funding table is required to replace the text setting out the possible funding available to deliver the Programme of Investment	Table is now included
The two major schemes that have not yet had funding committed from TfL should be removed from the Programme of Investment (Hayes Bus/Train Interchange and Ruislip Manor). The text has to reflect that these schemes are currently aspirational	Programme of investment and text have been adjusted accordingly
Various observations made concerning the monitoring tables such as baseline targets and long-term targets. Hillingdon's unique position in respect of being home to Heathrow Airport requires liaison with officers from TfL	Monitoring tables and targets have been amended and agreed with TfL. Liaison concerning Heathrow Airport is ongoing
BAA Comments	
<i>BAA provided a comprehensive submission, the key aspects of which are summarised below</i>	
Important for the Council and the airport to work closely to maximise sustainable travel to the airport	Hillingdon will continue to liaise through the Heathrow Area Transport Forum and arrange further collaboration as appropriate
Some duplication between the LIP and the Council's Core Strategy which could be rationalised in favour of a more concise document	LIP2 is quite separate to the Council's Core Strategy, but the comment is noted
Balance approach to air quality and congestion recognising that problems are principally generated by road traffic from major road	The council's view is that Heathrow is a major contributor to poor air quality, either directly or indirectly.

Consultee/ Comments on the Draft LIP	Officer Response
network rather than Heathrow's localised challenges	
[The borough should] take into account [Heathrow's] national significance as the UK's only hub airport and key multi-modal interchange, and the local benefits that derive from the high levels of accessibility.	Heathrow's significance is recognised in the LIP. Local connectivity is an issue which is being addressed.
Advocate a more positive recognition of the significant achievements that Heathrow has made in improving public transport access and mode share,	This is agreed, and further references have been made in the final draft
Heathrow's passenger numbers will only reach 75-77 rather than 80mppa by 2015 as a result of the economic recession. Public transport and road improvements implemented as part of the Terminal 5 development were considered sufficient to manage Heathrow's growth to 90-95mppa. More could be done to improve access to Heathrow but this should be reflected in a more proportionate context	The airport is permitted to grow to 480,000 Air Traffic Movements (ATMs) and a stated growth to handle 85mppa by 2015 and 95mppa by 2030. The permitted ATM levels and recognised levels of passengers will continue to be quoted.
[BAA] challenge that the operation of the airport has significant impacts on local residents in the south of the Borough and adjoining areas in respect of traffic congestion and crowded public transport. Since the opening of Terminal 5, traffic congestion around the airport has reduced considerably to the point that it is easier to travel around Heathrow during peak hours than it is in many other parts of west London and indeed Hillingdon.	There is adequate evidence to support this contention.
The Council may be aware of the jointly commissioned Heathrow Freight Movement Study 2009 which illustrated that Heathrow freight represented only 0.4% of total traffic outside of the airport perimeter within the west London study area, demonstrating that although Heathrow is a major trip generator, it is insignificant compared to total traffic volumes in the wider area	Noted
[The draft LIP] states that significantly high concentrations of NO2 are found around the Borough's major roads and at Heathrow. In so far as this applies to Heathrow Airport, we consider that the word "significant" is inappropriate here since EU limits for NO2 are complied with at the majority of monitoring locations around the airport with only minor exceedances along the northern perimeter.	LIP2 includes a comment that the Mayor's Air Quality Strategy states that "NO2 concentrations are a cause for concern at, and around, Heathrow Airport, with the highest concentrations beyond the airport boundary occurring close to roads in vicinity of the airport" However, traffic impacts of Heathrow are intrinsically linked to the operation of the site
Not only is Heathrow a key gateway to the UK but it is more importantly the UK's only hub airport. It would be pertinent if this was explicitly recognised in this instance	Agreed and noted in new paragraph 3.19
Reference to pressures on the road network and public transport from traffic associated with	Noted although the council's view is that there is pressure on the road network and public

Consultee/ Comments on the Draft LIP	Officer Response
Heathrow Airport. This comment should be deleted without any evidence to substantiate it	transport associated with Heathrow.
[A suggestion that] hotels and office accommodation developed in the vicinity of Heathrow are linked to poor air quality.	LIP2 contains no explicit connection between hotels and poor air quality
We are surprised that the recently published West London Sub-Regional Transport Plan does not feature here, bearing in mind that this provides a strategic link between the Mayor's Transport Strategy and Borough LIPs	The draft West London Sub-Regional Transport Plan was published after Hillingdon's Draft LIP2, but has now been explicitly referred to in the latest draft (paragraphs 4.5-4.7)
Whilst we support the improvement of north-south public transport links, we would like to raise a note of caution over the proposed re-alignment of regional bus services through the heart of the borough, as suggested by the document, as such a proposal is ultimately a matter for bus operators, and those funding and supporting such services. We also support any LIP proposals for funding bus priority measures but the Council will need to ensure that such measures are not undermined by realigned bus routes which could have the effect of increasing journey times.	Noted and welcome the support. North-south public transport links are a key issue of concern to the council and its residents, and improvements are being sought with input from all stakeholders. Bus service proposals are ultimately a matter for bus operators.
Whilst we support the objectives of the LIP, the actions in the Proposed Programme of Investment appear to focus on small-scale interventions and appear somewhat lacking when considered against higher level aspirations.	LIP2 refers to three major schemes which are subject to a separate bidding process. LIP2 itself is concerned with a range of well considered smaller-scale interventions in line with higher level aspirations and TfL's Smoothing Traffic programme.
We welcome the recognition of the success of the HATF [Heathrow Area Transport Forum] and the achievements in reducing single occupancy staff car travel to the airport. In respect to the achievement of increases in sustainable travel modes, we consider it important to quantify this by quoting the achievement of Heathrow's 40% target of public transport use by air passengers, thereby ensuring Heathrow now has the second highest level of passenger public transport use among UK airports. We would also suggest mention of the fact that Heathrow operates the largest car share scheme in Europe	Noted; reference has been made to this in paragraph 3.19 of the latest draft
[Suggestion] that the Mayor's Air Quality Strategy attributes poor air quality in Hillingdon areas to Heathrow Airport and major roads. We would emphasise that this is not entirely correct, as the Mayor's AQS in fact acknowledges that road traffic is the major contributor to poor air quality and that air quality issues associated with Heathrow Airport are localised and only exceed air quality limits to the north of the airport perimeter. Again, we would draw attention to the fact that traffic associated with Heathrow is only a minor proportion of total traffic on the	Quantified evidence showing that Heathrow traffic only constitutes a minor proportion of the total traffic is lacking. The Mayor's Air Quality Strategy states: "NO2 concentrations are a cause for concern at and around Heathrow Airport, with the highest concentrations beyond the airport boundary occurring close to roads in vicinity of the airport. Modelling results of NO2 concentrations in west London, including Heathrow, clearly show that the highest concentrations are

Consultee/ Comments on the Draft LIP	Officer Response
surrounding road network	predicted close to main roads. It is important that airport-related road traffic sources of emissions, including private cars and freight are tackled. However, concentrations of NO2 are also predicted to be high within the airport boundary and it is important to continue to work to reduce emissions from airport operations in order to improve local air quality”.
Taking into account that Heathrow has already achieved its 2012 mode share target of 40% for passengers, it’s questionable whether replicating that target for passengers and staff emanating from Hillingdon is considered ambitious.	Noted and agreed; this target has been deleted
The “HASA” acronym does not align with Heathrow Surface Access Strategy. It would be appropriate to align this with the wider industry term of “ASAS” – i.e. Airport Surface Access Strategy	LIP2 now refers to ASAS instead of HASAS
British Airways Comments	Officer Response
LIP2 should note that Crossrail is in construction and is due to begin operations in 2018-19 and that Airtrack is not committed.	LIP2 does refer to Crossrail (see paragraphs 3.28 and 6.6)
[References to how Heathrow’s runways operate].The Government policy decision to abolish the Cranford Agreement will allow noise from aircraft to be more equally distributed between communities in the areas surrounding the airport and will make the airport more resilient. BAA is currently working to implement this.	LIP2 no longer refers to the mode of operation of runways. The Cranford Agreement, which limited the airport to this type of operation has now been ended by the Government and is no longer described.
The sources of emissions need to be identified in the Heathrow Area Priority Location in order to determine what measures are most appropriate. For instance there are sizeable movements of non-airport related traffic using roads in the area such as the M4 and A4	A study is currently establishing the borough’s transport carbon footprint to systematically reduce emissions in line with government and Mayoral policy. This will address the sources of emissions need to be identified in the Heathrow Area Priority Location
[comments on the references to the current situation regarding Heathrow ATM capacity and future passenger growth]. Currently they imply that Heathrow has not reached its capacity limit when it has and that there is room for ATM growth above historic levels when there is not. Though actual flight numbers have fallen since 2007/08 due to the economic downturn the number of slots allocated at Heathrow is very close to the 478,000 passenger ATM limit so it is to be expected Heathrow will return to its capacity limit very quickly over the next few years	Noted. Any further LIP2 reference to the capacity limit of 480,000 ATMs per annum may cause unnecessary confusion
The only real source of passenger growth over and above the levels reached in 2007/08 will be from airlines operating larger aircraft. This increase in passengers (removing the impact of	The Council has no mechanism to control the size of aircraft operated by airlines, therefore no control over number of passengers accessing the airport. The passenger

Consultee/ Comments on the Draft LIP	Officer Response
increased transfer passengers) will impact local roads, public transport and air quality. These surface access and air quality impacts need to be measured against the 2002 baseline, as detailed in LIP2, and it should be noted that operated ATM's have previously been at the 480,000 capacity limit and that there is no possibility of growth in ATM's over historic levels as allocated slots for passenger ATM's are very close to the 478,000 limit	numbers as detailed in documents such as Adding Capacity at Heathrow as referenced earlier show a gradual increase which is attributed to the use of larger aircraft.
[reference to] "Adding Capacity at Heathrow Consultation supporting technical documents" as the reference for anticipated growth in car journeys at the airport. It is unclear if the forecasts in the consultation, which was published in 2008, have been adjusted for the impacts of the economic downturn since then? Part of the growth in car journeys will be returning to historic car journey levels at Heathrow (2007/08 passenger peak) and will be off-set by increases in public transport mode share before new growth in car journeys and public transport trips occurs.	The Council are not in a position to forecast passenger movements or emission totals on behalf of the airport. This is why recognised documentation has been referenced. As the impact of the economic downturn is unlikely to be a permanent feature (BAA/BA states Heathrow will return to its capacity limit very quickly over the next few years) the borough have to ensure the issues are identified and measures in place to address the predicted growth levels.
Local Target 6 Heathrow Airport, Modal Share for Hillingdon: BA notes the ongoing support for work to improve public transport mode share at Heathrow for LBH residents. BA will continue to work as part of the Heathrow Area Transport Forum to pursue these goals with LBH and other stakeholders	Noted and welcomed
LIP2 does not specifically reference any action to support Heathrow Airport as a major transport hub in the borough. In light of recent discussions around the possibility of building a new hub airport for London this should be reflected in LIP2. Whilst there will be no substantive change to Heathrow's status in the lifetime of LIP2 there is likely to be a debate around the long-term future of the airport. BA is cognisant of LBH's position on expansion of Heathrow but that should not preclude supporting re-development or enhancements of the airport in its current 2-runway form	Hillingdon Council is keen to work constructively with BAA, BA and other partners to secure the long-term future of Heathrow airport and support re-development or enhancements of the airport in its current 2-runway form
LIP2 does not specifically reference a view on development of High Speed Two. The proposed route runs through the borough and there are also proposals for a station at Heathrow as well. As with Heathrow above, whilst there will be no substantive development during the lifetime of LIP2 the Phase 1 (London to Birmingham) and Phase 2 (Manchester, Leeds and Heathrow) consultation will take place in this timeframe. At a strategic level BA supports the principle of a high-speed rail network including a station at	The currently proposed route alignment was not known at the time that the initial draft of the LIP was prepared. Now that the details have been made available through the government's consultation, Hillingdon Council has expressed serious concerns regarding the proposed HS2 alignment and is formulating its response as part of the current consultation

Consultee/ Comments on the Draft LIP	Officer Response
Heathrow	
London Borough of Ealing - Comments	Officer Response
LB Ealing welcomes the new draft LIP from Hillingdon Council	Noted
We also welcome the focuses to reduce reliance on the private car for journeys to Heathrow Airport, cycling and Cycling Hubs (which will support our own objective to increase cycling) and also public footpath improvements in Yeading Valley (Charville Lane to Sharvel Lane). Walking and cycling improvements on the Grand Union Canal are particularly as they will complement similar works in LB Ealing	Noted
Including references for all your data would be useful to enable accurate comparisons	Such references will be developed within the West London Partnership working
We would value your comments on the LB Ealing Draft LIP by 11 th March 2011	Comments are made on an ongoing basis through West London Liaison. LB Hillingdon is particularly keen to work closely with LB Ealing on developments affecting the borough boundary area in general and especially the traffic generation issues associated with the Southall Gasworks Development, in particular with regard to the A312 Hayes Bypass.
Eastcote Residents Association - Comments	Officer Response
Co-operation of individuals is fundamental to the overall plan's success. It is therefore unfortunate that the consultation did not include proactive dissemination to the residents associations from the start of the consultation period.	Noted; however consultation has been wide spread and inclusive.
Local challenges & Opportunities: We concur with the overall assessment and in particular that the LIP2 address the challenge of poor north-south transport links in Hillingdon; congestion causing traffic delays, prioritising the 30 identified congestion hotspots; the need to improve access to and from local destinations; the high dependency on private vehicles and low proportion of trips made by cycling, walking and public transport; Hillingdon's carbon emissions from transportation are much higher than the London average. The number of people travelling into and out of Hillingdon is a major contributing factor; and all within the context that Hillingdon is projected to generate 9,000 new jobs and an average of 425 new homes per annum and the implications that this will have on demand for travel	Noted
School Travel Plans: The proportion of schools with an implemented School Travel Plans is encouraging as are the significant commitments from LBH and partners; doubt to the accuracy of the level of trips to and from school undertaken other than by car (61% non-car); Traffic calming measures restricted to 'outside' schools do not	Noted; 'Hands up' surveys have been conducted consistently since the introduction of school travel plans and is officially recognised as a reasonable method to assess modal change; School route audits form part of services offered on demand to schools as part of the travel plan services;

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address whole journey risks and decisions regarding modal choice are invariably taken on what is the weakest link (highest risk);	
We very much endorse the LIP2 statement <i>'Sustainable travel at an early age will both inspire the children's guardians and teach children how to travel more wisely in the future with positive spin-off effects for future generations'</i> ; the link between levels of sustainable travel to/from school and benefits associated with environmental, health, congestion and economy suggests that this issue could be transformational to address collectively.	Noted and welcomed;
A borough wide initiative focused on challenging unsafe driving practices in order to improve the health and safety of our children would be difficult to resist.	The suggestion to introduce a borough-wide campaign to improve driver behaviour will be borne in mind;
LBH may wish to adopt as a key performance indicator a percentage of non-car dependent journeys with the ability to disaggregate by individual schools	The final core and local performance indicators have been discussed and agreed with TfL upon submission of the Draft LIP2
Biking Borough: the cycle journey time advantages over the car during peak commuter times are appreciable and are not accurately accounted for	Cycle journey times are indicative and have been taken from the TfL Journey Planner when drafting LIP2. Journey time was estimated based on anecdotal time measurements in case of gaps - TfL was made aware the minor gaps
There is significant potential to increase the cycle modal in line with the Mayor's Cycling Revolution. However the proposals outlined are likely to overcome the many perceived barriers including concerns regarding safety. Illegal and inconsiderate parking is a safety issue.	Noted
LIP2 could be more creative and innovative in respect of its approach to securing an increase in cycling – especially commuting	Since the draft LIP was prepared, the borough has made a successful bid for three-year extra funding to allow significant improvements to cycling practice and provision.
Objective to reduce the number of people killed and seriously injured and reduce the overall number of pedestrian and cycle casualties; The proactive work with regard to vulnerable road users (children, young adults, cyclists and powered two wheeler riders) is acknowledged as good practice.	Noted
This is only one side of the `average` collision conflict and there are inadequate proposals contained within this LIP2 to address the risks created by dangerous, careless and illegal drivers.	The LIP bid contains a significant element to ensure that Hillingdon's accident record remains favourable when compared with other London Boroughs
Success in reducing injury collisions is unlikely to reduce perceptions of road traffic danger. Damage only collisions (not measured or	The final core and local performance indicators have been discussed and agreed with TfL upon submission of the Draft LIP2

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<p>analysed by the Council) and poor driving amounting to 'near misses' act as a significant deterrent to those considering walking and cycling as an alternative to the car. This undermines the sustainability agenda. Some recognition of this fact is apparent in the inclusion of 'slight' injuries in the objective with regard to pedestrians and cyclists but this does not go far enough. Include an outcome performance measures that monitors perception of risk</p>	
<p>Enforcement: there are a substantial number of 'must' and 'must not's' contained within road traffic laws such as requirement to have a driving license; be insured; obey traffic signs; not drive whilst impaired through drink or drugs; obey speed limits; correctly register the vehicle; and not drive a defective vehicle etc. The Highway Code, invariably long forgotten, also contains advice to all road users to manage risks and can be used to mount a prosecution for 'careless' driving or securing redress through civil action. It is widely acknowledged that having a credible enforcement capability is essential if an acceptable level of compliance is to be secured. Furthermore the effective management of road risk requires a co-ordinated approach across engineering, education and enforcement interventions. This draft LIP2 objective does not adequately acknowledge this and in particular does not include details of the enforcement interventions needed to reduce death, injury, damage and fear. It is acknowledged that the majority of the enforcement capability is not under the control the local authority but rather the Police and to a lesser degree VOSA. Hillingdon Council may wish to secure a Service Level Agreement with Metropolitan Police Service to deliver transparent road policing enforcement capability to assist in achieving the LBH LIP2 objectives.</p>	<p>1) Hillingdon Council works very closely and constructively with the Metropolitan Police Service. Numerous formal and informal partnership arrangements are in place. The suggestion to enter into a Service Level Agreement will be borne in mind.</p>
<p>Within the draft objective to 'Identify and implement new opportunities for corresponding reductions in crime, fear of crime and anti-social behaviour' mention is made of the local crime & disorder strategy arrangements (Crime & Disorder Act 1998). The local strategy could include the issues of road crime, fear of road crime and anti-social road behaviour</p>	<p>The London Borough of Hillingdon has formal partnership arrangements with, amongst others, the Metropolitan Police, London Fire Brigade and London Probation Service. This includes the Safer Hillingdon Partnership (the crime and disorder strategic group) which meets regularly. The Safer Hillingdon Partnership receives an annual report about road safety, and discusses issues of road crime and anti-social road behaviour, and thereby provides strategic direction. Council officers attend the Police's Tactical Tasking and Co-ordinating Group and local councillors</p>

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	can influence the priority setting of local police teams through the Safer Neighbourhood Panels.
Work Related Road Safety: it is estimated that up to a third of all road traffic accidents involve somebody who is at work as the time. In London goods vehicles, vans upwards, accounted for 16% of the total road deaths in London in 2009 and in 2008 the figure was 20%.	Noted
In the 10 year period 2002-09 there were 189 deaths in London involving large goods vehicles (over 7.5 tonnes). Of these deaths 9 were related to large good vehicle driver/occupants whilst 180 were other road users, the significant majority of which were pedestrians and cyclists.	Noted
Employers have legal duties under road traffic legislation but also, importantly, under health and safety legislation to manage their work-related road risks. Under s3 of the Health & Safety at Work Act 1974 this includes persons not in his employment and activities undertaken on his behalf i.e. contractors and logistics supply chain.	Noted
One of the underpinning principles of this legislation is that those that create the risks are best placed to address them. Particularly relevant where there is disproportionality in death and injuries as exemplified above.	Noted
LB of Hillingdon operates a substantial fleet in its own right (i.e. rubbish collection) but also a 'grey fleet' (business use of private vehicles) operation. In relation to LBH 'grey fleet' mileage claims amounting to £978,401 by 1,377 staff driving 967,686 miles in 2008. LB of Hillingdon could be a significant employer in the borough; as road user directly; procurer of goods and services; and as a public sector organisation tasked with the sustainable development of the borough should demonstrate leadership by a) Demonstrating compliance with HSE/DfT 'Driving at Work' guidance and associated legislation ¹ with regard to its own fleet (including 'grey' fleet), b) Include within LBH procurement practises a requirement that contractors and sub-contractors demonstrate similar compliance with regard to at-work journeys in Hillingdon, c) Promoting the adoption of work related road safety amongst employers within LB Hillingdon	Noted
Effective management of work-related road risks is an investment not a cost. It is a structured approach to securing compliance with existing legal duties; increasing profit; reducing carbon	Noted

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emissions; and demonstrating a commitment to corporate social responsibility. From LB Hillingdon's perspective it is about providing leadership and acting as a catalyst for change	
Hayes & Harlington Community Development Forum – Comments	Officer Response
Support is expressed for the identification of Hayes Town Centre/Railway Station as a Major Scheme Bid (NB including Coldharbour Lane is important as well as the upgrading of the heart of the Town Centre and railway station area; that part of Pump Lane extending to Matalan should also be included). Such a project would be hugely significant for the locality and for the improvement of accessibility and connectivity for the southern part of the Borough	The importance of Coldharbour Lane is noted
Support is expressed for the proposal to improve links to/from and along the Grand Union Canal (generally, not just the Hayes Town Centre area)	Noted
LIP/SEA recognise there are issues arising from the south of the borough being identified as a development opportunity area and the difficulties that this potentially raises for achievement of LIP's Objectives and compliance with other Council, Mayoral etc Strategies	Noted
The monitoring of Heathrow Modal Shift is welcomed. Practical measures to achieve the targets should be set out	The final core and local performance indicators have been discussed and agreed with TfL upon submission of the Draft LIP2
The Mayor of London has suggested that there be a joint strategy for public realm and transport improvements in the Bath Road area through an Opportunity Area Planning Framework. This area has/is experiencing development pressures and regardless of how such a project is defined in planning language, there should be an exploration of such a public realm/transport project addressing the challenges in this area and the Heathrow Villages	The Mayor of London is leading on the Heathrow Opportunity Area Planning Framework. Local residents and businesses are already being consulted in preparation of proposals for the Heathrow Villages as included in LIP2
This response is based upon issues/ views that have been raised / expressed at previous meetings of the Forum/Committee. Our next meeting, which will focus on the future of the Borough prompted by the Core Strategy consultations, is not till this coming Friday, 4th March, and so I am not in a position yet to give a fuller response other than to set out briefly what has previously been stated	No further response has been received
Hertfordshire County Council - Comments	Officer Response
We are aware that growth in car ownership (para 3.51 in original draft) could contribute to the congestion problems on Hertfordshire's roads, and therefore support all the initiatives that Hillingdon is undertaking to improve the take-up by residents of sustainable transport	Noted and welcomed

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including walking and cycling. If there are any cross boundary cycling initiatives that need to be explored, we support further dialogue with your officers	
We also welcome the use of new technology (for example the use of real-time information (p.5, p.36 and p.98 in original draft) to improve bus services. Hertfordshire has also recently published its own Intelligent Transport Systems (ITS) Strategy and we would welcome cross boundary working to ensure that complementary systems continue to be developed to deliver as efficient, joined up and effective local transport service as possible	Noted
We note that there will be free parking for electric vehicles (25 plus places p.80 in original draft); are there any linkages between Hillingdon's LIP and the East of England's and London's successful bids to OLEV for electric vehicle funding? The growth in electric vehicle use will doubtless have a beneficial effect on Hertfordshire's air quality when these vehicles are travelling through from Hillingdon to Hertfordshire	LIP2 now clarifies the fact that charging of electric vehicles will be free whilst the infrastructure is being introduced, which is in accordance with the London-wide accord that is in place. The charging regime as applicable for the respective car parks will apply as for all other vehicles. Hillingdon Council is subscribing to London's successful bid for funding of electric vehicle charging infrastructure
Finally we note Hillingdon's commitment to public transport, and if there are any issues where joint working would be of benefit to both authorities, we would welcome future liaison with you. We would also welcome Hillingdon's input to the forthcoming consultation on Hertfordshire's Bus Strategy which takes place from Mid March 2011	Noted
Hillingdon Motorist Forum - Comments	Officer Response
The Introduction states that the car will remain the preferred method of transport in the Borough but the rest of the document then puts forward ideas to try and discourage travel by private car	The plan takes full account of TfL's guidance, including its funding programme requirements. Car travel constitutes the largest proportion of trips and this is fully recognised
Objective 2. This should include a commitment to improve the road network so as to reduce traffic congestion	LIP2 is concerned with providing innovative and smart transport solutions in a manner which is sustainable, responsive to demand and especially cost effective
Pollution Levels: 1) The assertion that poor air quality is purely down to private road transport is incorrect. Trains, buses, planes all produce significant pollution. Due to improved design, different fuels, the pollution levels will continue to reduce. 2) It is accepted that traffic congestion does contribute to pollution, therefore if improvements are made to the road system and congestion reduced pollution levels would fall even further	Noted
Parking Management / Provision: The suggestion is made in App2 in original draft that	Hillingdon Council adopts a sensible and responsive approach to its demand for

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parking charges should be set to discourage travel by private car. Does this mean that only the rich or well off can enjoy travel by private car?	parking. LIP contains bids for the introduction of schemes to ease parking within residential areas and destinations such as town centres. LIP is not the medium to address the wider social implications
Road safety: The assertion that higher speed links will lead to more serious accidents is not proven, in fact statistics show that speed is only responsible for a small percentage of road accidents. Improvements to the road network would lead to greater road safety, for instance motorways are much safer than narrow roads but motorway speeds are higher	Noted
Pressure on the Greenbelt: The document comments that greenbelt land maybe needed for the Public Transport Infrastructure. This is not in keeping with the principle of protecting the environment. Why is it acceptable to take greenbelt land for public transport facilities but not for new roads. The West London Tram system is not being built	The Council is not proposing to implement any transport schemes in the Green Belt
Appendix 3 in original draft. Speed humps are mentioned. Hillingdon uses Speed tables. The operating times of Bus Lanes should be considered carefully, outside peak hours they can result in inefficient use of road space	Noted
Should the tax payer be expected finance the large subsidies required by public transport?	LIP2 is concerned with providing public transport solutions rather than wider inland revenue issues
I was surprised that the Email would only accept 2000 characters and so my comments were not as detailed as I would have liked. Is it possible to submit more detailed comments, for instance through your department	No limits were set in expressing views on the Draft LIP2. The Motorist Forum is at liberty to submit comments at any time as has been common practice during recent years
Yiewsley & West Drayton Town Centre Action Group - Comments	Officer Response
In general the plan has been welcomed. However, the following points are for your consideration:	Noted
There is general disagreement on the low priority status given to High Street, Yiewsley and Station Road, West Drayton in regard to the Congestion Hotspots. This aspect will also have to be updated as to the effect the opening of the new superstore at the end of the corridor will have on traffic movements	A major scheme is being implemented in Yiewsley and West Drayton High Street to improve the shopping ambience. The effects of new superstore on traffic in the area will be monitored
Congestion Hotspots: The Y&WDTCAG are aware of the proposals for the town centre, its aim to improve the ambience and the limitations that the scheme will have in reducing current congestion. In addition to Tesco's there will be a further 800+ homes coming on stream and the possibility of a recycling plant. Members would not agree with the low priority status given to	Table L1 as in the original draft has been deleted. Yiewsley and West Drayton is very important to the Council which is reflected in LIP2

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Y&WD in LIP2	
There is no inclusion of any remedy to the congestion experienced in Pield Heath Road / Colham Green Road when accessing Hillingdon Hospital. Buses in particular can suffer long delays	Potential for measures in Pield Heath Road is being explored in liaison with interested parties including the Uxbridge Area-wide Travel Plan Partners such as Hillingdon Hospital, TfL and bus operators
Congestion Pield Heath Road/Colham Green Road: With respect, this area has been under discussion for some years with no resolution in sight. Inclusion in LIP 2 may help to focus on the problems and provide a definitive timescale for resolution	The Uxbridge – Heathrow public transport corridor features quite prominently in the West London Plan which is supported by Hillingdon Council officers. I can confirm that solutions are being considered but scheme development / implementation is considerably more complex than expected
The closing of local leisure/sports facilities resulting in the concentration on two centres several miles away and not easily accessible by public transport would indicate an increase in car journeys	LIP2 is concerned with providing innovative and smart transport solutions in a manner which is sustainable, responsive to demand and especially cost effective
Current Council's Parking Management Scheme in West Drayton mitigates against any improvement to the U3 bus route via Swan Road	<p>Parking Management Schemes are reviewed within 12 months after becoming operational. At the same time it is the Council's usual practice to consult with residents in the surrounding roads to see if parking has transferred and if they would like to consider options to address this. The West Drayton/Yiewsley Parking Management Scheme is programmed to be reviewed in September 2011 as agreed by the Cabinet Member for Planning, Transportation and Recycling.</p> <p>An informal meeting took place on 7th April 2011 with Ward Councillors to determine which roads should be consulted on a possible extension to the scheme. The Yiewsley and West Drayton Town Centre Action Group will be kept informed of any consultations that are due to take place as a matter of course</p>
With 2012 and the subsequent increase in visitors using the airport hotels suggest that these hotels be encouraged to sell Oyster/Travel cards to help offset the very expensive fares encountered on buses and underground. It is surprising how many visitors to London stay at these hotels, particularly those located in Cherry Lane	Noted
It has been noted that neither Hayes or West Drayton Railway Stations will have parking facilities included in their upgrades and the advent of Crossrail. This will put more pressure on parking in residential roads	Hayes and West Drayton Railway Stations have been identified as Crossrail interchanges, the issues of which will be addressed in due course
Crossrail: In 2009 the Y&WDTCAG submitted to the Council Crossrail's response on this issue. In brief, the provision of parking facilities are not	The matter has been taken up with Crossrail

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in Crossrail's remit. Subsequent meetings with Crossrail continue to confirm the status quo. Network Rail has continually refused to countenance such a provision. This was despite the fact that the Y&WDT CAG had identified a site which would have been suitable. Network rail has now leased this particular site to business	
In the Monitoring Section it has been noted that the Hayes Town Partnership will monitor improvements to the stretches of the Grand Union Canal that passes through Yiewsley. Would it be possible to include the Yiewsley and West Drayton	The whole length of the Grand Union Canal towpath is subject to an upgrade, especially the section between Oxford Road and the Ealing borough boundary. The voluntary sector including the Yiewsley & West Drayton Town Centre Action Group is encouraged to increase surveillance and improve the ambience of the canal environment
The Chimes Shopping Centre, Uxbridge Comments	Officer Response
We are actively involved in transport matters in the borough with our own Travel Plan, are members of the Uxbridge Travel Partnership and have participated in the special public transport events held last year	Noted and welcomed
As part of our group company's policy we have an active interest in promoting sustainable travel to all of our shopping centres. From a business point of view, we also wish to ensure that Uxbridge is a pleasant and accessible place to visit by any means and whether for work, shopping or leisure	Noted and welcomed
Section 2.5 in original draft refers to Uxbridge as being the most significant interchange in the Borough and a gateway to the Borough. Section 2.6 states that it does not compare favourably with other equivalent urban centres for journey times. Section 3.26 states that transport improvements are key to ensuring the future success of Uxbridge as a Metropolitan Centre. We support the work currently being done to improve the environment around both the underground and bus stations. However whilst accepting that some funds to rectify these problems will come from other sources an allocation of only £10K per year from the LIP (table 3.3) in original draft seems inadequate for the most significant interchange in the Borough	Major improvements are being introduced in Bakers Road with further measures to follow in Belmont Road upon completion of the works. Uxbridge will also see the introduction of new trains and signalling upgrade along the Metropolitan Line during the LIP2 lifetime. Uxbridge will further benefit from the Eligible London scheme currently being introduced
Section 3.21 in original draft refers to the need to encourage modal change towards sustainable travel. Improvements to the public realm, provision of real time information not only at the station but other locations around Uxbridge centre will assist in this aim. We believe further investment is urgently required around both the bus and underground stations to address these	Initiatives are in hand to promote and improve connections between Uxbridge and Heathrow Airport in line with the West London Plan and through working with our seven neighbouring authorities on information provision. It is hoped that new initiatives will be developed through the Uxbridge Travel Partnership

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issues	
We also support the desire for faster transport connections with central London	Noted
North-South journeys: Section 3.21 in original draft refers to north-south journeys being usually slow and often indirect. Is there intended to be any LIP investment to address these issues?	The LIP2 delivery plan specifically addresses the need for measures to improve north-south journeys
Legible London: Section 3.73 in original draft refers to the 'Legible London' scheme. We are pleased to see the investment being made in improving the walking environment and public realm and are happy to work with you in delivering this scheme in Uxbridge	Noted
Crossrail: Is there intended to be any LIP investment to ensure that parts of the Borough not directly served by Crossrail can still easily access this new service when it opens?	Crossrail is seen as an important opportunity for providing interchanges between north-south and east-west travel within the borough. Suggestions for improvement are always welcome and dialogue with potential funding providers ongoing.
Grand Union Canal: The Y&WDT CAG has been involved in this process for some time. However, in order to help facilitate the upgrade to the Grand Union Canal the Group needs to be part of the process. This would mean either being part of the monitoring process or to be kept informed through the Monitoring Group or the Council	The Council is currently in liaison with British Waterways with a view to implementing schemes identified during the RISP in 2010. Suggestions for a Monitoring Group would be most welcome as none is in place at present
British Waterways - Comments	Officer Response
We are pleased that the document recognises the Grand Union Canal network's potential for sustainable transport, including walking and cycling, and water based leisure and recreation. It does not appear to recognise and promote the use of this former industrial transport artery for waterborne freight, however, in line with the Mayor's draft Transport Strategy. A sound economic, environmental and social case exists for considering freight by water as a viable alternative to road transport. This offers benefits including reduced lorry miles, reduced congestion, reduced carbon emission and reduced number of HGV related accidents. Opportunities exist for domestic and commercial waste and recyclables to be transported from the site to a Waste Transfer Station by water, as demonstrated by LB of Hackney's Waste by Water pilot scheme	Waterborne freight will be mentioned explicitly in the LIP2 final document. Waste by Water appears to provide potential provided the waste plant and processing facilities are located by the canal. One of the two waste sites identified in the Draft West London Strategy, currently at consultation, is located both within the borough and along the canal
Para 3.29 of the draft LIP supports measures for sustainable travel both for people and freight, which should include waterborne freight. Issues of loading and unloading are also particular hindrances to making this more widely successful	Noted
Para 3.64 refers to Hillingdon's Clean Vehicle	The suggestion will be borne in mind

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Programme and the Freight Operator's Recognition Scheme which could be used to encourage waterborne freight	
BW look forward to developing policies and strategies with the Council to ensure that every opportunity and encouragement is given to new and existing developments to consider freight by water	It is suggested to await the outcome of the West London Waste Strategy consultation before considering freight by water initiatives further in 2012
BW supports the Council's aim to support walking and cycling, and we are pleased to note the intention for projects along our network within the LIP, which our Enterprise team are working closely with Hillingdon on. The towpaths provide a useful, safe and enjoyable transport option, a valued leisure activity, and beautiful resource for walks and bike rides, as well as being a very practical link between destinations.	Noted
BW's aims are to: Promote the towpaths as a "green link" between visitor attractions, local communities and facilities, and as a pleasurable walking route in their own right; conduct towpath refurbishment and associated access and safety works, environmental enhancement, signage and interpretation in a sensitive and creative way with third party/partnership funding including S106 contributions; adopt an "Access for all" policy wherever possible. Seek to link the towpaths to other footpath/walking routes e.g. Colne Valley Park, Capital Ring, London Loop; promote guided and even animated walks offered by interest groups on our towpaths e.g. Inland Waterways Association, Original London Walks; Promote and support organisations who devise waymarked walks with leaflets which incorporate some of our towpaths	Noted
We seek to identify basic signage needs for walkers. Actively seek third party funding for towpath improvement works and maintenance particularly from local authorities and developers. Encourage local authorities to be proactive in raising awareness of the existence of waterways network from the road, for example through distinctive signage at crossing points, published literature, Healthy Walks schemes and web site listings. Identify sections in greater need of regeneration and refurbishment and those which will enhance and add value to their waterway setting (e.g. by visitor attractions, trip boat moorings etc.)	Noted
Para 1.14 Page 8 in original draft: We would	The council is working with British Waterways

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<p>support a new designation for towpaths that promoted safe shared use by all users, without prioritising cycling over other users. BW have been in discussion with Slough Borough Council regarding a joint ambition to improve the Slough Arm for pedestrians, cyclists, and boaters (passenger and freight). We are keen that LB Hillingdon's transport strategy coordinates with that of Slough Borough Council, as well as other adjoining boroughs, so that a comprehensive approach to the use of the waterway network and its towpaths is achieved and its potential to support local communities is maximised</p>	<p>and the results of a site visit with the Friends of Slough Canal with a view to improve the towpath surface along the entire Slough Arm. BW already provided some very indicative costs and the proposal is being pursued within SBC.</p> <p>It is understood that BW hopes to undertake a dredging programme in 2012/13 on the Slough Arm (c.£350k+ to be confirmed) and this could act as substantial match funding for borough and Section 106 contributions.</p>
HA4 7RQ Resident - Comment	Officer Response
<p>Table 2.2 in original draft does not show Watford has a journey time of 18 minutes to London (Euston) by London Midland Para 2.6 Journey times from Uxbridge to London (by Metropolitan Line). These have increased by 6 mins since 1938. Why doesn't it recommend that the Mayor of London is lobbied to reinstate on the Uxbridge branch a proportion of the Fast and semi fast slots that are now given totally to Bucks and Herts commuters. No mention of the Croxley Rail link is mentioned which will transform travel in the north of the Borough, nor Chiltern Railways Evergreen improvements due this May!</p>	<p>Reinstating a proportion of the Fast and semi-fast slots to the Uxbridge branch involves complex rail operational issues outside the control of LB Hillingdon. The current arrangements provide major overall benefits in exchange for relatively minor benefits.</p> <p>The Croxley Rail link and Chiltern Railway Evergreen project will transform travel for the north of the Borough to/from the Hertfordshire area rather than within the borough</p>
English Heritage - Comments	Officer Response
<p>London Borough of Hillingdon needs to identify transport opportunities for the historic environment (e.g. sensitively designed public realm upgrades) as set out in the <i>Mayor's Transport Strategy</i>, proposal 83: "The Mayor, through TfL, and working with the London boroughs and other stakeholders, will use the principles of 'better streets' to seek to improve town centres, in particular: removing clutter and improving the layout and design of streets; enhancing and protecting the built <i>and historic environment</i>; increasing the permeability of streets; and creating clear and easily understandable routes and spaces to make it easier for cyclists, pedestrians and disabled people to get about."</p>	<p>LIP2 explicitly refers to 'better streets' especially when referring to improving town centres and conservation areas. As a matter of course we will pay special attention to those at risk namely:</p> <p>Copper Mill Lock, Harmondsworth Village, Hayes Village, Ickenham Village, Longford Village, Morford Way (Eastcote), Northwood (Frithwood), Ruislip Manor Way, The Greenway, Thorn/EMI, Botwell, Uxbridge Lock and West Drayton Green</p>
<p>We would recommend the Borough considers how enhancement projects of this nature could influence the LIP vision, objectives and options. The English Heritage <i>Heritage At Risk Register 2010</i> could be a good starting point in relation to individual heritage assets, and the Borough's own Conservation Area Appraisals/ Management Plans may point to areas in need of transport/ public realm improvements.</p>	<p>We are fully aware of the following Heritage At Risk Register entries within the London Borough of Hillingdon:</p> <p>Colham Green, Uxbridge: Moorcroft House, stable / coach house, wall to south and house to north east, Harlington Road Colham Green, Uxbridge: Hubbard's Farm Barn, West Drayton Road Cowley Peachey, Old Mill House, Old Mill</p>

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	<p>Lane</p> <p>Cranford: Cellars of former Cranford House, Roseville Road</p> <p>Cranford: Cranford House Stables, Roseville Road</p> <p>Eastcote, Ruislip: The Old Coach House, High Road</p> <p>Harefield:</p> <ul style="list-style-type: none"> - Breakspear House, Breakspear Road North - Dovecote north west of Breakspear House - Garden Walls to Nursery, Church Hill - Park (Annexe to Hospital), Hill End Road - Stable Blocks (two annexes to Hospital) <p>Harmondsworth: Barn west of Weekly House, Bath Road</p> <p>Harmondsworth: Manor Farm Barn, High Street</p> <p>Hayes: Benlow Works, Silverdale Road</p> <p>Hillingdon-Uxbridge Cemetery, Chapels, Uxbridge Road</p> <p>Hillingdon-Uxbridge Cemetery, Gatehouse, Uxbridge Rd</p> <p>Ickenham: Manor Farm moat</p> <p>Ickenham: Moated site, west bank of River Pinn</p> <p>Northwood: Langley Farm Barn, Breakspear Road North</p> <p>Uxbridge:</p> <ul style="list-style-type: none"> - The Cedars, 66 High Street - Lido entrance building, Park Road - Grandstand, Park Road - Lido, North & South Fountains, Park Road - Lido, Park Road - RAF Cinema, Grays Road - RAF Walls rear of Hillingdon House, Uxbridge Rd
<p>Other examples might be improvements to the setting, access, signage or interpretation of heritage assets; or reinstatement of old street patterns/ surfaces and repair/ restoration of historic street furniture. We consider that the 'Existing environmental problems' section of the LIP should cover environmental problems beyond transport issues that might be addressed positively by the LIP</p>	<p>It is our normal practice to improve setting, access, signage or interpretation of heritage assets as a matter of course. Recent examples include Windsor Street in Uxbridge and Green Lane in Northwood. In each case we worked closely with our conservation specialists.</p> <p>Reinstatement of old street patterns is an issue unlikely to occur during the LIP period</p>
<p>We would suggest that poorly designed and located transport infrastructure, can have a visual impact upon the historic interest of heritage assets, such as listed buildings, conservations areas, and registered parks and gardens, and their settings. Examples of this can include prolific highway signage or inappropriate material finishes</p>	<p>Works currently being finalised at the Eastcote interchange confirm that we work fully in line with your suggestion, working closely with conservation specialists</p>
<p>The LIP could through its emphasis upon town</p>	<p>The final core and local performance</p>

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<p>centre improvements help ensure the environmental quality of Hillingdon's places is conserved and enhanced.</p> <p>Monitoring indicators could include data on the state of the historic environment by making use of the English Heritage <i>Heritage At Risk Register 2010</i>. A further monitoring indicator could also consider heritage assets (e.g.% conservation areas, archaeological priority areas, nationally/ locally listed buildings and registered parks and gardens harmed by change)</p>	<p>indicators have been discussed and agreed with TfL upon submission of the Draft LIP2</p>
Transport for Buckinghamshire - Comments	Officer Response
<p>Page 3 in original draft: There are a number of Buckinghamshire residents that travel to Hillingdon/Uxbridge for education, employment, recreational/leisure purposes therefore it's important that the LIP does not limit it's scope to only those living within the borough but considers those that travel in to the area from neighbouring authorities</p>	<p>Noted</p>
<p>Pager 3 in original draft: Are the popular destinations restricted to the Hillingdon area only? TfB would be interested to know if there is a demand from people in Hillingdon to travel to popular destinations within Buckinghamshire and/or a demand from Buckinghamshire residents to travel to popular destinations in Hillingdon. Improve condition of principal roads and increase satisfaction levels with network condition.</p>	<p>"Popular destination" is a term which will be changed in the Final LIP document. The philosophy is to adopt a layered approach to significant destinations, encouraging people to walk, cycle and use public transport especially for short distances. TfL modelling results show demand from people living in Buckinghamshire and working in Hillingdon. TfL may have a limited amount of information concerning travel from Hillingdon towards Buckinghamshire from its London Travel Demand Survey. It will be a small sample unlikely to be representative to consider making policy decisions</p>
<p>TfB would be interested to know if there are any principal roads that cut across Hillingdon and Buckinghamshire which require maintenance. This could be an area where partnership working between the two local authorities could be strengthened</p>	<p>The A4020 Oxford Road was surfaced last financial year from the A4007 New Windsor Street to the borough boundary with Bucks CC using TfL LIP funding and is therefore in good condition. The section from the borough boundary down to the Denham Roundabout in Bucks may well be on Bucks CC programme for works.</p> <p>The A4007 New Windsor Street / St Johns Road may feature in a subsequent years LIP Bid for Hillingdon and is in need of treatment, however I believe the Bucks section A4007 Slough Road is well maintained and may not require extensive treatment.</p> <p>Although not a principal road, the B470 Iver Lane is on our reserve list for surfacing (LBH Capital, not LIP) for 2011/12 and the section across the borough Boundary into Bucks (north of Clisby's Bridge) is in need of urgent</p>

Consultee/ Comments on the Draft LIP	Officer Response
	treatment also. These are the only principal roads that cross the boundary with Bucks CC
Page 4 in original draft: TfB would like to highlight the significance of High Wycombe as a transport interchange. It has recently seen the construction of a new bus station that operates more local and urban services, an upgrade of it's railway station to improve travel options across the country and potentially could see a regional coachway in the near future subject to resource availability	Noted
Page 18 in original draft: Can the data that reflects commuting patterns in and out of Hillingdon show what proportion of Hillingdon residents travel into Buckinghamshire for work and vice versa? This could help us determine if there is a need to consider sustainable transport options for travel between Hillingdon and Buckinghamshire (aside from the A40 Carousel bus service)	TfL has been approached with a request to advise
Page 21 in original draft: TfB accepts that whilst the challenge to address poor north-south transport links is a priority, any opportunities to enhance east-west cross border travel between Buckinghamshire and Hillingdon that offers significant benefits to both residents Hillingdon and Buckinghamshire residents should also be considered, especially in line with the A4020 scheme highlighted on page 35	Noted
Page 35 in original draft - Public transport improvements TfB Response: 3.21 - TfB will welcome any opportunities to enhance the public transport system for cross boundary travel to encourage modal change towards sustainable travel	Noted and welcomed
Page 41 in original draft - Improving the public realm TfB Response: 3.40 & 3.41 - TfB would like to see the plans for the proposed town centre improvement schemes (Legible London & District Centres) that have been proposed for Uxbridge, West Drayton, Ruislip Manor & Northwood Hills to see if/how they could adopted for town centres within Buckinghamshire	Details will be provided are being provided as requested
Page 60 in original draft - Figure 3.4 Congestion Hotspots TfB Response: TfB would like to know if there is any scope to involve TfB in solving the congestion hotspots that could be linked to cross boundary travel between Buckinghamshire and Hillingdon	Our main concern is to ease north-south traffic in the borough in line with the LDF Draft Core Strategy. We would welcome any suggestions you may have to address issues of concern to Buckinghamshire

Consultee/ Comments on the Draft LIP	Officer Response
Hayes Town Partnership - Comments	Officer Response
The HTP welcomes the high priority given to Hayes in the draft plan and believes that this is fully justified because of the pressing need to improve the local transport infrastructure and to maximise the economic benefits to the south of the Borough that will flow from the completion of Crossrail	Noted
The objectives of the plan are supported and the following are particularly relevant to Hayes Town: 1) Deliver better quality of life and improve air quality; 2) Promote healthy travel behaviour; 3) Reduce crime, fear of crime and anti-social behaviour; 4) Ensure the transport system enables all residents to access health, education, employment, social and leisure facilities; 5) Reduce Hillingdon's contribution to climate change	Noted
Local challenges and opportunities – north-south links: The draft plan rightly highlights the importance of addressing the poor north to south transport links in Hillingdon. The current road network is totally inadequate to cope with the existing levels of traffic as witnessed by the frequent congestion on the Hayes By-pass and the few other north-south roads. Traffic levels and congestion are bound to increase as a result of economic activity and the development of sites such as the former Southall Gas Works	Noted
It is clear that there is no prospect of any major changes to the road network and nor would there be any social or environmental justification for the disruption that would be involved. Therefore a radical improvement in public transport is the only feasible answer but it needs to be recognised that this is not just to cater for residents living in the north of the Borough travelling to work in the south. People who live in the south also need to travel to the north for family, social and leisure reasons and their needs should also be acknowledged in the document	LIP2 will explicitly acknowledge that people who live in the south need to travel to the north for family, social and leisure reasons
As well as improving north-south public transport there is a very strong case for improving transport interchange facilities to encourage the use of both buses and trains. This is especially relevant in Hayes Town. It is comparatively well served by a broad range of bus routes but the stopping arrangements are fragmented and they need to be rationalised as part of the redevelopment of the area around Hayes and Harlington Station if the opportunities offered by Crossrail are to be fully realized	The major scheme application for Hayes will ensure that transport interchange facilities will be addressed
Cycling and walking (pages 24 and 49/50) in	A supplementary Biking Borough bid has

Consultee/ Comments on the Draft LIP	Officer Response
<p>original draft: The potential importance of cycling and walking are referred to in the report and it is encouraging to see that long awaited schemes such as the improvement of the Grand Union Canal towpath are now being implemented. The Biking Borough Study is also welcomed. However at the present time the cycle network in and around Hayes Town remains disjointed and incomplete. There is a pressing need for a comprehensive approach to cycle route planning and related measures before there is any chance of persuading drivers to change transport modes on the sort of scale required</p>	<p>been submitted to TfL to follow up actions as suggested in the Biking Borough Study and the successful outcome of this bid was announced in May 2011. The Council will host the first Hillingdon Skyride in July 2011 which will be routed through Hayes</p>
<p>Area Travel Plan: Several years ago the Council carried out a comprehensive survey of all businesses in Hayes about their transport needs. This was a welcome initiative and it identified a willingness on the part of employers to work with the Council in addressing the existing traffic congestion and parking problems and achieving a shift from the use of cars to other modes. Positive interest was shown in a dialogue to help develop an Area Travel Plan for Hayes but this has not been followed through. In the Partnership's view an area-based approach involving local employers and other agencies is essential and this should be a key part of the Plan</p>	<p>Area-wide travel plan partnerships form an integral part of LIP2 and we are very interested in your suggestions on how best to proceed with developing and implementing the Area Travel Plan, possibly by following the Uxbridge Travel Plan Area Partnership led by Brunel University</p>
<p>Support for shopping centres and public realm improvements: The support for the Borough's shopping centres and the emphasis on improvements in the public realm are strongly endorsed by the Partnership. Both these issues are of particular relevance to Hayes Town</p>	<p>Noted</p>
<p>The shopping centre has been under pressure for more than 20 years. It used to be at the heart of a thriving industrial area with EMI alone employing over 15000 people. The loss of factories in the 1980s with their replacement by warehouses meant that the numbers of jobs were reduced together with the footfall for the shopping centre. The building of out of town supermarkets and stores deprived Hayes of its main food suppliers and as a result the quality of the shopping offer deteriorated. Hayes is left with a limited range of shops. However it is important to stress that the shopping offer in Hayes does in many ways reflect the area it serves with families often on relatively low wages or benefits</p>	<p>Noted</p>
<p>In some respects the street scene in Hayes shows the difficult times that the Town has gone through with old and worn out paving from the</p>	<p>Noted.</p>

Consultee/ Comments on the Draft LIP	Officer Response
station along the whole of Station Road and down Coldharbour Lane	
A particularly controversial element of the street scene is the parking in the closed off part of Station Road. This was introduced as a compromise when the Council responded to complaints about the pedestrianisation of the Town Centre and decided to allow traffic to drive into but not through the shopping area. There are often disputes and near physical assaults and the proper management of these spaces needs to be reviewed as part of any improvement plan	Parking management in the closed off part of Station Road will be considered as part of the wider agenda being developed for Hayes
Hayes needs something to mark it out as different from other Town Centres. This could be some form of sculpture using the musical heritage of Hayes or an arch or other distinctive feature at the Coldharbour Lane or Station Road entrances to the Town. Involvement of the public in the choice would be a symbol of the willingness to engage the community in the improvement of the Town. In summary Hayes Town needs the following improvements: Re-laying of pavements and re-surfacing of roads; Street furniture replacement; Additional CCTV and improved street lighting where necessary; Shop front grant scheme; Review of traffic management and parking arrangements; Enhancement of car parks up to Park Mark standards; Increase in alley-gating schemes to reduce litter and dumping; Improved cycle parking facilities; Provision of street sculpture perhaps using the musical heritage of Hayes	The Council is keen to engage the community through working with the Hayes Town Partnership
Crossrail: The draft plan rightly recognises the vital importance of Crossrail to the future of Hayes Town. The Partnership sees it not only as a real benefit to the local area in terms of improved transport but also as a potential spur to the regeneration of the Town and the redevelopment of the area immediately to the north of the Station. Currently Hayes is rather fragmented with the station being isolated from the Town Centre itself. However the re-building scheme coupled with the almost completed housing and hotel development alongside the Grand Union Canal will give the opportunity to join the different elements together. It is therefore essential that the design of the station and its environs is seen as part of an integrated plan rather than a stand alone building	The area to the north of Hayes Station is currently subject to an urban design study being commissioned through Crossrail. The Hayes Town Partnership will be consulted in due course
The Partnership believes that this would present an opportunity to radically improve the bus/rail interchange facilities to get the maximum benefit out of Crossrail and also as part of a travel plan	Bus/rail interchange facilities will form part of the urban design study mentioned above

Consultee/ Comments on the Draft LIP	Officer Response
<p>that aims to strongly support and encourage the use of public transport. The area in front of the lower station building gives us the chance to achieve that objective and also to create a vibrant public space that will benefit the whole Town</p>	
<p>It is likely that these ideas can only be achieved by demolishing the blocks of shops and offices that make up what is known as the triangle and run from the booking office on the Station Road bridge down to the access road to the station itself. Since the buildings are rather dated and unsightly their removal and replacement would be a positive improvement to the urban scene. We have been in discussion with Crossrail about these ideas and we welcome the fact that they have commissioned consultants to carry out an urban design study of the whole area around the Station and that this is also being supported by the Council. There are currently some unresolved concerns including whether the whole of the triangle site will be redeveloped or whether the lower end will be left standing like a proverbial saw thumb. The future of the Station building is also in doubt and we have made it clear to Crossrail that this is seen by local people as one of the few remaining structures of historic interest in the Town. For all these reasons there is an overwhelming need for a comprehensive strategy for the area which involves the Council, Crossrail, Network Rail, First Group and Transport for London. The Partnership will be pleased to be part of that dialogue</p>	<p>Noted</p>
<p>Grand Union Canal: The draft plan acknowledges the importance of the Grand Union Canal as a walking and cycling route but there is insufficient reference to its roles in terms of freight or town centre regeneration. The various attempts to use London's canals for the carrying of freight have had limited success but that should not prevent continuing efforts to exploit their potential especially for heavy loads which need to be transported on a regular basis. Any chance to avoid more heavy lorries on the locally congested roads should therefore be pursued enthusiastically</p>	<p>Waterborne freight is mentioned explicitly in the LIP2 final document. Waste by Water appears to provide potential provided the waste plant and processing facilities are located by the canal. One of the two waste sites identified in the Draft West London Strategy, currently at consultation, is located both within the borough and along the canal</p>
<p>The draft West London Waste Plan offers a real opportunity to explore this possibility in further detail. The Plan identifies access to navigable waterways and canals as one of the key criteria in the assessment of sites. Three of the 15 possible sites which are under consideration are in the Hayes Town area and two of these are</p>	<p>It is suggested to await the outcome of the West London Waste Strategy before considering freight by water initiatives further in 2012</p>

Consultee/ Comments on the Draft LIP	Officer Response
close to the Canal. It is therefore considered that this issue should be highlighted in the Local Implementation Plan	
The Canal through Hayes Town is an under-used asset. Walking across Station Road bridge the canal can hardly be seen because of the high brick parapets and passing through on a boat you would hardly know there was a Hayes	A scheme is being prepared at Western View for implementation in 2011/12 to improve visibility between the canal and land sides in Hayes
Even those who are aware of the canal are reluctant to use the towpath because it is isolated and not overlooked. Until recently it was a favourite haunt of street drinkers and although many of these have now been helped by the Alcohol Engagement Project the towpath is still mostly deserted except for an occasional dog-walker or cyclist and its use as a night time loo	The whole length of the Grand Union Canal towpath is subject to an upgrade, especially the section between Oxford Road and the Ealing borough boundary. The voluntary sector including the Hayes Town Partnership is encouraged to increase surveillance and improve the ambience of the canal environment
Experience from other parts of the county show that things could be so much better. Led by Birmingham the last 20 or more years have seen town centres transformed by opening up the canals to create vibrant water fronts. Old and worn out buildings have been replaced with modern well designed schemes that include places for people to live or work. Local heritage has been retained and old canal structures restored so that they add to the amenity. Most of all people have found good reasons to use, see and experience the canal frontage so that feelings of safety and community have been enhanced. All this could happen in Hayes, given the right vision, good planning and the necessary resources	It is hoped that the initiatives outlined above will lead to the right vision and good planning
For all these reasons the Local Implementation Plan needs to recognise that the town centre regeneration potential of the Canal complements what is said about the use of the towpath for walking and cycling. In particular the opening up of the Station Road bridge over the canal could be a catalyst for transforming the centre of Hayes	Noted
North Uxbridge Residents' Association Comments	Officer Response
We have already raised with Bob Castelijin the possibility of 'streamlining' the A10 'Bus Route' - so that not every journey has to 'trundle round' Stockley Park	Potential is being explored to improve direct bus services between Uxbridge and Heathrow, including promotion of the existing direct services 724, A30 and A40
The Swakeleys roundabout in North Uxbridge is a congestion black spot. In the morning rush hours, traffic queues regularly stretch back for up to a mile along Swakeleys Road and Breakspear Road South. This has a crippling effect on the social and economic life of Uxbridge and the environment	LB Hillingdon and TfL are working together on a project to smooth traffic along the A40. It is currently being investigated to what extent the opportunity can be used to rationalise the operation in the Swakeleys Roundabout area, reduce journey times and maximise reliability on north-south trips

Consultee/ Comments on the Draft LIP	Officer Response
Hillingdon Alliance of Residents Associations Comments	Officer Response
HARA represents South Ruislip, Ruislip, Eastcote, Northwood, Northwood Hills, Harefield, Home Farm, Grange, Ickenham, Oak Farm, Tudor Way, Yiewsley, Garden City Estate, North Uxbridge and Vine Lane and applaud on the whole the Local Implementation Plan	Noted
Members are hopeful that an interchange can be built between the Metropolitan and Central Lines	TfL assessed business cases one for diverting the Central Line Diversion to Uxbridge and one for moving West Ruislip station approximately 500m south to provide interchange between the Central line (running on a north-south axis) and the Metropolitan and Piccadilly lines (running on a west-east axis) is proving. The Cost Benefit Ratio is not proving viable for any of the options
Would like to see the 331 bus-route to be made into a circular route taking Northwood Hills, West Ruislip and Hillingdon Stations	The suggestion has been passed on to TfL Network Planning for further consideration
Would like to see a north south bus route, connecting Mount Vernon with the south of the Borough and taking in Long Lane	The Council is in the process of negotiating north-south bus services with TfL, bus operators and potential fund providers. TfL's current stance is that any new bus service has to be resolved so that its overall cost reduces. New north-south bus services will almost certainly involve reduction to other bus services which requires consideration of numerous issues and interests
The provision of cycle tracks should be continued and enhanced. Cyclists would be encouraged to use them if the tracks were designed with fewer interruptions	A supplementary Biking Borough Bid has been submitted to TfL's to increase cycling levels, achieve a step change, embed cycling in local priorities and activities, and to develop effective partnership working and share best practice amongst Biking Boroughs and more widely
The impact on local traffic on the developments at RAF Uxbridge and Ickenham Park are causing concern, exacerbating congestion on roads which are already very busy. Also of concern are any potential plans for the Master Brewer site at Hillingdon Circus that may indeed lead to more local traffic congestion along an already busy stretch of Long Lane. Any form of traffic control or enhancement along Long Lane needs to be carefully planned, any consideration given to the opinions of local residents and motorists	Transport impact associated with developments such as RAF Uxbridge and Ickenham Park are subject to careful consideration in advance of planning consents being granted. It is generally accepted that sustainable transport solutions have to be developed in order to accommodate demand for transport whilst reducing congestion to an absolute minimum. LIP contains a range of proposals which could lead to a change of transport mode reducing congestion especially on roads which are already very busy

OLDER PEOPLE'S PLAN - PROGRESS UPDATE 2010-11

Cabinet Member	Cllr Ray Puddifoot Cllr Philip Corthorne
Cabinet Portfolio	Leader of the Council Social Services, Health & Housing
Officer Contact	Dan Kennedy, Central Services
Papers with report	Older People's Action Plan 2010-2011

HEADLINE INFORMATION

Purpose of report	To provide a year end report on the improvements during 2010/11 for older people, contained within the Older People's Plan.
Contribution to our plans and strategies	The older people's plan assists the Council to deliver its plans to put residents first and to work with partners in delivering the Sustainable Community Strategy for Hillingdon.
Financial Cost	The majority of proposals will be financed from within existing resources. However, some proposals may be financed via funding set aside under the "Leader's Initiative".
Relevant Policy Overview Committee	Social Services, Health & Housing
Ward(s) affected	All

RECOMMENDATION

That Cabinet notes the significant achievements to deliver the older peoples action plan during 2010/11 to improve the quality of life of older people.

INFORMATION

Reasons for recommendation

1. The three-year older people's plan 2008-2011 endorses the commitment from the Council and its partners to the continued development and improvement of services designed to create a better quality of life for older people in Hillingdon. The plan supports the council to put residents first and supports Hillingdon in delivering the Sustainable Community Strategy.

Alternative options considered / risk management

2. None considered

Comments of Policy Overview Committee(s)

3. None at this stage

Supporting Information

4. The implementation of the Older People's Plan is achieved through annual action plan targets.
5. The Plan has been developed in consultation with older people and a wide range of partners including the Hillingdon Primary Care Trust, Hillingdon Hospital, Voluntary Sector Partners, Police, Ambulance Service and Fire Brigade. This collaborative approach has proved successful and will continue to further improve services for older people in the borough and promote health and well-being in Hillingdon.
6. The Older People's Plan is made up of eight themes which older people have said are important to them. The eight themes are:
 - a. Safety and security
 - b. Preventative care
 - c. Keeping independent and healthy
 - d. Tackling age discrimination
 - e. Planning for retirement
 - f. Housing
 - g. Learning and sharing skills
 - h. Consulting and informing
7. The action plan is regularly monitored and updated. Projects identified by the Leader's Initiative are considered against these stated themes.
8. The resident's survey 2010/11 confirmed that older residents show high levels of satisfaction with the council and specific initiatives under the Older People's Plan and Leader's Initiative. Free burglar alarms and council tax freeze initiatives are rated as 'very important' by residents (93% and 88% respectively).

How important are the following initiatives?	2010
Council tax freeze for over 65s	88%
Support for victims of burglary	93%
Older people's budget	84%
Brown badge scheme	76%
Free swimming	74%

9. There have been a number of achievements during 2010/11. Highlights include:

Safety and Security

- Free burglar alarms - The provision of free burglar alarms for older people. During the year just over 1,500 alarms were installed into the homes of older people and all older people receiving an alarm also received an information pack on home security. This project has been funded by the Leader's Initiative. To date, 2,500 alarms have been installed since the initiative started.
- Fire safety – During the year nearly 2,500 Home Safety Fire Visits were undertaken, with 61% of visits conducted in priority 1 postcodes. The priority postcodes are determined using data related to age of resident, single status and deprivation.

Each fire station is provided with a list of priority postcodes in their area and householders are targeted by the fire service for a visit. Each visit involves:

- Providing the householder with general home fire safety advice
- Discussing escape plans in the event of a fire
- Provide and fit a standard smoke alarm

There are 541 priority post codes in Hillingdon which cover all 22 wards. The target for 2010/11 has been met - that 60% of all home visits should be in priority postcode areas.

Further opportunities to promote safety at home continue to be explored, including safety in the use of electric blankets.

- Home Safety Awareness – In 2010 -2011, 7 presentations were delivered in partnership with the Safeguarding adult's team to the Voluntary Sector promoting 'Be Safe' and electronic-learning. Presentations were given by the council's Community Safety Team and the Police Crime Prevention Officer about how to prevent pick pocketing, how to deal with door-step sellers, rogue traders and how to make sure homes are kept safe and secure.
- Rogue traders – During the year, Trading Standards received 33 reported incidents of rogue builders. On 18 of these occasions, Trading Standards directly intervened by visiting the victim at the scene and dealing with the alleged offender at the scene where appropriate.

An article was published in the January / February edition of Hillingdon People providing simple advice on what to look out for and what residents can do to reduce the risks of falling victim to Rogue Traders. Age UK's contact number was provided giving residents access to a full list of suppliers of services.

Preventative Care

- Assistive technology / telecare – The target to install technology into 450 homes was exceeded in 2010/11. A total of 735 installations of telecare were made which included 307 installations by Careline into the homes of older people.

All Installations are made in a timely way – within 24 hours for urgent needs and 72 hours for other needs.

In April 2011 we launched the new TeleCareLine offer. The service builds on the Hillingdon Careline Service; it makes greater use of a range of equipment, such as sensors and detectors all connected back to our staffed local control centre. The service supports residents to live safely and independently in their own homes and as such is central to transforming our social care offer.

Building on our track record of support for vulnerable older people we are offering the service free to any resident in the borough over the age of 85. We are also offering it free to residents who qualify for adult social care services and who meet financial eligibility criteria. And for 6 weeks to anyone receiving reablement.

By offering the service free we are taking a preventative approach so that more older and disabled residents can remain independent for longer.

In the first 6 weeks of the launch of the new service we have installed 127 units and are on track to help an additional 750 resident's during the first full year of the service.

Keeping Independent and Healthy

- Extending the Brown Badge Parking Scheme – The Brown Badge Parking Scheme offers older people a designated place to park their car / vehicle which means older people are closer to amenities. This helps to maintain their independence.

In 2010/11, a total of 5906 Brown badges have been issued, with 1157 being issued in 2010/11. 53 bays have now been installed in 10 private car parks with 1 more scheme pending.

- Free Swimming – During 2010/11 two new leisure centres in Hillingdon offered free swimming sessions for older people to promote healthy, active living. The total number of older people taking up free swimming at Hillingdon pools during the year was 31,541 - an increase of more than 2,000 additional swimming sessions compared to the previous year (29,503 free swimming sessions during 2009/10).
- Allotments - Work has been completed to arrange 3 new adult education courses on the Hayes End allotments to encourage older people to take up an allotment and be active. Promotion work is underway with Adult Education to promote the courses on offer. The recycling scheme is being trialled to make it easier for plot holders to dispose of items such as sprout stalks that are difficult to compost on the plots.

Work is on-going to make the plots at Bellmore Avenue Hayes more accessible for disabled users in partnership with DASH. Paths have now been installed for wheelchair access and work is planned to install raised beds in the beginning of the financial year 11/12.

- Active ageing project - A 50+ Brochure was published and distributed to older people. Activities for older people were extended at Botwell Green Leisure Centre. A number of Older People represented Hillingdon at the wellness games including a number of boroughs across London. Two volunteers successfully completed the Extend Training. As a result some sessions will be delivered long term.

Currently 6 extend exercise sessions are running throughout the borough. Over 100 adults took part in a 'love your heart' promotion which was delivered in partnership with the Library.

Tackling Age Discrimination

- Providing Support Through the Economic Downturn – During 2010/11, the total number of financial health check and advice sessions delivered during the year was approximately 220 - an increase of 45 during the last three months of the year.

A number of new 'Ageing Well' surgeries have been established across the borough. Monthly surgeries are now delivered in the north of the borough at Harlington Library, the Tudor Lunch Club, Elm Park Lunch Club and the Juniper Court Sheltered Housing Scheme in Eastcote. In the south of the borough surgeries are now delivered at Abbeyfields Sheltered Housing Scheme in Hayes.

A quarterly advice surgery has been established at the Pelican Club for the blind in West Drayton, and monthly sessions are also held at the Safe Start Foundation in Ruislip and the Jewish Elders Social Club in Northwood.

In addition to the advice surgeries held in community locations, a total of 63 home visits were undertaken.

Planning for Retirement

- Information about Planning for Retirement – Regular articles are scheduled for Hillingdon People specifically for older people, which includes signposting our residents to further information about planning for retirement.

Housing

- Improving Housing Conditions for Older People – Hillingdon have continued to improve the homes of older people. During 2010/11 this included: 206 home improvements completed for older people; the improvements carried out were to improve dwellings and improve thermal comfort by way of heating, insulation or both. Other improvements made were repairs that were necessary to roofs, windows, bathrooms and kitchens.
- Specialist Extra Care Housing – The Council is on track to deliver two new extra care housing schemes for older people by the end of September 2011. Both schemes are a core part of the council's strategy to ensure that vulnerable older people have a wider choice of housing options to support independent living and avoid inappropriate admissions to residential care. Developments in telecare will also help to ensure that older people with support needs can safely and successfully live in community settings. Triscott House is a 47 bed council scheme using funding from the Homes and Communities Agency. Building works are progressing well and on target. Ickenham Park is a 48 bed scheme being delivered in partnership with partner agency Paradigm Housing on the RAF West Ruislip site. In addition, Paradigm are building 20 homes for older people (age restricted but not extra care). Building works are also progressing well and on target.

Learning and Sharing Skills

- Volunteering opportunities – A dedicated page is published in Hillingdon People that addresses issues and publicise new opportunities and services.
- Provide quarterly bulletins to social care staff - 4 bulletins were published over the financial year via the Council staff news email and to Age UK, Trading Standards, Hillingdon Carers and to residents, with articles ranging from burglar alarms, dark nights, pick-pockets and home safety. The bulletins were also used to promote the e-learning software.

Consulting and Informing

- Dedicated Information for Older People - information for older people has been improved, with a dedicated page for older people in every edition of the Council's publication for local residents (called 'Hillingdon People').
- Supporting Hillingdon's Older People's Assembly – The format for the December 2010 assembly was amended in response to feedback from the Assembly. Attendees now submit questions in advance so that key speakers are prepared to give information on matters of interest to residents. No formal presentations will take place, only question and answer sessions by identified specialists.
- Leaders Initiative – Supporting Older People – The Leaders Initiative has continued to support a broad range of projects and events, developed both within the community and across council services, to enable older people to remain independent, active and healthy. Key projects include:

Community Associations & Groups:

- Barnhill Community Association received a total grant of £2,365 to expand its range of social events and day trips for older people attending the weekly senior citizens club. Regular social events include the weekly dining club.
- Yiewsley Cornerstone Centre was awarded £1,960 in August 2010 to run their weekly social club for a period of 49 weeks. The social clubs provides an opportunity for older people to socialise, remain active and learn new skills. Events will include regular IT training sessions, exercise classes and informative seminars.
- Ruislip and Northwood Old Folks Association was supported to repair and replace the roof at the Tudor Lunch Club, in Ruislip Manor. The association considered this as urgent repair work to deal with the roof leaking in a number of places and pools of water accumulating on the floor of the club, which was highlighted as a safety hazard for older people using the premises.

Heater Loan Scheme

- The Heater Loan Scheme has operated effectively to support older people during the winter months to stay warm in times of an emergency where their heating system has failed. The scheme has been jointly delivered by the Housing Access Team and Hillingdon Housing Service to respond quickly to requests for assistance. During 2010-11, heaters were delivered to a total of 18 households across the borough with an average of 2 heaters provided to each recipient during the loan period. A total of 3 financial grants were awarded to recipients to assist

them with meeting the additional electricity costs associated with operating the heaters.

10. A full progress update of the action plan during 2010/11 is attached under appendix one.

Financial Implications

11. The majority of proposals will be financed from within existing resources. However, some proposals may be financed via funding set aside under the “Leader’s Initiative”.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

12. The Older People’s Plan is welcomed by older people as positively continuing to raise their value and profile and as an opportunity to improve the lives of older people in the community.

Consultation Carried Out or Required

13. Engagement with older people to review the 2008-2011 plan will contribute to identifying future priorities for development. The Older Peoples Assembly in Hillingdon receive progress updates on delivering the promises set out within the Older Peoples Plan.

CORPORATE IMPLICATIONS

Corporate Finance

14. A corporate finance officer has reviewed the report and its financial implications, and is satisfied that these reflect the resource implications for the Council for the implementation of the Older People’s Plan. Corporate Finance is satisfied that the majority of the proposals will be contained within existing budgets but that some proposals may be financed by funding set aside under the “Leader’s Initiative”.

Legal

15. Under the Council’s Constitution the Cabinet has the appropriate powers to agree the recommendation proposed at the outset of this report. There are no other significant legal implications arising out of this report to bring to Cabinet’s attention.

BACKGROUND PAPERS

Older People’s Action Plan 2010-2011 - Update - Appendix one

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Appendix 1 - Older People's Action Plan – End of Year Update 2010/11

Ref No:	Task	Actions	Lead	Target Date	Progress Update
Theme 1 - Safety and Security					
1.1	Increase home security among older people.	1.1.1 Install 1000 burglar alarms free to the homes of older people	Teresa McKee	31 Dec 2010	<u>Completed (Green)</u> – During 2010/11, just over 1,500 alarms were fitted. In total, 2,500 alarms have been provided to older people in Hillingdon since the scheme started.
		1.1.2 Promote increased home security - distribute information packs about security to all future recipients of alarms	Teresa McKee	31 Dec 2010	<u>Completed (Green)</u> - All older people benefiting from a burglar alarm have received information packs about home security.
1.2	Take action to tackle rogue traders.	1.2.1 Address reports of Rogue Traders in cooperation with Police and other partners.	Peggy Law	31 March 2011	<p><u>Completed (Green)</u> - Over the financial year Trading Standards received 33 reported incidents of rogue builders. On 18 of these occasions, Trading Standards directly intervened by visiting the victim at the scene and dealing with the alleged offender at the scene where appropriate.</p> <p>An article was published in the Jan/Feb edition of Hillingdon People providing simple advice on what to look out for and what residents can do to reduce the risks of falling victim to Rogue Traders. Age UK's contact number was provided giving residents access to a full list of recommended suppliers of services.</p>

Ref No:	Task	Actions	Lead	Target Date	Progress Update
1.3	Raise awareness amongst older people of safety and security	1.3.1 Deliver 6 presentations to Sheltered Housing residents about home and personal security	Teresa McKee	31 March 2011	Completed (Green) - 6 talks given to Sheltered Housing units (Ascott Court, Langworth Drive, Childs Court, Cobden Close, The Buntings and The Gouldings). Approximately 70 older residents attended the discussions. Presentations were delivered by the council's Community Safety Team and the police Crime Prevention Officer about how to prevent pick pocketing, how to deal with door-step sellers, rogue traders and how to make sure homes are kept safe and secure.
		1.3.2 Conduct home fire safety visits in priority postcodes.	Colin Gribble	31 March 2011	Completed (green) - Over the financial year the Fire Brigade have undertaken 2,478 Home Safety Fire Visits. 61% of visits were conducted in priority 1 postcodes. <i>(Priority postcodes are determined using data related to age of resident, single status and deprivation).</i>
1.4	Raise awareness amongst front-line staff about security and safety for older clients	1.4.1 Encourage 100 people to complete e-learning sessions on crime prevention, fire safety and trips and falls.	Teresa McKee	31 March 2011	Completed (green) - 7 presentations were delivered in partnership with the safeguarding adults team to the Voluntary Sector Community promoting the 'Be Safe' E-Learning.
		1.4.2 Provide quarterly bulletins to social care staff about community safety news and projects that benefit older people – 4 bulletins by March 2011.	Teresa McKee	31 March 2011	Completed (green) - 4 bulletins were provided to social care staff during the year, with articles ranging from burglar alarms, dark nights to pick-pockets and home safety. The bulletins were also used to promote the e-learning software.

Ref No:	Task	Actions	Lead	Target Date	Progress Update
Theme 2 - Preventative Care					
2.1	Promote Assistive Technology (Tele-care) programme as part of the Government's preventative agenda across the day care & home care services.	2.1 1 To raise awareness of the tele-care service through 4 workshops and Hillingdon People.	Brian Barry	31 March 2011	<p>Completed (green) – Workshops were held to promote the use of assistive technology. The out of hours response service is operational.</p> <p>In April 2011 we launched the new TeleCareLine offer. The service builds on the Hillingdon Careline Service; it makes greater use of a range of equipment, such as sensors and detectors all connected back to our staffed local control centre. The service supports residents to live safely and independently in their own homes and as such is central to transforming our social care offer.</p> <p>Building on our track record of support for vulnerable older people we are offering the service free to any resident in the borough over the age of 85. We are also offering it free to residents who qualify for adult social care services and who meet financial eligibility criteria. And for 6 weeks to anyone receiving reablement.</p> <p>By offering the service free we are taking a preventative approach so that more older and disabled residents can remain independent for longer.</p> <p>In the first 6 weeks of the launch of the new service we have installed 127 units and are on track to help an additional 750 resident's during the first full year of the service.</p>
2.2	Deliver Telecare to promote independent living in the community	2.2.1 Deliver a target of 450 enhanced sensors for vulnerable people.	Sarah Morris / Ann Otesanya	31 March 2011	<p>Completed (green) – In total, 735 installations of telecare assistive technology were made which included 307 installations by Careline.</p> <p>Installations are being made in a timely way – within 24 hours for urgent needs and 72 hours for other needs.</p>

Ref No:	Task	Actions	Lead	Target Date	Progress Update
Theme 3 - Keeping independent and healthy					
3.1	Extend opportunities for older people to participate in sport and physical activity	3.1.1 Continue to offer free swimming at existing facilities and extend scheme to Hillingdon Sports & Leisure Complex and Botwell Green Leisure Centre.	Howard Griffin	30 June 2010	<u>Completed (green)</u> – The take-up of free swimming sessions by older people to promote healthy, active living has been a real success during 2010/11. The total number of older people taking up free swimming at Hillingdon pools during the year was 31,541 - an increase of more than 2,000 additional swimming sessions compared to the previous year (29,503 free swimming sessions during 2009/10).
		3.1.2 In partnership with Age Concern, deliver the Active Ageing project	Howard Griffin	31 March 2011	<u>Completed (green)</u> - To promote healthy and active living, a 50+ brochure has been published and distributed promoting activities for older people extended at Botwell Green Leisure Centre. A number of Older People represented Hillingdon at the wellness games including a number of boroughs across London. This was a one day event aimed at providing friendly competitive opportunities for the groups in various activities including badminton, table tennis, bowls, swimming and other games. Two volunteers successfully completed the Extend Training. As a result some sessions will be delivered long term. Currently 6 extend exercise sessions are running throughout the borough. Over 100 adults took part in love your heart promotion which was delivered in partnership with the Library.
3.2	Investigate extension of brown badge scheme to private car parks	3.2.1 Work to get the Brown Badge scheme adopted in at least 5 additional car parks during 2010/11	Roy Clark	31 March 2011	<u>Completed (green)</u> – A total of 5906 Brown badges have been issued since the scheme started, with 1157 being issued in 2010/11. 53 bays have now been installed in 10 private car parks with 1 more scheme pending. A feasibility study is being conducted looking at installing bays at three on street locations.

Ref No:	Task	Actions	Lead	Target Date	Progress Update
		3.2.2 Process and issue 100% of all new Brown Badge applications within 4 working days of receipt.	Roy Clark	31 March 2011	<p><u>Completed (green)</u> – A total of 5906 Brown badges have been issued, with 1157 being issued in 2010/11. During the last quarter all Brown Badge applications were processed within 4 working days.</p> <p>The team have received positive feedback from the residents in the borough. Residents have called the team to thank them for the work on delivering the Brown Badge scheme.</p>
3.3	Promote take-up of allotments in Hillingdon amongst older people	3.3.1 Adult education on allotments run at 2 locations to promote take-up of allotments - 2010 programme run and evaluated by June 10. 2010 programme scheduled by Feb 2011	Paul Richards	28 Feb 2011	<p><u>Completed (green)</u> - Work has been completed to arrange 3 new adult education courses on the Hayes End allotments; promotion work is underway with Adult Education to promote the courses on offer.</p> <p>The recycling scheme is being trialled to make it easier for plot holders to get rid of items such as sprout stalks that are difficult to compost on the plots.</p> <p>Work is on-going to make the plots at Bellmore Avenue Hayes more accessible for people with disabilities in partnership with DASH. Paths have now been installed for wheelchair access and work is planned to install the raised beds in the beginning of the financial year 11/12.</p>
3.4	Support older people by delivering a council tax discount	3.4.1 Freeze Council Tax levels for older people age 65 and over	Rob Smith	31 March 2011	<p><u>Completed (green)</u> - Council Tax levels have been frozen for people aged 65 years or older.</p>

Ref No:	Task	Actions	Lead	Target Date	Progress Update
Theme 4 - Tackling age discrimination					
4.1	Improve financial inclusion for older people in the borough	4.1.1 Deliver additional advice and support services for older people across the borough through the Age UK Hillingdon financial health checks	Rob MW	31 March 2011	<p>Ongoing (green) –During 2010/11, the total number of financial health check and advice sessions delivered during the year was approximately 220 - an increase of 45 during the last three months of the year.</p> <p>A number of new ‘Ageing Well’ surgeries have been established across the borough. Monthly surgeries are now delivered in the north of the borough at Harlington Library, the Tudor Lunch Club, Elm Park Lunch Club and the Juniper Court Sheltered Housing Scheme in Eastcote. In the south of the borough surgeries are now delivered at Abbeyfields Sheltered Housing Scheme in Hayes.</p> <p>A quarterly advice surgery has been established at the Pelican Club for the blind in West Drayton, and monthly sessions are also held at the Safe Start Foundation in Ruislip and the Jewish Elders Social Club in Northwood.</p> <p>In addition to the advice surgeries held in community locations, a total of 63 home visits were undertaken.</p>
		4.1.2 Increase the take up of benefits by older people.	Nigel Cramb Rob MW	31 March 2011	<p>Ongoing (green) – Throughout 2010-11, Age UK Hillingdon has delivered a range of financial health check surgeries and home visits across the borough to provide income and benefits advice to older people. The service has been delivered by one part-time outreach worker with expertise in benefits maximisation.</p> <p>During the year a total of 157 individual households were visited by the outreach worker, providing one-to-one financial advice, support and advocacy. This has resulted in:</p> <ul style="list-style-type: none"> 96 benefit checks, covering attendance allowance, carers allowance, pension credit and housing benefit

Ref No:	Task	Actions	Lead	Target Date	Progress Update
					<ul style="list-style-type: none"> £120,130.40 awarded in Attendance Allowance annually £10,293.40 awarded in Carers Allowance £5,579.60 awarded in Severe Disability Premium benefit £1,144.00 awarded in Housing Benefit <p>With a combined total of £137,147.40 awarded to Hillingdon residents annually, it is estimated that for every £1 allocated to Age UK Hillingdon to deliver the service approximately £7 has been generated in community benefits for local older people.</p>
Theme 5 - Planning for Retirement					
5.1	Promote information and advice about planning for retirement	5.1.1 Provide an article in Hillingdon People about planning for retirement and promote / signpost with other public information	Corporate Comms	31 March 2011	<u>Ongoing (green)</u> – A dedicated page is published in the Hillingdon People that addresses issues and publicise new opportunities and services. This includes articles about planning for retirement.
Theme 6 – Housing					
6.1	Increase the number of new homes provided by the Council; deliver homes for vulnerable people	6.1.1 Deliver completion of Triscott house, extra care accommodation for older people. To be 75% complete by March 2011. This means that the steel frame superstructure will be complete by March ready for roofing works, walls and internal works to start.	Marcia Gillings	31 March 2011	<u>On track (green)</u> – Work is on target for completion in Sept 2011 to provide 47 homes for older people (Triscott House) to help older people retain their independence.

Ref No:	Task	Actions	Lead	Target Date	Progress Update
		6.1.2. Work with Paradigm HA to deliver 48 No extra care and 20 No age restricted homes for older people to be 70% complete by March 2011. This means concrete frame superstructure will be complete, ready for finishes such as roof walls and windows and internal works.	Marcia Gillings	31 March 2011	<u>On track (green)</u> – Good progress has been made during 2010/11 to deliver 48 new extra care and 20 age restricted homes for older people. On track to complete.
6.2	Deliver the targets for assistance and home improvements for older people under the Health and Wellbeing.	6.2.1 Make 200 homes decent for vulnerable older person householders in the private sector	Nick Millard	31 March 2011	<u>Completed (green)</u> – 206 home improvements have been completed. The improvements carried out to make dwellings decent are mainly those to improve thermal comfort by way of heating or insulation or both. Other improvements include repairs, where necessary, to roofs; windows; bathrooms and kitchens.
		6.2.2 Deliver 60 heating system completions for older vulnerable people in the private sector	Nick Millard	31 March 2011	<u>Completed (green)</u> - Original target exceeded with a total of 80 Heating system improvements completed for residents aged over 60.
		6.2.3 Deliver 350 home energy insulation measures for older people in the private sector	Nick Millard	31 March 2011	<u>Completed (green)</u> – Target exceeded with 386 insulation measures installed. These measures are principally loft insulation and cavity-wall insulation, but also include hot water tank and water pipe insulation where necessary.

Ref No:	Task	Actions	Lead	Target Date	Progress Update
		6.2.4 Deliver 430 Handyperson completions for older people in the private sector through the council's Care and Repair service	Nick Millard	31 March 2011	<p><u>Completed (green)</u> – target exceeded with 510 repairs and handy person jobs completed.</p> <p>The most frequent kinds of minor repairs carried out are those to plumbing, electrics, doors, guttering, down-pipes, and security works. Other repairs include repairs to floors, paths, steps and stairs and to fencing.</p>
		6.2.5 Deliver 75 grant assisted essential repairs for older people on lower incomes in the private sector through the council's Care and Repair service	Nick Millard	31 March 2011	<p><u>Completed (green)</u> – 122 grant repairs have been delivered to the end of March 2011. Target was exceeded.</p> <p>A variety of more significant repairs were dealt with by these grants and included repairs to ceilings, windows, floors, guttering, roofs, heating, damp proofing, electrics and drainage.</p>
6.3	Increase the number of older and vulnerable people in the private sector living in a 'Decent Home'.	6.3.1 Bring 300 properties up to the Decent Homes Standard.	Nick Millard	31 March 2011	<p><u>Completed (green)</u> – 300 properties have been improved to the end of March 2011.</p> <p>The improvements carried out to make dwellings decent are mainly those to improve thermal comfort by way of heating or insulation or both. Other improvements include repairs, where necessary, to roofs; windows; bathrooms and kitchens.</p>
6.4	Increase the energy efficiency of homes for older households or people on lower incomes	6.4.1 70 homes receiving heating measures;	Nick Millard	31 March 2011	<p><u>Completed (green)</u> – Target exceeded. 111 Heating jobs completed in the homes of older people.</p>

Ref No:	Task	Actions	Lead	Target Date	Progress Update
		6.4.2 500 homes insulated (loft and/or cavity wall insulation through the Warm Zones and GLA/LDA/ boroughs Pan London Energy programmes).	Nick Millard	31 March 2011	<u>Completed (green)</u> – Target exceeded. 507 homes occupied by older people have received insulation measures. An advert and outreach work have increased installation rates during the 4th quarter to ensure the target was met.
		6.4.3 100 eligible people to be referred to the Government Warm Front scheme;	Nick Millard	31 March 2011	<u>Completed (green)</u> - Target exceeded. 410 referrals by Warm Front to date. The colder weather during the winter period has increased demand.
		6.4.4 Bid for and deliver the Hillingdon element of the pan-London Home Energy Efficiency Programme.	Nick Millard	31 March 2011	<u>Completed (green)</u> – As part of the Pan-London Home Energy Efficiency programme, Hillingdon along with other boroughs has successfully bid for and received confirmation of grant funding for energy efficiency improvements.
6.5	Support older people in their own homes to stay warm and healthy during winter months	6.5.1 Deliver the Heaters Loan Scheme to provide free temporary heaters and small grants to cover electricity costs to older people that have no heating because of recent breakdown.	Belinda Norris	31 March 2011	<u>Completed (green)</u> –The new Leaders initiative Heaters loan scheme has proved successful to ensure older people have essential heat when their heating systems fail. During 2010/11, 18 older people were assisted and 3 grants were paid towards the cost of electricity for temporary heating.

Ref No:	Task	Actions	Lead	Target Date	Progress Update
Theme 7 – Learning and Sharing Skills					
7.1	Promote access to learning and volunteering opportunities for older people	7.1.1 Include an article in Hillingdon People	Corporate Comms	31 March 2011	<u>Ongoing (green)</u> – A dedicated page is published in Hillingdon People that addresses issues and publicise new opportunities and services.
Theme 8 – Consulting and Informing					
8.2	Review groups and forums to ensure they are fit for purpose, providing an opportunity for residents to influence and shape services.	8.2.1. Review Older Persons Assembly	Jody Hawley	31 March 2011	<u>Completed (green)</u> – A new format for the December 2010 was introduced in response to feedback from the Assembly. Attendees submitted questions in advance so that key speakers are prepared to give information on matters of interest to residents. No formal presentations take place, only question and answer sessions by identified specialists. Overall the new format for the assembly has been informed by older people.
		8.2.2. Review the FORCE Group.	Jody Hawley	31 March 2011	<u>Completed (green)</u> – The role of FORCE has been renewed. FORCE has been established as an Older Peoples' Assembly Steering Group (OPASG). This group will meet every 3 months with its main purpose being to identify topics for discussion at the Assembly.
8.3	Continue to develop ways to improve services to older people in Hillingdon using the Leaders Initiative	8.3.1 Attend the older people's assembly and contact groups appropriate to promote the Leader's initiative and encourage appropriate bids for this funding.	Kevin Byrne	31 March 2011	<u>Completed (green)</u> – The Leaders Initiative has continued to support a broad range of projects and events, developed both within the community and across council services, to enable older people to remain independent, active and healthy. Key projects include: <u>Community Associations & Groups:</u> <ul style="list-style-type: none"> Barnhill Community Association received a total grant of £2,365 to expand its range of social events and day trips for older people attending the weekly senior citizens club. Regular social events include the weekly dining club.

Ref No:	Task	Actions	Lead	Target Date	Progress Update
					<ul style="list-style-type: none"> Yiewsley Cornerstone Centre was awarded £1,960 in August 2010 to run their weekly social club for a period of 49 weeks. The social club provides an opportunity for older people to socialise, remain active and learn new skills. Events include regular IT training sessions, exercise classes and informative seminars. Ruislip and Northwood Old Folks Association was supported to repair and replace the roof at the Tudor Lunch Club, in Ruislip Manor. The association considered this as urgent repair work to deal with the roof leaking in a number of places and pools of water accumulating on the floor of the club, which was highlighted as a safety hazard for older people using the premises. <p><u>Heater Loan Scheme</u> The Heater Loan Scheme has operated effectively to support older people during the winter months to stay warm in times of an emergency where their heating system has failed. The scheme has been jointly delivered by the Housing Access Team and Hillingdon Housing Service to respond quickly to requests for assistance. During 2010-11, heaters were delivered to a total of 18 households across the borough with an average of 2 heaters provided to each recipient during the loan period. A total of 3 financial grants were awarded to recipients to assist them with meeting the additional electricity costs associated with operating the heaters.</p> <p><u>Burglar Alarm Scheme</u> Throughout 2010-11 the Burglar Alarm Scheme delivered a total of 1,500 alarms to older residents across the borough.</p>

SUPPLEMENTARY PLANNING DOCUMENT - PLANNING FOR CROWDED PLACES

Cabinet Members	Councillor Douglas Mills Councillor Keith Burrows
Cabinet Portfolios	Improvement, Partnerships and Community Safety Planning, Transportation and Recycling
Officer Contact	James Rodger Planning, Environment, Education and Community Services
Papers with report	Appendix 1 - Supplementary Planning Document (circulated separately due to size)

HEADLINE INFORMATION

Summary	The report introduces a new Supplementary Planning Document (SPD) relevant for the construction or refurbishment of premises which are liable to attract large numbers of people. This document explains proportionate and realistic design measures to reduce the risk of terrorist attack. It is recommended that cabinet agree to targeted consultation on the draft SPD as outlined in the cabinet report.
Contribution to our plans and strategies	Community Safety Strategy
Financial Cost	The costs of the public notices for the consultation will be approximately £2,000 and will be shared with the parallel consultation on Development Management Development Plan. These costs will be met from current Planning budgets
Relevant Policy Overview Committee	External Services Scrutiny Committee
Ward(s) affected	All

RECOMMENDATIONS

Cabinet agrees that:

- 1) The draft SPD be approved for public consultation;**
- 2) An immediate 8 week period of targeted consultation begins with the relevant groups that might have an interest in the SPD;**
- 3) The Deputy Chief Executive and Corporate Director of Planning, Environment, Education and Community Services, in consultation with the Cabinet Member for Planning, Transportation and Recycling, is given delegated authority to incorporate any amendments that result from the targeted consultation in accordance with statutory public participation requirements and linking the public consultation to the LDF Development Management Development Plan consultation planned for later this year.**
- 4) The SPD will be reported back to Cabinet for final adoption.**

INFORMATION

Reasons for recommendation

Minimum design standards for new construction or refurbishment of premises which are “crowded places” will contribute to keeping Hillingdon a safe place to live, work and visit. Adopting the Supplementary Planning Guidance for implementation on new key developments would be a proportionate and realistic response to the Government’s three adopted guidance documents on the matter “*Crowded Places: The Planning System and Counter Terrorism*”, “*Working Together to Protect Crowded Places*”, and “*Protecting Crowded Places: Design and Technical Issues*”. The Council in conjunction with the Counter Terrorism Security Advisors could also offer advice if sought to existing building owners to make them more safe from attack.

Alternative options considered / risk management

The Cabinet could decide not to proceed with the new Supplementary Planning Document. This would make it more likely that new construction or refurbishment of buildings in the borough would take inadequate heed of advice about minimum standards, leading to increased risk of injury in the event that these buildings suffer attack. Given the level of threat from international terrorism faced by the UK currently, and for the foreseeable future, this is not recommended.

Comments of Policy Overview Committee(s)

Not applicable.

Supporting Information

1. In recent years planning have worked closely with the local police. This partnership work took its lead from the government led “Designing out Crime” principles and led to

the commissioning and the adoption in 2004 of “Community Safety by Design Supplementary Planning Guidance”. This was co-written by an officer of the Council and Hillingdon’s Metropolitan Police Crime Prevention Design Officer.

2. Strong planning guidance is provided to applicants and prospective applicants at pre-application stage on the adoption of security and urban design measures that avoid any prospective new development inviting criminal or anti-social behaviour. Planning officers work very closely and hold weekly joint meetings with the Metropolitan Police Crime Prevention Design Officer on major planning applications. This is to consider amongst other matters potential urban design security issues, and these meetings often lead to suggestions of design improvements that result in revisions to a scheme prior to determination to mitigate against future criminal behaviour.
3. Hillingdon’s Metropolitan Police Crime Prevention Design Officer regularly attends and actively contributes to meetings with agents and developers to discuss design issues relating to schemes being determined by the Council. The local Crime Prevention Design Officer already gains input from the locally assigned Counter Terrorism Security Advisor when it is considered a planning application merits such input on security grounds. However the Crime Prevention Design Officer nor planning officers have any local guidance which can then be used to further negotiations on matters related to crowded places/risks from terrorism if the developer does not wish to alter their developments.
4. Following a major government review of the terrorist threat by Lord West in wake of the July 7 bombings in London, the government placed greater emphasises on the need to protect crowded places from terrorism. Following the national review the government produced a national draft Counter Terrorism supplement to Planning Guidance on Safer Places “Protecting Crowded Places”, in effect an extension of designing against crime to now include design against terrorism. The draft document was subsequently revised and rewritten into three separate finalised government guidance documents titled ‘*Crowded Places: The Planning System and Counter Terrorism*’, ‘*Working Together to Protect Crowded Places*’, and ‘*Protecting Crowded Places: Design and Technical Issues*’, all published in March 2010.
5. Crowded places are identified by the government as attractive targets to terrorists. The definition of ‘crowded places’ is widely drawn: crowded places sites are regarded as locations or environments to which members of the public have access and may be considered potentially liable to terrorist attack by virtue of their crowd density. These include the following sectors, Bars, Pubs and Night Clubs, Restaurants and Hotels, Shopping Centres, Sports and Entertainment Stadia, Cinemas and Theatres, Visitor Attractions, Major Events, Commercial Centres, Health sector, Education sector, Religious sites/places of worship, and Town Centres. A ‘crowded place’ may not be crowded at all times and may be temporary in the case of sporting events or visitor attractions.

6. The following are the principles for design against the terrorist threat in crowded places:
- a) Risk based approach – priorities to be driven by the likely impact an attack would have and the latest assessments of threat level
 - b) Proportionality – directing resources at locations at greatest risk, whilst allowing normal social, economic and democratic activity to continue
 - c) Partnerships – building on existing local partnerships where possible
 - d) Local ownership – to turn security advice into local action
 - e) Appropriate and flexible use of regulatory powers – voluntary co-operation is preferable where it can deliver the desired outcomes
 - f) User pays – funding will fall to the body which has responsibility, eg business
 - g) Ownership of risk – lies with Government Departments and the lead local partnership.
7. Planning considerations are contained within the government's 'Crowded Places: The Planning System and Counter Terrorism' and 'Protecting Crowded Places: Design and Technical Issues'. The Government's aim in promoting counter terrorism design principles is to help create safer places and buildings so that people are better protected from terrorist attack. As with any design consideration it is most effective if suitable measures are considered as early as possible in the planning and indeed design brief process in order for them to be appropriate, cost effective and inconspicuous.
8. All developments should be attractive, accessible and respond to the needs of those who will visit and use them. Recommended counter terrorism measures should not impose upon the style and intention of a place. To this end the supplementary planning document places considerable emphasis and importance on the need for applicants and their designs to adopt well established urban design principles when addressing these security issues. It should be noted that good design and layout of development need not add to development costs. All measures will be appropriate, balanced and commensurate to the development proposed, based on the risks. Possible measures for higher risk sites can include consideration of:
- a) Blast resistance – using materials which reduce the risk of injury from fragmentation, e.g. glass
 - b) Building management – entry control; storage of hazardous materials; secure delivery areas; positioning access points such as ventilation shafts away from ground level
 - c) Hostile vehicle mitigation measures – traffic management including vehicle barriers
 - d) Surveillance – not just CCTV, but also sight lines and visibility.
9. These measures are all much more difficult and costly to do in retrospect – but there are some measures that could be put in place reasonably cheaply – bollards, grilling ventilation shafts etc. It is worth stressing as a general principle good counter

terrorism design measures are likely to support wider efforts to reduce broader types of crime.

10. As part of Section 17 of the Crime and Disorder Act councils are required to do all they can to reduce crime and disorder, treating terrorism as a type of crime; for Borough Commanders and for Crime and Disorder Reduction Partnerships to treat terrorism mitigation and prevention as part of their responsibility.
11. Hillingdon has identified the Safer Hillingdon Partnership as the partnership body responsible for the implementation of “Protecting for Crowded Places”.
12. The UK faces a significant threat from international terrorism. Crowded places in the UK have been targeted by terrorists who have demonstrated that they are likely to target locations which are easily accessible and offer an impact through loss of life and serious injury to large numbers of people. The current threat level assessed by MI5 is published – it is currently “severe”, one below the highest threat level of “critical”. Since the assessed threat level measure was introduced in 2006, it has been at Critical twice (for a matter of only a few days on each occasion.
13. With Hillingdon being home to the Heathrow Airport, the busiest airport in the world and the sphere of influence of the Airport stretching far beyond its operational boundaries the need to give appropriate weight to counter terrorism design measures in new development schemes is clear. Whilst airport and national authorities devote special attention to the particular threat posed by terrorists at the airport itself, this Planning for Crowded Places Supplementary Design Guidance is intended to assist owners other forms of large scale new development that attract large numbers of people.
14. The Supplementary Planning Document will be part of the overall Local Development Framework (LDF) for the Borough and will provide the details of development management of crowded places with respect to design measures that will reduce the risk and impact of a terrorist attack.
15. The guidance within the Supplementary Planning Document accords and supports with Strategic Objective 4 (SO4) and Policy Built Environment 1 (BE1) within the Council’s well advanced but un-adopted LDF Core Strategy.
16. Policy SO4 - *“Ensure that development contributes to a reduction in crime and disorder and is resilient to terrorism, and delivers safe and secure buildings, spaces and inclusive communities”*.
17. Policy BE1 requires *“The Council will require all new development to improve and maintain the quality of the built environment in order to create successful and sustainable neighbourhoods, where people enjoy living and working and that serve the long terms need needs of all residents..... All new development should create safe and secure environment that reduce the risk from fire and arson having regards to*

Secure by Design standards and address resilience to terrorism in major development proposals.”

18. The emerging Development Management Development Plan Document (DPDM) will enlarge upon Policy SO4 and Policy BE1 of the Borough’s LDF Core Strategy document. The DPDM will sit alongside the supplementary planning document in respect of providing necessary policy tools to require developers to utilize good urban design principles and appropriate design measures to secure new development that is resilient to terrorism in the context of crowded places otherwise vulnerable to attack .
19. The SPD is part of the Local Development Framework and as such will require a set process and period of public consultation that accords with the principles and practice as laid out in the adopted Council’s LDF Statement of Community Involvement (SCI) and in accordance with current guidance from the Department of Communities and Local Government on LDF consultation.
20. A 6 week period of targeted consultation is proposed with the relevant stakeholders in accord with the agreed Stage 1 process for production of supplementary planning documents laid out in the Council’s adopted Statement of Community Involvement. The Safer London Partnership, whose Chairman is the Council’s Chief Executive, is charged with implementation of ‘Protecting Crowded Places’ locally and as such it is considered the Safer London Partnership will provide the chief forum for key stakeholders to discuss this supplementary planning document and provide the necessary feedback. There are clearly sensitivities regarding consultation on this document and as such the consultation will be different to other LDF documents. The document could be updated following the targeted consultation.
21. Officers recommend that targeted consultation of relevant groups that might have an interest in the SPD occur following the cabinet decision, prior to public consultation at the same time as Development Management Development Plan document referenced above.
22. In terms of general public consultation on the Supplementary Planning Document this will proceed in accordance with *Stage 2 – Public Participation on Draft SPD* as detailed in the Council’s Statement of Community Involvement.
23. An option that would be cost effective is to dovetail public consultation on the SPD in with the process of planned public consultation on the Development Management Development Plan which is planned for September/October. There is a clear synergy in the content of both documents as they both would form part of the LDF and hence a shared period of consultation would be not inappropriate and should provide an opportunity reduce net costs in respect of the process of public consultation (re: press notices).
24. The SPD will be reported back to Cabinet in the autumn for final adoption at the end of the period of public consultation.

Financial Implications

The costs of the public notices for the consultation will be approximately £2,000 and will be shared with the parallel consultation on Development Management Development Plan. These costs will be met from current Planning budgets.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

24. None directly, however the local planning guidance document will give greater leverage to officers in negotiations with applicants over development sites in the Borough and conforms *with* one of the Council's key *corporate* priorities namely 'Making Hillingdon Safer', and the Council's Vision of putting residents first by making 'Hillingdon a safe, attractive and sustainable place to live, work and learn'.

Consultation Carried Out or Required

25. The report and the attached document have been circulated internally and to all Ward Councillors and Planning Committee Members. Safer Hillingdon Partnership as the partnership body *responsible* for the implementation of "Protecting Crowded Places" will be consulted should the recommendation be approved.
26. **Metropolitan Police and the local Counter Terrorism Security Advisor** - Support the content and welcome the adoption of the SPD
27. **Civil Protection Team** - have provided their professional input into this document and welcome it as another incentive to help make Hillingdon's built environment a safer and more resilient place. It believes that the Council, with its various planning responsibilities, is best placed to achieve this.
28. **Corporate Policy Team** - feedback was provided that given the technical *character* of the content and its emphasis on physical design measures that the SPD did not require an Equalities Impact Assessment.
29. **Corporate Communications** - contributed to the choice of photographs given the sensitivity of the subject of the SPD

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and is satisfied that the cost of the public notices for the Supplementary Planning Document consultation, which will be shared with the consultation on Development Management Development Plan, will be contained within existing Planning budgets. At this stage there are no further direct financial implications arising from the recommendations of this report

Legal

The Local Authority's Powers and Duties:

The Council has numerous statutory powers and duties which allow it to be actively involved in the reduction of crime and disorder within its area.

In addition to these powers and duties, the Government has provided guidance to Local Planning Authorities in the form of Planning Policy Statement 1 which sets out the Government's objectives for the planning system. These objectives include the provision of new developments which create environments that are safe and accessible, where crime or the fear of crime does not undermine the quality of life and cohesion of the community.

In order to assist the Council in achieving such developments through the planning process, the Council is considering the adoption of a Supplementary Planning Document ("SPD").

Legislative Requirements to Adopt an SPD:

The legislative requirements for the preparation and adoption of an SPD are set out in the Planning and Compulsory Purchase Act 2004 and the subsequent regulation, the Town and Country Planning (Local Development) (England) Regulations 2004 (as amended), referred to below as the Act and the Regulations.

Section 18(1) of the Act also requires the Council to prepare a Statement of Community Involvement ("SCI") The Council adopted its SCI on 8 November 2006. By virtue of section 19(3) of the Act the Council is under a statutory duty to comply with the SCI it when preparing an SPD. If the process is not followed the validity of the SPD may be open to challenge through judicial review.

The Process

An SPD goes through 4 stages before it is adopted. These stages are set out in the SCI

1. Pre-production. This is an information gathering stage where specialists and stakeholders the Council deem relevant will be consulted.
2. Public Participation. The community are given an opportunity to comment on the draft SPD. The regulations and SCI state who should be consulted, how those consultations should be carried out and what information should be provided.
3. Consideration. The officers consider the responses received and the draft SPD amended as thought appropriate.
4. Adoption. The final version is reported to Cabinet for consideration and adoption as appropriate.

At paragraph 20 and 22 the report states that the consultations for stages 1 & 2 will be carried out in accordance with the SCI. If the SCI is followed then the legal requirements will have been be fulfilled.

In considering the consultation responses, decision makers must ensure there is a full consideration of all representations arising including those which do not accord with the draft document or officer recommendation. The decision maker must be satisfied that responses received were conscientiously taken into account. Further the Council is required by

regulation 17(1) prepare a consultation statement and send it to the statutory consultees. The consultation statement sets out

- the names of persons the authority consulted in connection with the preparation of the SPD,
- how those persons were consulted,
- a summary of the main issues raised in those consultations and
- how those issues have been addressed in the SPD

Corporate Landlord

The Corporate Landlord supports the recommendations in this report.

BACKGROUND PAPERS

Safer Places: The Planning System and Crime Prevention,
OPDM, Home Office, 2004

Crowded Places: The Planning System and Counter Terrorism,
HM Government, March 2010

Protecting Crowded Places: Design and Technical Issues, HM
Government, March 2010

Working Together to Protect Crowded Places, HM Government
March 2010

***Hillingdon's Community Safety by Design, Supplement Planning
Guidance***, adopted July 2004

RIBA Guidance on Designing for Counter-Terrorism, April 2010

Statement of Community Involvement, London Borough of Hillingdon, adopted November
2006

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DISABLED PEOPLE'S PLAN 2009-2012 UPDATE

Cabinet Member	Cllr Philip Corthorne
Cabinet Portfolio	Social Services, Health & Housing
Officer Contact	Dan Kennedy – Central Services
Papers with report	Detailed progress report against actions within the plan attached as Appendix 1.

HEADLINE INFORMATION

Purpose of report	To provide Cabinet with a performance update on the Disabled People's Plan action plan for 2010-11 up to the end of year.
Contribution to our plans and strategies	<p>The Plan contributes to the delivery of the aims of:</p> <ul style="list-style-type: none"> • The Council's Single Equality Scheme • Disabled Children Strategy • Joint Carers' Strategy (2008 – 2018) • The plan also supports the objectives of the joint strategies for people of working age with physical and/or sensory disabilities, older people and adults with mental health needs.
Financial Cost	Costs attributed to this plan are accounted for in individual service budgets
Relevant Policy Overview Committee	Social Services, Health and Housing
Ward(s) affected	All

RECOMMENDATION

That Cabinet notes the progress made on the delivery of the 2010/11 Disabled People's Plan up to the end of year.

INFORMATION

Reasons for recommendation

1. The Disabled People's Plan was developed to identify and address some of the challenges facing disabled people of all ages in Hillingdon by identifying what the council can do directly, or through its influence with others, to improve the lives of disabled people and to maximise their health and wellbeing.
2. The update for Quarter one and two of the 2010/11 Disabled People's Plan was presented to Cabinet in November 2010. The update for quarter 3 was presented in February 2011.

Alternative options considered / risk management

3. None considered.

Comments of Policy Overview Committee(s)

4. None at this stage.

Supporting Information

5. The end of year position is set out in Appendix 1. However Cabinet may wish to note the following developments during the year 2010/11:

Priority One: Improving Health and Wellbeing

- **Identifying the support needs of carers of people living with a stroke-** Two listening exercises have been undertaken, one with new carers, the second with experienced carers of people living with a stroke. Seven carers attended the first event, three carers the second. Information gathered from these events will inform the improvement of support for carers and will assist in the development of integrated service pathways relating to stroke.
- **Delivering the Re-ablement Programme-** The new re-ablement service is operational and the scope of the service has been widened to existing clients that require an increase in care. To date 210 (34%) of clients have not required ongoing support from social care.

Priority Two: Strong and Active Communities

- **Improving services on offer to younger people in sports facilities -** Queensmead continues to deliver activities with regular numbers. A new format for Queensmead and Botwell clubs is being progressed to increase numbers further. Two Holiday activity weeks specifically aimed at children & Young People with disabilities completed as part of the FIESTA summer scheme. Coaching sessions started for disability football and boccia in the schools.

Priority Three: Protecting and Enhancing the Environment

- **Carrying out parking measures like parking enforcement, car park security and improvements -** There has been ongoing monitoring of the parking enforcement contractor to ensure effectiveness. During 2010/11 a total of 1,905 Penalty Charge Notices were issued to vehicles parking in disabled bays without displaying a valid Blue Badge. During a recent fraud exercise, a total of 49 Blue Badges were inspected and this resulted in 14 badges being seized as they were being used illegally and 10 parking tickets being issued to offenders. The disabled bays in the council's public car parks have been reviewed and remarked, which included widening them where necessary and installing additional bays where required.

Priority Four: Making Hillingdon Safer

- **Promoting community cohesion -** Work has been completed with the Hayes Muslim centre. Presentations and outreach sessions have been delivered to over 500 people to raise awareness of the support available for people with disabilities. These sessions are now on-going. An accessible weekly football session is being set up in partnership with the Muslim centre utilising Botwell leisure centre. Work is taking place with Travellers on the Colne Park site in delivering outreach support. A programme of sporting activities is planned.

Priority Five: A Thriving Economy

- **Supporting 40 disabled people into employment through the Gateway Heathrow project** - 70 disabled people across the west London boroughs have been recruited through this project, which supports people gain employment in the hospitality, leisure, travel and tourism sector.

Priority Six: Improving Aspiration Through Education and Learning

- **Improving the educational standards of children with disabilities and additional needs-** Processes for planning the education and training for young people with learning difficulties and disabilities is now well established. Effective links have been formed with Connexions intensive Personal Assistants and with Adult Social Care.
- Arrangements for additional learning support for learners with more severe needs in college has been effective. The team is working with the Young People's Learning Agency (YPLA) to pilot the 'Learning for Living Framework', a framework to support young people with special educational needs and disabilities (SEND) in their transition to adult life. The Inclusion strategy action plan has been refreshed in line with the demise of the National Strategies and the final arrival of the SEN Green paper. Synergies with the primary school's strategy are now in place and complement each other. Key successes include the roll out of the Inclusion Development Programme (IDP) for behaviour to primary and secondary school - thus completing all IDP projects over the year (Autistic Spectrum Disorder, Behaviour, communication and dyslexia). Three Specialist Resourced Provisions (SRP) in secondary schools have been reviewed and amended to reflect need and all schools have received OfSTED safeguarding updates.

Financial Implications

6. The tasks contained in this action plan will be carried out within existing resources.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

7. The Plan seeks to ensure responsive services and better outcomes for disabled people.

Consultation Carried Out or Required

8. The Disabled People's Plan is presented to the Disabled People's Assembly steering group and issues are consulted upon at the Disabled People's Assembly. Further consultation will be carried out with service users and user groups to identify the difference that services are making.

CORPORATE IMPLICATIONS

Corporate Finance

9. Corporate Finance has reviewed this report and its recommendations and is satisfied, that the cost of implementing the action plan will be contained within the existing budgets.

Legal

10. The Disabled People's Plan is underpinned by the Equality Act 2010, which harmonises and extends the law on disability discrimination and which replaces the Disability Discrimination Acts of 1995 and 2005. Therefore, the Plan will need to be kept under

review and may need to be adjusted in future to take account of these changes so that the Council is at all times fully compliant with its legal obligations.

BACKGROUND PAPERS

Hillingdon Partners Sustainable Community Strategy 2008 – 2018

Older People's Plan 2008 – 2011

Hillingdon Disability Equality Scheme

Hillingdon Single Equality Scheme

Disabled Children's Strategy

Disabled People's Plan 2009-2012

Appendix 1 - Disabled People's Plan – End of Year Update 2010/11 (v2)

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
Sustainable Community Strategy Priority One: Improving health & wellbeing - A borough with improving Health, Housing and Social Care					
1.1	Increase the number of people to live independently without support or reduced support (re-enablement)	Raise awareness of DPs issues through: * - GP newsletter * - GP locality forum meetings	Beverley Grayley	31/03/2011	Ongoing (green) – The NHS reorganisation meant that this work was unable to proceed during 2010/11. Officers are in discussion with the Primary Care communications lead across the North West London sector to explore the possibility of this being actioned in 2011/12.
		Review the effectiveness of the Living Skills service	Beverley Grayley	31/03/2011	Ongoing (green) - Feedback has been received from the teams and case studies have been developed outlining the outcomes for individuals in accessing services and developing skills for independent living e.g. money management. Disabled people will be contacted to be asked about the difference that the service is making to them.
		Maximise funding from government / other sources to provide major adaptations for people living in private sector; use the money efficiently, to maximise number of major adaptations	Nick Millard	31/03/2011	Completed (green) - The allocation for this year (2011-12) has been confirmed as the same as that for last year (2010-11) at £1.623m. Hillingdon are working with Hounslow, who are the lead authority for the West London Group, on a new stair-lift contract that will deliver savings in excess of 10% whilst also giving Hillingdon residents improved support through an inclusive extended warranty and service contract. Once completed Hillingdon will lead on behalf of the West London Group for a new adaptations contract, that is anticipated to deliver in excess of 20% cost savings and reduce the associated administrative time by over 25% This will be achieved through reduced invoicing and improved schedules of rates as a result of economies of scale.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
		Complete the revision of the transition strategy	Phil Hudson	31/10/2010	Completed (green) - Final Draft presented to Long-Term Conditions Delivery sub-group of the Health and Well-Being Board on 1 February 2011. Some minor amendments made by Transition Strategy Group 21 March 2011.
1.2	Continue the modernisation programme for adults with learning disabilities and mental health needs	Agree design proposals for new build supported housing schemes	Phil Hudson	31/03/2011	Completed (green) - Planning application for Chippendale Way submitted. Design proposals for new build supported housing schemes, for adults with a learning disability agreed.
		Open a new well being centre for Adults with Mental Health Needs.	PCT/ CNWL	30/6/2010	Completed (green) - The Wellbeing centre has been open to the public 6 days a week within the opening hours of the Chimes. People can access information, advice, sign posting, drop in sessions, pre booked appointments, sessions or groups.
1.3	Increase the number of people in receipt of a personalised budget for social care giving them more choice and control over their lives	Evaluate the impact of individual budget pilot on demand for existing day opportunity services.	Sarah Morris	31/07/2010.	Completed (green) - The evaluation of the pilot was completed as planned. To date more than 500 people are in receipt of a personalised budget.
1.4	Continue to improve arrangements to safeguard vulnerable adults from harm	With West London Alliance partners and the LINK, develop monitoring arrangements for framework home support and residential care agreements that ensure quality of care.	Gary Collier	31/03/2011	<p>Ongoing (green) - West London Alliance (WLA) Home Care Framework - Core monitoring is taking place within the West London Alliance (WLA). Lead Local Authorities are responsible for circulating monitoring returns from providers to other Local Authorities who use same providers.</p> <p>The WLA accreditation scheme for residential & nursing care providers is shortly to be undertaken comprising of a pre price entry point and a quality threshold.</p>

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
1.5	Maintain support to carers to continue caring	Identify support needs of carers of people living with stroke.	Sue Tarling	31/03/2011	Completed (green) - Two listening exercises undertaken, one with new carers, the second with experienced carers of people living with stroke. Seven carers attended the first event, three carers the second. Information gathered from these events will inform the improvement of support for carers and will assist in the development integrated service pathways relating to Stroke.
		Develop Emergency Replacement Care Plan templates i) for use by SCH&H in relation to Carers Assessments and ii) for use by carers themselves in planning for emergencies	Sue Tarling	31/03/2011	Completed (green) - i) Completed - Carers who receive a carers assessment are able to develop an Emergency plan in the event that the carer is unable to provide care. ii) The concept of Emergency Planning was the topic of the Carers Conference in May 2010. Input from carers at the Conference has been used to develop a universal template for carers to develop an emergency plan, for use if they are temporarily unable to provide care. This is available in hard copy from voluntary sector organisations supporting carers and online from Hillingdon Carers and the LBH website. This is particularly aimed at carers where the person they care for is not receiving Social Care services and encourages the development of circles of support.
		Scope a carers plan.	Sue Tarling	31/03/2011	Completed (green) - Two scoping exercises undertaken. A workshop with the Carers Strategy Group took place in September to identify priority areas for inclusion in the Carers Plan. In March 2011, a focus group of 15 carers met to discuss their priorities to improve support for carers. Information gathered at both events will inform the development of the new local Carers Strategy.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
1.6	Develop supported housing models as an alternative to residential care for disabled people	Review the need for supported housing and explore models of provision.	Gary Collier	31/03/2011	Completed (green) - A supported housing plan has been developed that proposes the development of over 300 homes for disabled people who have different complexities of need. The intention is that these homes will be developed over the next two years and will assist in preventing avoidable admissions into institutional care settings.
		(i) - Supported Housing - Obtain planning consent for the redevelopment of 6 Church Road, Cowley to provide 6 units and for the conversion of 5 Hornbeam Road, Hayes to provide 5 units for adults with mental health needs.	Marcia Gillings	31/03/2011	Completed (green) - Planning consent has now been obtained for 5 Hornbeam Rd and 6 Church Rd.
		(ii) Supported Housing - Invite tenders from RSLs for the purchase of 6 Church Road and 5 Hornbeam Road and the development of the schemes subject to grant availability.	Marcia Gillings	31/03/2011	Ongoing (green) - There has been some challenges to the development of sites for new housing for people with mental health needs for reasons outside the control of the council. This has been due to low offers for sites which has prevented the sale of these sites. These schemes will now be managed in-house.
		(iii) Supported Housing - Develop 4 x 1 bedroom flats at 1/2 Merrimans Close and 3x 1 bed additional flats at Ascott Court for people with learning disabilities.	Marcia Gillings	31/03/2011	On track (green) - Supported housing schemes for adults with a learning disability care is progressing well. Schemes scheduled to be available in 2011 as planned.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
1.6	Deliver assistive technology services to help people receive the care and support they need to live independently in the community	Review the telecare/ telehealth strategy.	Gary Collier	31/03/2011	Completed (green) - Mobile response service started in Jan 11. New strategy creating a new offer of free telecare service for aged over 85 and people receiving community care services (subject to financial assessment) approved by Cabinet in Feb 11
1.7	Actively involve customers in the planning and delivery of services	Establish the feasibility of developing a Facebook page as a way for deaf/hard of hearing resident to have a say about how they wish to see services developed in Hillingdon.	Beverley Grayley	31/03/2011	Ongoing (green) - There has been some interest from Deaf people in developing a Facebook page. The governance arrangements for this need to be finalised.
		Support at least 3 meetings of the Disabled People's Assembly during 2010/11.	Beverley Grayley	31/03/2011	Completed (green) - disabled people have decided on the topics to be discussed at assemblies and been supported to invite officers from the council and it's partner organisations to speak to disabled people and to hear disabled people in Hillingdon giving their view.
1.8	Support residents through the promotion of self care and independence through the Personalisation of Care	Roll out Self Directed Support & Personal Budgets to existing customers who receive day or domiciliary care.	Sarah Morris	31/3/2011	Completed (green) - Personal budgets have been offered to existing service users during 2010/11.
1.9	Ensure the transition from a state of dependency to independence through the re-ablement programme.	Deliver actions of the Reablement Project	Sharon Townsend	31/3/2011	Completed (green) - The new re-ablement service is operational and the scope of the service has been widened to existing clients that require an increase in care. To date 210 (34%) of clients have not required ongoing support from social care.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
1.9	Increase and improve the range and volume of short breaks available to disabled children and their families.	Complete the development of the first floor of Merrifield House and start to deliver the new Disabled Children's Resource service.	Pauline Nixon	31/12/2010	Completed (green) - Merrifields opened with the new provision from April 2011.
		Deliver new and enhanced short breaks programme in schools and community settings.	Pauline Nixon	31/13/2011	Completed (green) - A further range of short breaks have been provided by the voluntary sector as well as universal services. Un-ringfenced funding has been allocated to the early Intervention grant from April 2011. The LA has a duty to provide short breaks services to assist carers of disabled children from April 2011.
1.10	Develop the skills and competency of staff in delivering services and support to disabled children and their families	Pilot and rollout workforce development competency framework for working with disabled children and young people	Pauline Nixon	31 March 2011	Completed (green) - The workforce development competency framework is being used within Access and Inclusion Services from April 2011
1.11	Improve the range of accessible and affordable childcare available for the families of disabled children	Consult with families and establish the barriers to the take-up of childcare	Alison Booth	30/09/2010	Completed (green) - Consultation completed. Feedback event to officers took place in November 2010. Headline message is that action planning needs to address workforce development.
		Develop additional childminding and out-of-school provision and develop the workforce to deliver this	Alison Booth	31/03/2011	Completed - A total of 121 short breaks were provided for disabled children in quarter 4.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
1.12	Improve care pathways for children with long term health needs	Develop revised pathways to provide more integrated long term care and more effective transition to adult services	PCT	31/03/2011	On track (green) - Joint protocol has been drafted and a meeting will be scheduled for January 2011 between the LA and PCT to discuss and adjust the protocol. Once confirmation is made it will then be implemented.
1.13	Improve waiting times for community equipment and wheelchairs for disabled children	Adjust service specification and referral processes to help enable improved waiting times for community equipment and wheelchairs	PCT	31/03/2011	On track (green) - The referral process has been drafted and will be sent to the January 2011 Children with Disabilities Strategic Group for discussion and approval.
1.14	Improve waiting times for key therapy services for disabled children	Review/refresh service specification for Speech and Language Therapy	PCT	31/03/2011	Retired - Due to changes within health services following the election and a requirement to reprioritise, this task is no longer going forward.
1.15	Enhance palliative care pathways and services	Review/refresh service specification for palliative care services	PCT	31/03/2011	On track (green) - Joint protocol has been drafted and a meeting will be scheduled for January 2011 between the LA and PCT to discuss and adjust the protocol. Once confirmation is made it will then be implemented.
1.16	Decrease the reliance on institutional care through the promotion of preventative services	Identify with the user-led board at H-CIL the gaps that exist in H-CIL and how it can be developed as a preventative service.	Beverley Grayley	31/03/2011	Completed (green) - Actions are being used to develop the Hillingdon Community Independent (HCIL) centre user group in response to feedback. Contact has been made with the chairman of the group to offer input to develop the group.
2. Sustainable Community Strategy Priority Two: Strong & active communities - A borough where children and young people are healthy, safe and supported, A borough where opportunities are open to all					
2.1	Improve the services on offer to young people in our sport facilities	Consolidate and expand disabled children's multi sports club activities in Hillingdon	Howard Griffin	31/03/2011	Completed (green) - Queensmead continues to deliver activities with regular numbers. A new format for Queensmead and Botwell clubs is being planned for May to increase numbers further.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
		Ensure that sports and leisure activities for disabled children are included in the FIESTA programme	Howard Griffin	31/03/2011	Completed (green) - Two Holiday activity weeks specifically aimed at children & young people with disabilities completed as part of the FIESTA summer scheme.
		Enter teams to represent Hillingdon disability events for the London Youth Games	Howard Griffin	31/03/2011	Completed (green) - Coaching sessions started for disability football and boccia in the schools.
2.2	Use the arts to raise the confidence of the older and more vulnerable and to engage young people in positive activities	To ensure Hayes Carnival is completely accessible to disabled people.	Nigel Dicker	31/03/2011	Completed (green) - Hayes carnival was delivered on the 10th July 2010 and was completely accessible for disabled people. In addition a shuttle was arranged from Hayes Park to Uxbridge station. Dance workshops were available for people with disabilities and all accessibility information for the event was published on the Council website. A repeat event is scheduled for July 2011.
2.3	Increase the take up and satisfaction of customers in our libraries	Listen and respond to customer needs through improved surveying and feedback , newsletters and information promotion	Nigel Dicker	31/03/2011	Completed (green) - Preparation for the Library Rapid Improvement Event is underway and planned to take place in the new financial year. Part of the work will include an analysis of stakeholder feedback, which will result in improvements for residents and other users.
2.4	Work to extend community based sports development programmes offering new activities and opportunities to residents	Establish disability football coaching club sessions	Howard Griffin	31/03/2011	Completed (green) - Regular sessions run in partnership with Rob Burton Soccer School. Participation has included approx 20 people. Looking to promote to London Youth Games team in May 2011.
		Consolidate and expand the Get Active Stay Active project and other activities to provide specific sports coaching for disabled people	Howard Griffin	31/03/2011	Completed (green) - Get Active Stay Active programme continues to deliver activities with DASH taking on coaching in house following members going through their coaching qualifications. This will make the sessions more sustainable following the planned end of funding.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
		Organise training course workshops for voluntary sports clubs in coaching disabled customers	Howard Griffin	31/03/2011	Completed (green) - Course delivered in January 2011 was 100% full. Next course is arranged for June 2011.
		Organise a Hillingdon team for the Panathlon event	Howard Griffin	31/03/2011	Completed (green) - Hillingdon schools took part in a Hillingdon only competition organised by Sports Development in January 2011. All schools enjoyed this and around 40 young people participated. Following this a Hillingdon team was entered in the football competition and the West London multi sport round and narrowly missed out on the final finishing 3rd place. Panathlon Challenge provides funding for coaching which has been distributed among the schools.
2.5	Launch new programmes for sport & leisure activities at the two new leisure centres and Hillingdon Sport & Leisure Centre and Botwell Green Leisure Centre	Complete new Leisure centres at Botwell Green providing better physical access to facilities	Howard Griffin	31/03/2011	Completed (green) - Botwell Green Leisure Centre was completed and open to public on 9th July 2010, the Centre is fully DDA compliant. The centre is being used by the following groups; Otters Swim Club for disabled people, Disability Sports Club for young people, DASH run cricket sessions and MLD football is organised.
		Provide ways in which disabled children and young people can participate actively in designing and evaluating the service they receive.	P Nixon / I Callaby	31/03/2011	Completed (green) - A dedicated website has been developed for parents and carer's to participate in service delivery.
		Review Transport Grant access criteria	Gary Collier	31/03/2011	Completed (green) – The council will continue to support existing recipients of transport grant and will explore with organisations how they might attract additional income from people eligible for community care services who may wish to purchase their services with their personal budgets.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
2.6	Embed the participation of parents in shaping services and support for disabled children and young people	Carry out 3 major themed consultations with the parents/carers of disabled children which demonstrably change the services and support provided to disabled children and young people	Pauline Nixon	31/03/2011	Completed (green) - A dedicated site has been developed for parents and carer's to participate in service delivery. This forum is available on www.hillingdonparentscarersforum.org.uk .
2.7	Embed the participation of disabled children and young people in shaping the services and support they receive	Complete all aspects of the "Speaking Up" consultation project with disabled children and young people	Pauline Nixon	30/09/2010	Consultation completed (green). An outcome has been the appointment of 4 young Ambassadors working alongside Hillingdon Youth Council to shape services for the disabled youth of Hillingdon on an on-going basis.
		Put in place sustainable structures and processes to ensure the effective ongoing involvement of disabled children and young people in the services and support they and their families receive	Tom Murphy	31/03/2011	Completed (green) - Young ambassadors now formally members of Youth Council following training. Young ambassadors are working alongside peers as part of Youth Council.
	Improve resident engagement	Promote disability awareness and provide current, accessible, information about services, new initiatives and events, including use of website: www.hillingdon.gov.uk , Hillingdon People, team Hillingdon and social networking site.	David Holdstock	31/03/2011	On track (green) - This is now integrated into the core business of the communications team. We have supported key elements of the strategy (reablement project, Hayes carnival etc) and continue to ensure disabilities issues are covered both through internal and external communication.
3 Sustainable Community Strategy Priority Three: A cleaner greener borough - A clean and attractive borough					
3.1	Carry out improvements to the local environmental to make it more accessible and safer.	Implement Phase 1 of programme in Uxbridge, Yiewsley and West Drayton	David Knowles	31/03/2011	Completed (green) - Uxbridge Town Centre works completed, Yiewsley and West Drayton Phase 1 completed for 2010/11, planning for Phase 2 in 2011. The works included footway improvements, new signage and benches and decluttering.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
3.2	Deliver the borough's road safety education plans	Provide road safety education and travel training for the borough's special needs schools	Jamie Birch	31/03/2011	Completed (green) - Following discussion with PHSE teachers we were advised that the best way to educate special needs children would be to produce a resource pack for the teachers to use rather than carry out one-off training sessions. A new Road Safety pack was developed and the PHSE teachers at all the special needs schools Chantry, Grangewood, Hedgewood, Meadow High, Moorcroft and Willows have been briefed on the new Road Safety Resource pack. A cycle training course was conducted at Meadow High which 12 children attended in November 2010.
3.3	Improve and maintain street lighting.	Work with user groups to identify need for lighting for community safety.	Jamie Birch	31/03/2011	Completed (green) - Capital released for agreed schemes to identify need for lighting for community safety. Schemes are all progressing well.
3.4	Carry out parking measures including enforcement, abandoned and untaxed vehicles, car park security and improvements, extension of the ParkMark and brown badge schemes.	Monitor the work of the parking enforcement contractor to ensure that existing and future parking regulations are effectively enforced	Roy Clark	31/03/2011	Completed (green) - There has been ongoing monitoring of the parking enforcement contractor to ensure effectiveness. During 2010/11 a total of 1,905 Penalty Charge Notices were issued to vehicles parking in disabled bays without displaying a valid Blue Badge. Parking Services and the enforcement contractor (Mouchel) have also been assisting with investigations into possible fraudulent use of blue badges. During a recent fraud exercise, a total of 49 Blue Badges were inspected and this resulted in 14 badges being seized as they were being used illegally and 10 parking tickets being issued to offenders. The disabled bays in the council's public car parks have been reviewed and remarked, which included widening them where necessary and installing additional bays where required.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
3.5	Promote parks activities to encourage take up and healthy activities for children, young people, disabled and older residents	Implement the Playbuilder schemes in 22 parks	Paul Richards	31/03/2011	Completed (green) - 11 Playbuilder projects have been delivered over the financial year, the remainder were cancelled as other priorities were identified for this funding. These priorities did include play facilities.
		Organise conference "Breaking down barriers, making parks more inclusive and accessible for disabled people".	Paul Richards	18/06/2010	Completed (green) - event took place in the Middlesex Suite on 18/06/2010. 30-40 professionals attended from Parks across London and further afield. The conference focused on sharing the learning from various previous consultations with disabled people. The outcome is to evaluate the feasibility of replicating the Isabella Plantation in Richmond Park to improve facilities and access for disabled people.
		Work with DASH on improvements to allotments e.g. accessibility	Paul Richards	31/03/2011	<p>Completed (green) – The Recycling scheme is still being trialled to make it easier for plot holders to get rid of items such as sprout stalks that are difficult to compost on the plots.</p> <p>Work has been completed to arrange 3 new adult education courses on the Hayes End allotments; promotion work is underway with Adult Education to promote the courses on offer. Work is on-going to make the plots at Bellmore Avenue Hayes more accessible for disabled users in partnership with DASH, paths have now been installed for wheelchair access and work is planned to install the raised beds in the beginning of the financial year 11/12</p>

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
4 Sustainable Community Strategy Priority Four: Making Hillingdon safer - A safe borough					
4.1	Improve the safety and wellbeing of our older residents and vulnerable people	Provide 12 domestic violence advice sessions to mental health patients	Ed Shaylor	31/03/2011	Completed (green) - 5 Domestic Violence Advice sessions to Mental health patients, have been carried out in the July to September period. There have been 12 sessions since April 2010.
4.2	Work closely with our partners including Registered Social Landlords and other Landlords to tackle anti-social behaviour	Resolve 70% of Tasking cases referred to Community Safety Team by eliminating (entirely or partially) the problem or referring the case to a more appropriate agency	Ed Shaylor	31/03/2011	Completed in Q3 (green). Cases involving vulnerable victims are still high priority.
4.4	Tackle anti-social behaviour in Green Spaces by identifying hot spots with a view to reducing the number of incidents	Identify antisocial behaviour "hotspots" via the number of incidents reported in 2009/10. Look to reduce these numbers by 30% in 2010/11	Paul Richards	31/03/2011	Ongoing (green) - A CCTV project has been completed in Taylors Meadow that was indicated as a ASB hotspot.
4.5	Promote community cohesion across all of the borough's communities so that people feel that communities get on well	Support the work of DASH with Muslim community organisations and the Hillingdon Traveller Forum to engage and involve in mainstream disability activities	Fiona Gibbs	31/03/2011	<p>Completed (green) - Work has been completed with Hayes Muslim centre. Presentations and outreach sessions have been delivered to over 500 people to raise awareness of support available for people with disabilities. These sessions are now on-going. An accessible weekly football session is being set up in partnership with the Muslim centre utilising Botwell leisure centre.</p> <p>Work is taking place with Travellers on the Colne Park site in delivering outreach support. A programme of sporting activities is planned.</p>

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
5 Sustainable Community Strategy Priority Five: A thriving economy - A prosperous borough					
5.1	Work with major local businesses to encourage investment in the borough which will help to bring more training, skills and jobs into Hillingdon for local people to access	Support 40 disabled people into employment through the Gateway Heathrow Project by the end of the project in 2011.	Inga Spencer	31/03/2011	Completed (green) - 100 disabled people across the west London boroughs have been recruited through this project, which supports people gain employment mainly in the hospitality, leisure, travel and tourism sector.
5.2	Increase the number of residents helped to buy their first property	Explore availability of schemes to support disabled people who are first time buyers.	Marcia Gillings	31/03/2011	Completed (green) - Schemes such as the council's First Time Buyers Grant scheme and the Homes and Communities Agency's (HCA) NewBuild Homebuy scheme are open to people with disabilities where they meet the criteria.
5.3	Create and deliver a Workforce Plan that identifies, develops and retains key people resources capable of delivering the Councils strategic priorities	Support teams through the workforce planning process to ensure the skills of individuals are aligned with the priorities of the service	Amanda Marsh	31/03/2011	Ongoing (green) - Delivery of workshops started in quarter 4 and will continue into quarter 1 of 2011/12. Managers are given a toolkit which they will continue to use with the support from their HR Business Partners. The toolkit assists managers to identify critical roles and skills, to identify high potentials/high performers and to complete the succession planning process.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
5.4	Ensure all staff and managers are supported to achieve their full potential	To work with specialist leads to provide a Corporate L&D programme including in the area of disability	Amanda Marsh	31/03/2011	Ongoing (green) - Learning & Development, in conjunction with the Corporate Policy lead officer for Equalities to ensure that the overall equality and diversity learning programme for 2010/11 remains accurate and relevant. Areas of learning have been updated to reflect the introduction of the new Equality Act 2010. Moving into 2011/12 it is intended the programme of learning will offer standard learning events with the addition of bespoke programmes for teams/services. This entire programme will be delivered in-house, including bespoke training on accessibility / disability. This is, and will continue to be, an ongoing programme.
6 Sustainable Community Strategy Priority Six: Improving aspiration through education and learning - A borough where children and young people are healthy, safe and supported, A borough where opportunities are open to all, A prosperous borough					
6.1	Increase the number of adults with disabilities accessing education, training and employment and training opportunities	Set up WISE Programme (Work in Supported Employment) for ALDD (Adults with Learning Difficulties or Disabilities)	Nigel Dicker	30/09/2010	Completed (green) - The Work In Supported Employment (WISE) programme is now in operation for the new academic year.
6.2		Achieve 25 learners on WISE programme	Nigel Dicker	31/03/2011	Completed (green) - The very successful Foundation Learning programme has enabled young Learning Disability residents to explore pathways to supported employment. There were over 35 participants on the programme.
6.3	Deliver outstanding skills and personal learning opportunities for Hillingdon's community	Plan and deliver an annual borough wide events programme to promote library services, reflect the diversity of Hillingdon communities and to support cross cutting agendas around health, community safety, community cohesion, and social inclusion	Nigel Dicker	31/03/2011	Completed (green) – A full library events programme was delivered as planned. An events programme is scheduled for 2011.

Ref No:	Task	Actions	Lead	Target Dates	Quarter 4 progress updates
6.4	Improve the educational standards of Children with disabilities and additional needs	Learner Entitlement Vision includes all Learners with Learning Difficulties and/or Disabilities (LLDD) up to 25	Alison Moore	31/03/2011	Completed (green) - Processes for planning the education and training for young people with learning difficulties and disabilities is now well established. Effective links have been formed with Connexions intensive Personal Assistants and with Adult Social Care. Arrangements for additional learning support for learners with more severe needs in college is effective. The team are awaiting changes in the arrangements with intensive PAs and will ensure that vulnerable learners are not adversely affected. The team is working with the YPLA to pilot the 'Learning for Living Framework', a framework to support young people with special educational needs and disabilities (SEND) in their transition to adult life. We have contributed information linking type of disability and the support need required. These samples will feed into development of 'Resource Allocation System' currently being looked at a national level.
6.5		Implement Inclusion Strategy Year 1	Pauline Nixon	31/03/2011	Completed (green) - The strategy action plan has been refreshed in line with the demise of the National Strategies and the final arrival of the SEN Green paper. Synergies with the primary school's strategy are now in place and complement each other. Key successes include the roll out of the IDP for behaviour to primary and secondary school - thus completing all IDP projects over the year (ASD, Behaviour, communication and dyslexia). Three SRP provisions in secondary schools have been reviewed and amended to reflect need and all schools have received OfSTED safeguarding updates.

REVIEW OF THE LOCAL LIST OF BUILDINGS OF ARCHITECTURAL OR HISTORIC IMPORTANCE AND THE GAZETTEER OF WAR MEMORIALS

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contact	Nairita Chakraborty Planning, Environment, Education and Community Services
Papers with report	Appendix 1 – Revisions to existing entries in the Local List of Buildings of Architectural or Historic Importance. Appendix 2 – Proposed new entries to the Local List Appendix 3 – Proposed new entries in the Gazetteer of War Memorials

HEADLINE INFORMATION

Purpose of report	<p>Following the successful adoption and publication of the 'Local List of Buildings of Architectural and Historic Importance' and the 'Gazetteer of War Memorials in the Borough', revisions and new entries to both documents have been requested. These have been assessed and details of the proposed changes are included in appendices to this report.</p> <p>The report seeks approval in principle for the proposed changes to the adopted Local List and a period of consultation with owners and interested groups regarding the proposed new entries. Approval is also being sought on the new entries in the Gazetteer of War Memorials and the necessary notification to the owners.</p>
Contribution to our plans and strategies	<p>Hillingdon's Emerging Local Development Framework Hillingdon Design & Access Statements Hillingdon Unitary Development Plan (Saved Policies 2007) Sustainable Community Strategy Statement of Community Involvement</p>
Financial Cost	<p>The cost of notification and consultation with the owners and interested parties would be under £50 which will be met from the budget for Planning, Environment, Education and Community Services 2011/12.</p>
Relevant Policy Overview Committee	<p>Residents and Environmental Services Policy Overview Committee</p>
Ward(s) affected	<p>All wards in the Borough</p>

RECOMMENDATION

That Cabinet:

1. Approves in principle the proposed changes to the adopted Local List of Buildings of Architectural or Historic Importance as attached in Appendix 1 and 2;
2. Approves a period of consultation with owners and interested groups re the proposed revisions and new entries to the Local List;
3. Approves the new entries in the Gazetteer of War Memorials, as attached in Appendix 3 and ;
4. Instructs officers to carry out the necessary notification on the new entries to the Gazetteer.

INFORMATION

Reasons for recommendation

The Local List of Buildings of Architectural or Historic Importance was adopted in May 2010 following extensive public consultation. Some owners have since requested alterations to the entries for their respective properties and there have also been requests for new additions to the list. The proposed changes have been considered and this report seeks approval for consultation with owners and interested groups on the revised and proposed new entries.

The Gazetteer of War Memorials in the Borough was adopted in September 2010 and following borough wide publicity, there have been requests for further additions to this document. These have been assessed and the report seeks approval for updating the gazetteer to include the new entries.

Alternative options considered

Cabinet could decide not to revise the existing Local List. This would leave buildings worthy of local designation, unrecognised and vulnerable to insensitive development. It would also not address the concerns of Members and residents. Cabinet could decide not to update the Gazetteer of War Memorials. This would leave this document incomplete and a number of the Borough's War Memorials unrecognised.

Comments of Policy Overview Committee

None at this stage

SUPPORTING INFORMATION

Local List update

1. The Local List of Buildings of Architectural or Historic Importance recognises buildings that are considered to be of local significance and that contribute to the unique character and sense of local distinctiveness of the Borough. On 19th February, 2009, Cabinet approved a programme for the review of the existing Local List. A pre-

consultation exercise with local Councillors, Residents' Associations, Conservation Panels, Local History Societies and other interested parties was then carried out. The resulting proposals were assessed along with entries already included in the Local List and public consultation on the updated document was undertaken.

2. Following assessment and consultation with owners, the final list was adopted by Cabinet on the 26th of May 2010. Since its adoption, there have been requests from some owners to revise the 'Statement of Significance' for their properties. It was also found that the names of some properties were incorrect. These changes have been listed below and the revised entries are included in Appendix 1.

Address	Entry No	Changes proposed
1-4 Riverside Cottages, Coppermill Lock	30	Statement of significance revised based on further historic information suggested by the Chairman of Canal Locks Conservation Area Panel.
The Paddocks, Tile Kiln Lane, Harefield	53	Wrongly named as Lantern House- clarification requested by the owner of Lantern House
Ducks Hill Lodge and Tiptoe, 25- 26 Drakes Drive, Ducks Hill Road	149	Name change requested by owner.
122 Ducks Hill Road	150	Property name and address changed- as requested by owner. Statement of significance revised- as requested by owner.
21 King Edwards Road, Ruislip	188	Property name removed – owner confirmed that the property is known by number only

3. A number of new entries have also been proposed. One has been requested by a local resident, another by a local history society and the others identified by Council officers. These have been assessed and summarised below. The detailed description of these entries has been included in Appendix 2.

Address	Requested by	Assessment
Lantern House, Tile Kiln Lane, Harefield	Property re-assessed following clarification by the owner re the existing entry (The Paddocks)	To be included
Cranford Park Primary School, Harlington (Council Owned)	Identified by officers	To be included
Hillingdon Station (TFL), Long Lane	Identified by officers	To be included
23-25 Wieland Road, Northwood	Identified by officers during assessment of proposed Gatehill Farm Estate conservation area	To be included
Church of the Most Sacred Heart, Pembroke Road	Identified by officers	To be included
Zizzi, 223 High Street, Uxbridge	Identified by officers	To be included
Apollo Building, Blyth Road, Hayes	Identified by officers	To be included
Railway bridge at Oak Grove, Eastcote	Requested by local resident	Not to be included- not enough architectural quality.
Two barns at the Mayling Transport Yard, Broadwater Lane, Harefield	Identified by officers	To be included
The Stables, Goulds Green, Uxbridge	Identified by officers	To be included
Dews Farm, Harvill Road, Harefield, UB9 6JN	Requested by Harefield Local History Society	To be included

4. It is important that owners and interested parties are involved with the Local List review. Officers are, therefore, seeking approval to consult the owners of the new and revised entries, along with the respective Conservation Area Panels and Local History Groups. This will be undertaken in accordance with the guidance given under the adopted Statement of Community Involvement (SCI). It is anticipated that the consultation would be for a period of six weeks. The comments received will be forwarded to Cabinet for further consideration and formal adoption.

Gazetteer of War Memorials update

5. A Gazetteer of War Memorials in the borough was drawn up between January and July 2010. It includes monuments, statues, memorial tablets, stained glass windows, rolls of honour and buildings or structures commemorating the fallen of the two World Wars, and in one case, a casualty from the Korean War. Sixty-nine memorials are currently recorded in the borough of which twenty-one are publicly accessible.

6. The Gazetteer was adopted by the Council following approval by the Leader in September 2010. A booklet containing information and photographs of all the entries was also published to commemorate the 70th year of the Battle of Britain. The publication of the booklet and related events has led to a greater awareness of war memorials in the Borough, and a small number of additional entries have been requested. These have been investigated and are all proposed for inclusion, as summarised in the table below. The related information sheets are contained in Appendix 3.

Address	Requested by	Assessment
RAF Northolt – Spitfire memorial	Restored to commemorate 70 th anniversary of the Battle of Britain	To be included
RAF Northolt – Guardian Stone	Unveiled to commemorate 70 th anniversary of the Battle of Britain	To be included
Benches at Barra Hall Park, Hayes	Requested by local ward councillor	To be included

Consultation

7. The consultation process for updating the Local List is described in paragraph 4. Once agreed, the owners or occupiers of the new and amended entries will be notified of the changes, the Local Land Charges Team will also be advised of the designations, and the Council's website and Geographical Information System (GIS) will be updated accordingly. No consultation is required on the new entries in the Gazetteer, as this would have no statutory or planning implications. Owners or occupiers will, however, be notified of their inclusion in the Gazetteer.

Future revisions

8. The Local List and the Gazetteer updates are part of a rolling programme of designation across the borough and new entries will be assessed and reported to Cabinet for approval accordingly.

CONCLUSION

9. In order to protect the borough's heritage, it is important that the Council continues to update the Local List and the Gazetteer of War Memorials. The recognition and publicity will be of benefit to local residents as a whole and enhance the attractiveness of the Borough in the longer term. Given the emerging Local Development Framework and the requirement under PPS5 for Heritage Environment Records to be established, it is important that a database of designated historic assets in the borough is maintained and updated regularly, in accordance with current planning policies and guidance.

FINANCIAL IMPLICATIONS

10. The cost of notification and consultation of letters, including envelopes and post would be under £50. This will be met from the current budgets for Planning, Environment and Community Services.

EFFECT ON RESIDENTS, SERVICE USERS AND COMMUNITIES

What will be the effect of the recommendation?

11. The aims of the recommendations are to update the Local List and the Gazetteer of War Memorials. Inclusion on the Local List would have no statutory implications for residents, property owners or other stakeholders. Local Listing is, however, a material consideration when decisions are made on planning and other related applications. Relevant policies are contained within the London Borough of Hillingdon Unitary Development Plan (Saved Policies 27th September 2007).

12. The Planning Policy Statement on Planning for the Historic Environment (PPS 5) and recent draft guidance from English Heritage provides for greater recognition of non designated heritage assets such as Locally Listed Buildings. Policy HE8 of PPS5 states that 'The effect of an application on the significance of such a heritage asset or its setting is a material consideration in determining the application'.

13. There are no implications on the update of War Memorials' Gazetteer. The recommendation will, however, lead to a greater awareness and appreciation of war memorials in the Borough.

Consultation carried out or required

14. The respective local councillors, Conservation Area Panels, residents associations, local history societies and other relevant local groups will be consulted on the revisions and new entries to the Local List. This will be undertaken in accordance with the Statement of Community Involvement (SCI), adopted in November 2006. The results of this consultation would be reported back to the Cabinet Member for adoption.

CORPORATE IMPLICATIONS

Corporate Finance

15. A Corporate Finance Officer has reviewed the report and the financial implications within it, and is satisfied that the financial implications properly reflect the direct resource implications on the planning service and any wider implications for the Council's resources as a whole.

Legal

16. Consultation must be undertaken when proposals are still at a formative stage, must give sufficient reasons to permit the consultee to make a meaningful response, and must allow adequate time for consideration and response. In considering the consultation responses, decision makers must ensure there is a full consideration of

all representations arising including those which do not accord with the officer recommendation. The decision maker must be satisfied that responses from the public are conscientiously taken into account.

17. Fairness and natural justice requires that there must be no predetermination of a decision which goes beyond a legitimate predisposition to a certain conclusion: see *R (Wainwright) v Richmond upon Thames London Borough Council* [2001] EWCA Civ 2062, [2001] All ER (D) 422, and *Bovis Homes Ltd v New Forest District Council* [2002] EWHC 483 (Admin).

Corporate Landlord

18. The Corporate Landlord would support the recommendations of this report. The only piece of land mentioned in this report that is owned by the Council is Cranford Park Primary School. There would be no objection to the school being locally listed. The House at Dews Farm is privately owned, but the land surrounding it is owned by the council. This land is green belt, so has no development potential. Therefore, locally listing the farm house has no negative implications for the council from a property perspective.

Relevant Service Groups

19. Relevant service groups were consulted as part of the consultation process, and any comments have been taken into consideration.

BACKGROUND PAPERS

- Cabinet Member report dated 19th February, 2009.
- Cabinet report dated 19th November, 2009.
- Cabinet report dated 26th May 2010.
- Report to the Leader on Gazetteer of War Memorials in the borough, Sept 2010
- Adopted Local List, 2010
- Adopted Gazetteer of War memorials, 2010
- Planning Policy Statement 5 (PPS 5): Planning for the Historic Environment, 23rd March 2010
- PPS 5 Planning for the Historic Environment: Historic Environment Planning Practice Guide- 23rd March 2010
- London Borough of Hillingdon Unitary Development Plan (Saved Policies 27th September 2007)
- Statement of Community Involvement, November 2006

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Appendix 1: Revision to existing entries in the Local List

Building Name/No	Road name	Post code	Ward	Date Proposed	Con Area/ ASLC	Serial No
Riverside Cottages (1-4 consec)	Coppermill Lock	UB9 6JA	Harefield	1973	Copper mill Lock CA	030
The Paddocks	Tile Kiln Lane, Uxbridge	UB9 6LU	Harefield	2009	NA	053
“Ducks Hill Lodge and Tiptoe ” (Former 126 Ducks Hill Road)	25-26 Drakes Drive, Ducks Hill Road, Northwood	HA6 2SJ	Northwood	1990	NA	149
Crownhurst No 122 and 122a	Ducks Hill Road, Northwood	HA6 2SJ	Northwood	2009	NA	150
No 21	King Edwards Road	HA4 7AE	West Ruislip	2009	Ruislip Village CA	188

Building Name/No:	1-4 (Riverside Cottages)	Serial No:	030
Address:	Riverside Cottages, Coppermill Lock, UB9 6JA		
Ward:	Harefield	Use:	Residential

Photograph



Statement of significance/Reasons for designation

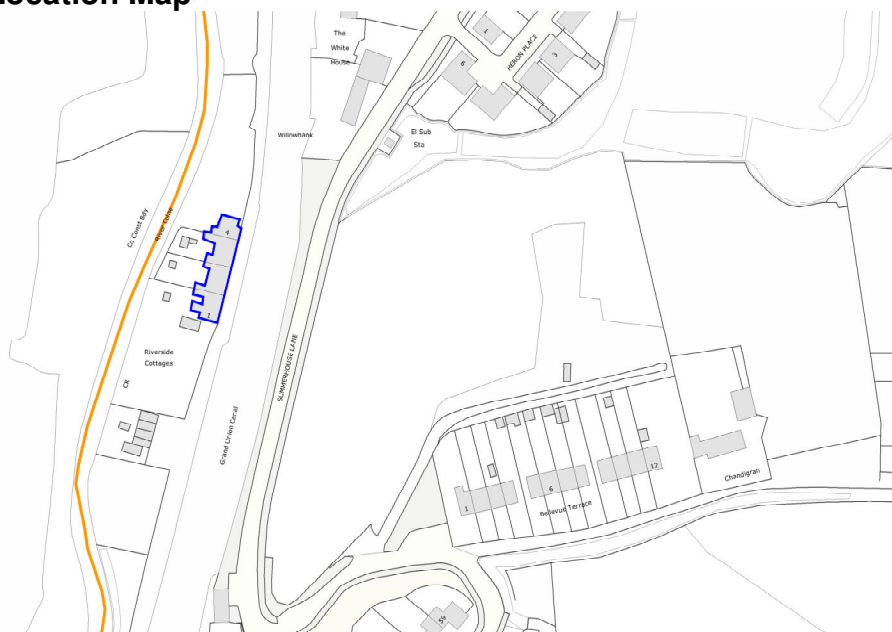
Architectural: 19th C terrace of cottages, possibly encompassing elements of an early to mid 18th C water mill. Roof covered in dark modern tiles. Stock brick with gauged brick arches over sash windows. No 4 has modern extension to right back.

Townscape: Group Value, contributes to local character.

Historic: Associated with the water mills and industrial history.

Photograph date: August 2009

Location Map



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Authenticity (I c): 1; Architectural (II d): 2; Townscape (III f): 2; Historic interest (IV h): 2;

Total= 7

RECOMMENDATION: To be included in the Local List.

Building Name/No:	The Paddocks	Serial No:	053
Address:	Tile Kiln Lane, Uxbridge, UB9 6LU		
Ward:	Harefield	Use:	Residential



Statement of significance/Reasons for designation

Architectural: Circa 1970. Two storeys in brick, render and mock timber framing. Picturesque front elevation with two asymmetric gables, and dormers to front and side. Attractive timber entrance porch with cat-slide roof.

Townscape: Contributes to local character.

Historical: Captain A. Morris Davies of Clack Farm collected old timber, tiles, doors, firebacks etc from houses and other

buildings that were being demolished in the 1920s and 30s. He incorporated them in a group of houses he built in a field belonging to Clack Farm, which he called Tile Kiln Hamlet. There were originally 8 houses in all, and the part of Tile Kiln Lane where the hamlet is situated, was renamed Old Priory.

Information provided by: Eileen C Bowlt, Ruislip, Northwood and Eastcote Local History Society
Photograph: August 2009

Location Map



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Authenticity (I c): 1; Architectural (II d): 2; Townscape (III f): 2; Historic (IV i): 1
Total = 6

RECOMMENDATION: To be included in the Local List

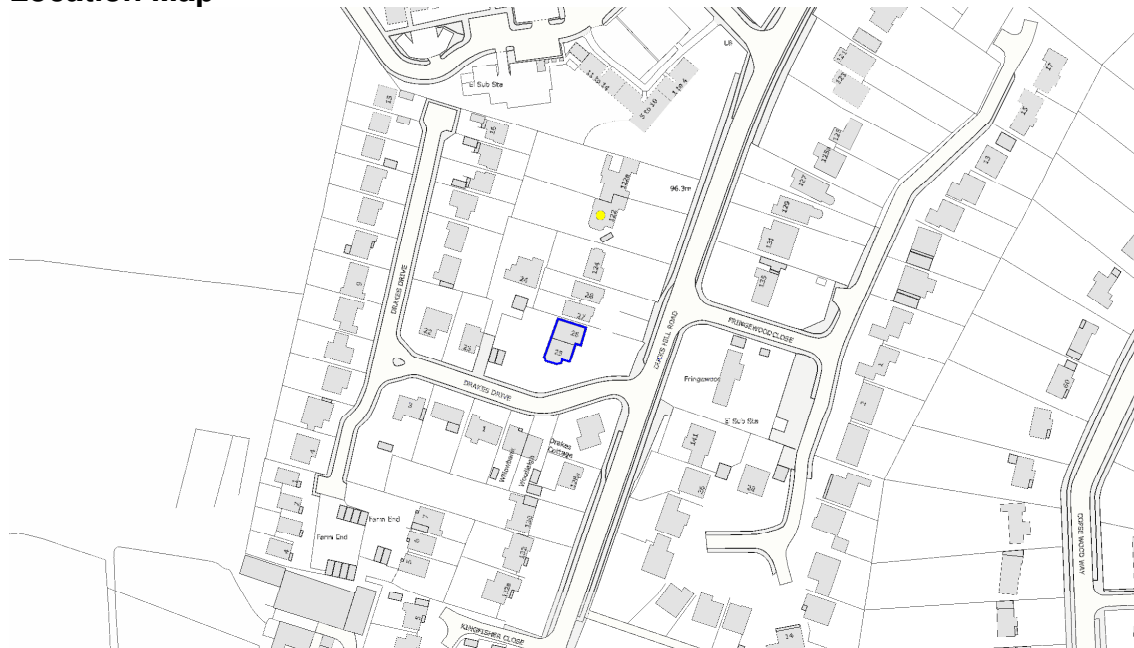
Building Name/No:	Ducks Hill Lodge and Tiptoe (Former 126 Ducks Hill Road)	Serial No:	149
Address:	(25-26 Drakes Drive) Ducks Hill Road, Northwood, HA6 2SJ		
Ward:	Northwood	Use:	Residential

Photograph**Statement of significance/Reasons for designation**

Architectural: Originally a large 1920s house. Red brick with tiled roof. Mainly two storeys with two prominent gables with barge boards and half timbering. Central dormer with hipped tiled roof to main front elevation. Strange shaped 'crows nest' feature to Drakes Drive. Tall gabled projection to rear. Now divided into two houses. Three smaller houses in the former grounds.

Townscape: Contributes to local character and street scene.

Photograph date: August 2009

Location Map

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Authenticity (I b): 2; Architectural (II d): 2; Townscape (III f): 2;
Total = 6
RECOMMENDATION: To be included in the Local List

Building Name/No:	Crownhurst	Serial No:	150
Address:	122 and 122a Ducks hill Road, Northwood, HA6 2SJ		
Ward:	Northwood	Use:	Residential

Photograph



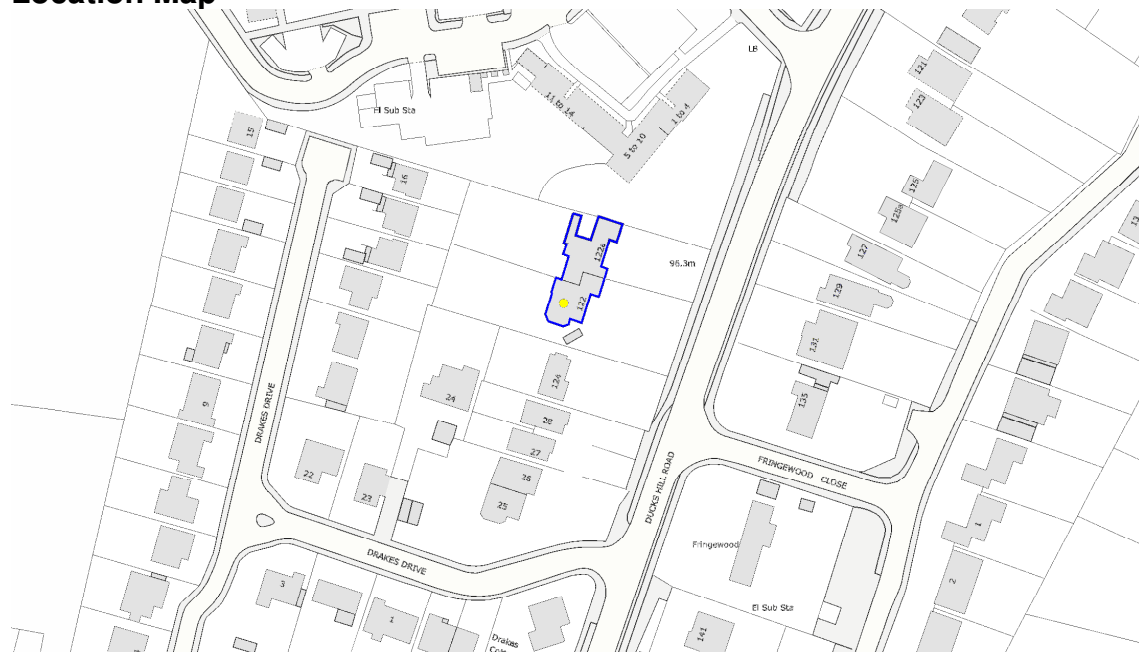
Statement of significance/Reasons for designation

Architectural: Originally a large 1920s house. Mainly two storeys with two prominent gables in roughcast render with tiled roof, with barge boards and half timbering. Central dormer with hipped tiled roof to main front elevation. Three storeys gabled projection and tower feature to rear. Now divided into two houses.

Townscape: Contributes to local character and street scene.

Photograph date: August 2009

Location Map



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Authenticity (I b): 2; Architectural (II d): 2; Townscape (III f): 2;
Total = 6
RECOMMENDATION: To be included in the Local List

Building Name/No:	21	Serial No:	188
Address:	King Edwards Road, Ruislip, HA4 7AE		
Ward:	West Ruislip	Use:	Residential

Photograph



Statement of significance/ Reasons for designation

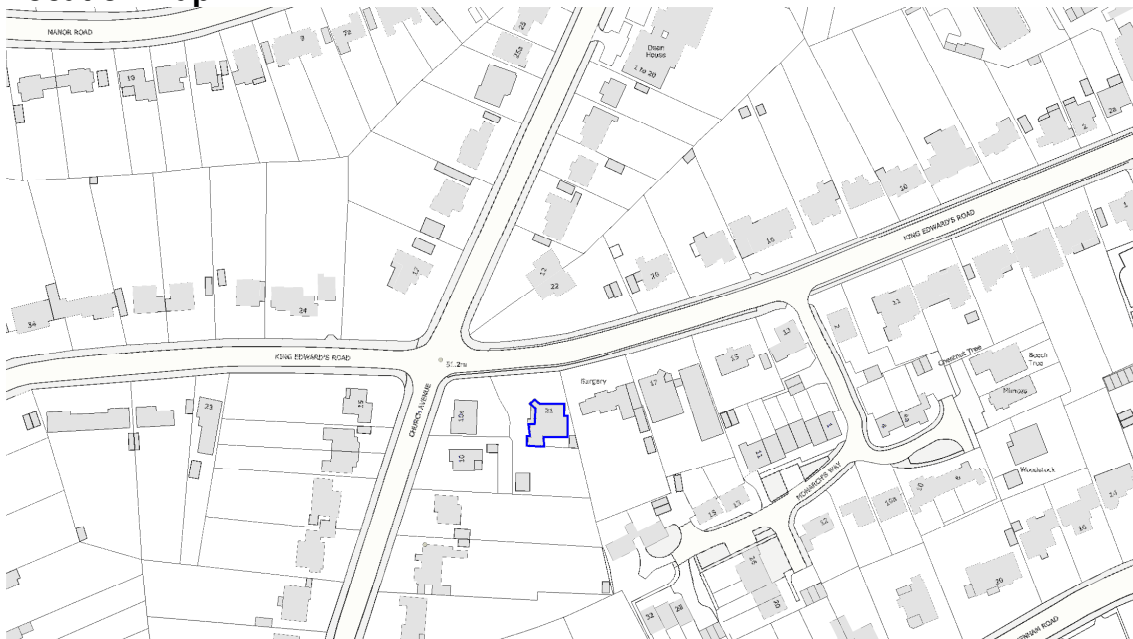
Architectural: Circa 1914, at junction of King Edward's Road and Church Avenue. Prominent tower and distinctive half timbering to gable end. Two storey, ground floor in brick, first floor in white render and timber frame. Tiled roof. Brick dentil detail between the two floor levels.

Townscape: Contributes to streetscape and local character.

Information provided by: Eileen C Bowlt, Ruislip, Northwood and Eastcote Local History Society

Photograph: Eileen C Bowlt

Location Map



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Authenticity (I c): 1; Architectural (II d): 2; Townscape (III f): 2

Total = 5

RECOMMENDATION: To be included in the Local List

Appendix 2: New additions to Local List- 2011

Building Name/No	Road name	Post code	Ward	Date Proposed	Con Area/ ASLC	Serial No
Lantern House	Tile Kiln Lane, Uxbridge	UB9 6LU	Harefield	2011	NA	293
Cranford Park Primary School	Phelps Way, Harlington	UB3 4LQ	Pinkwell	2011	NA	294
23-25	Wieland Road	HA6 3QZ	Northwood Hills	2010	Gatehill Farm Estate CA	295
223	High Street, Uxbridge	UB8 1LB	Uxbridge North	2011	NA	296
Apollo Building	Blyth Road, Hayes	UB7 7LD	Yiewsley	2011	NA	297
Hillingdon Station	Long Lane, Uxbridge	UB10 9NR	Uxbridge North	2011	NA	298
Church of the Most Sacred Heart	73a Pembroke Road, Ruislip	HA4 8NN	Manor	2011	NA	299
The Stables	Goulds Green, Uxbridge	UB8 3DG	Botwell	2011	NA	300
Mayling Transport Yard	Broadwater Lane, Harefield	UB9 6AH	Harefield	2011	NA	301
Dews Farm	Harvill Road, Harefield	UB9 6JN	Harefield	2011	NA	302

Building Name/No:	Lantern House	Serial No:	293
Address:	Tile Kiln Lane, Uxbridge, UB9 6LU		
Ward:	Harefield	Use:	Residential



Statement of significance/Reasons for designation

Architectural: Circa 1930, by Mr Crowther, said to be incorporating much material from Erith Castle, Kent. Appears to be one of the original hamlet houses. Two storeys, ground floor in brick and first floor in render and mock timber framing. Picturesque front elevation with two high level jettied gables and a balcony.

Townscape: Contributes to local character.

Historical: Originally built as a group of 8 houses called Tile Kiln Hamlet, renamed Old Priory.

Information provided by: Eileen C Bowlt, Ruislip, Northwood and Eastcote Local History Society

Photograph: August 2009

Location Map



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Authenticity (I b): 2; Architectural (II d): 2; Townscape (III f): 2; Historic (IV i): 1
Total = 7

RECOMMENDATION: To be included in the Local List

Building Name/No:	Cranford Park Primary School	Serial No:	294
Address:	Phelps Way, Harlington, UB3 4LQ		
Ward:	Pinkwell	Use:	School
			
Front View		Rear View	
Statement of significance/Reasons for designation			
<p><u>Architectural:</u> Opened in 1939, modernist style building, possibly by W T Curtis and H W Burchett. Similar in design to Lady Banks School, Dawlish Drive (Listed at grade II). Two storey, in red and brown bricks with flat roof and parapet. Rectangular plan with central courtyard. Steel frame with continuous concrete lintels and cill bands to crittel type windows. Rear elevation flanked by 2 storey stair towers on both corners, three storey tower to the front.</p> <p><u>Townscape:</u> Key landmark</p> <p><u>Historic:</u> Community associations.</p>			
Photograph date: Nov 2010			
Location Map			
			
© Crown copyright. London Borough of Hillingdon 100019283 2011			
Authenticity (I b): 2; Architecture (II d): 2; Townscape (III f,g): 2+1; Historic (IV h): 2			
Total = 9			
RECOMMENDATION: To be included in the Local List			

Building Name/No:	No 23-25	Serial No:	295
Address:	Wieland Road, Northwood, HA6 3QZ		
Ward:	Northwood Hills	Use:	Residential

Photograph



Statement of significance/Reasons for designation

Architectural: 1920s. Two storey lodge house in white render and hipped tile roof. Attractive central archway, original entrance to the Potter Hill House. Now converted to two houses 23 and 25.

Townscape: Contributes to local character.

Historic: The gatehouse to the original Potter Hill House, now St John's School.

Photograph date: August 2010

Location Map



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Authenticity (I c): 1; Architectural (II d): 2; Townscape (III f): 2
Total = 5
RECOMMENDATION: To be included in Local List

Building Name/No:	223	Serial No:	296
Address:	High Street, Uxbridge, UB8 1LB		
Ward:	Uxbridge North	Use:	Retail



View from High Street



Front View

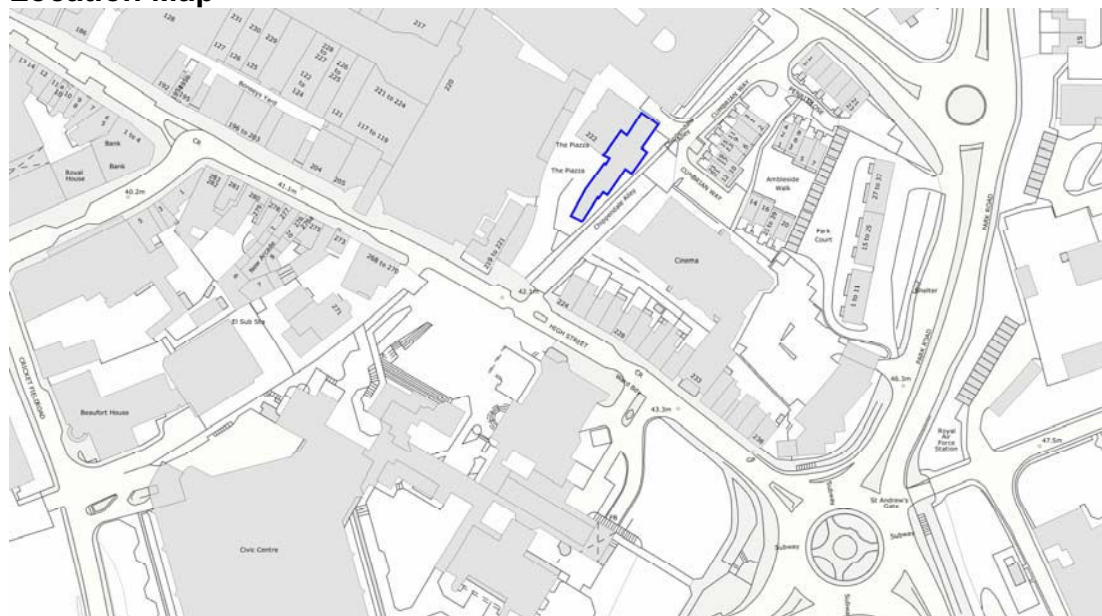
Statement of significance/Reasons for designation

Architectural: Rebuilt from elements of a 16th C timber framed building that originally stood on the site of Uxbridge Library (High Street). Carefully reconstructed, using traditional materials and techniques. Adjacent to 222 High Street, grade II listed.

Townscape: Group value within the Old Uxbridge Windsor Street Conservation Area. Key landmark and contribution to local street scene.

Photograph date: December 2010

Location Map



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Authenticity (I b): 2; Architectural (II d): 2; Townscape (III f, g): 2+1

Total = 7

RECOMMENDATION: To be included in the Local List.

Building Name/No:	Apollo House	Serial No:	297
Address:	120 Blyth Road, Hayes, UB3 1SY		
Ward:	Botwell	Use:	Warehouse (Proposed use: Arts and Entertainment)

Photograph



Statement of significance/Reasons for designation

Architectural: Mainly constructed in 1928, three stories in yellow buff brick, with brick piers and extensive glazing. The main façade is a prominent feature on Blyth Road.

Townscape: Key landmark and contributes to the street scene.

Historic: Associated with the industrial history of the Borough.

Photograph date: December 2010

Location Map



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Authenticity (I c): 1; Architectural (II d): 2; Townscape (III g): 1; Historic (IV h): 2

Total = 6

RECOMMENDATION: To be included in the Local List

Building Name/No:	Hillingdon Underground Station	Serial No:	298
Address:	Long Lane, Uxbridge, UB10 9NR		
Ward:	Uxbridge North	Use:	Transport



Statement of significance/Reasons for designation

Architectural: Designed by Cassidy Taggart Partner, steel framed structure, completed in 1994. The station has walkways and stairs which connect with a central ticket hall. Low pitched roof with fritted glass stepped down to a lower level over the platforms - reminiscent of the Victorian train-sheds.

Townscape: Key landmark.

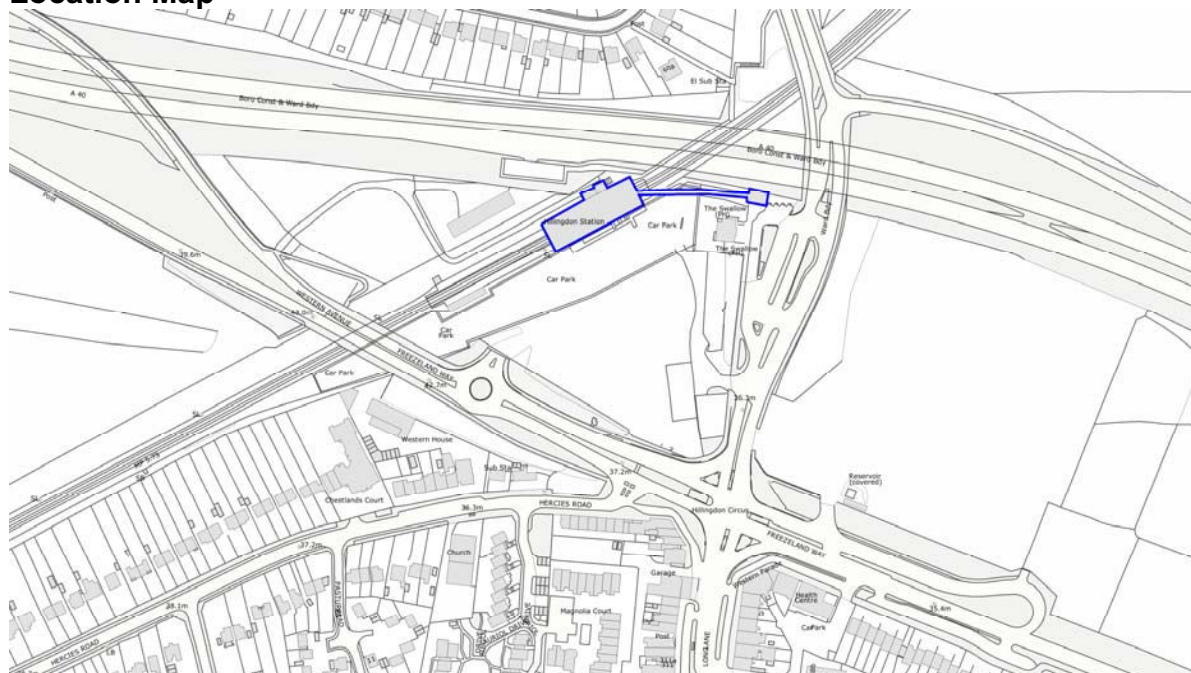
Historic: Built south of the original Hillingdon (Swakeleys Station) during the rerouting of A40

in the 1990s. Awarded the underground station of the year 1992.

Photograph date: December 2010

Sources: Pevsner

Location Map



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Authenticity (I a): 3; Architectural (II e): 1; Townscape (III g): 1; Historic (IV i): 1

Total = 6

RECOMMENDATION: To be included in the Local List

Building Name/No:	Church of the Most Sacred Heart	Serial No:	299
Address:	73a Pembroke Road, Ruislip, HA4 8NN		
Ward:	Manor	Use:	Religious



Statement of significance/Reasons for designation

Architectural: Designed by George Drysdale, plain in appearance, in golden-brown brick, with red quoins, relieved only by a centrally-placed cross in relief and symbols of the four evangelists carved in stone. The copper roof is the most striking feature. Arcade linking church and hall.

Townscape: Contributes to local street scene. Key landmark.

Historic: Community associations

Photograph date: December 2010

Sources: Pevsner; <http://www.mostsacredheartruislip.co.uk/>; <http://www.pastscape.org.uk/>

Location Map


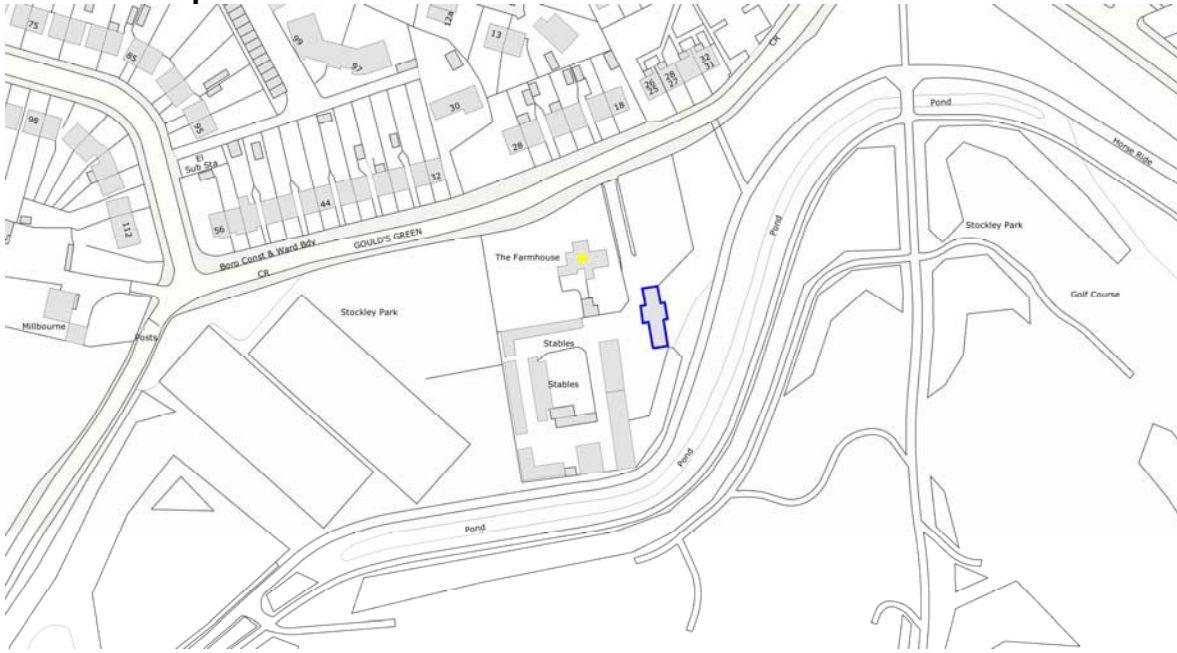


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Authenticity (I b): 2; Architectural (II d): 2; Townscape (III f): 2; Historic (IV h): 2

Total = 8

RECOMMENDATION: To be included in the Local List

Building Name/No:	The Stables	Serial No:	300
Address:	Goulds Green, Uxbridge, UB8 3DG		
Ward:	Botwell	Use:	Agricultural
			
<p>Statement of significance/Reasons for designation</p> <p><u>Architectural</u>: Late 19th C stable block to Goulds Green Farm. Two storey hayloft and dovecot, with single storey stable wings to each side; in stock bricks, slate roof with terracotta ridge tiles. Brick dogtooth eaves detail and string course, decorative arches to doors and windows. Original timber doors. In poor condition.</p> <p><u>Townscape</u>: Contributes to the street scene and local character.</p> <p><u>Historic</u>: Associated with the farming history of the area.</p> <p>Photograph date: February 2011</p>			
<p>Location Map</p>  <p>© Crown copyright. London Borough of Hillingdon 100019283 2011</p> <p>Authenticity (I c): 1; Architectural (II d): 2; Townscape (III f): 2; Historic (IV h): 2</p> <p>Total = 7</p> <p>RECOMMENDATION: To be included in the Local List</p>			

Building Name/No:	Mayling Transport Yard	Serial No:	301
Address:	Broadwater Lane, Harefield, UB9 6AH		
Ward:	Harefield	Use:	Vacant Site within a transport yard.
			
Statement of significance/Reasons for designation			
<u>Architectural</u> : Two timber framed barns. East: early to mid 18 th C timber frame barn with weather boarding and tile roof. In poor condition. Interior: some frames intact, some replaced and reused in present position. Some carpenters marks visible. West: adjacent smaller barn, also timber framed with weather boarding, although much altered.			
<u>Townscape</u> : Surviving feature of the earlier barns, providing attractive local character.			
<u>Historic</u> : Associated with the earlier agricultural use of the site.			
Photograph date: May 2011			
Location Map			
			
© Crown copyright. London Borough of Hillingdon 100019283 2011			
Authenticity (I c): 1; Architectural (II d): 2; Townscape (III f): 2; Historic (IV h): 2			
Total = 7			
RECOMMENDATION: To be included in the Local List			

Building Name/No:	Dews Farm	Serial No:	302
Address:	Harvill Road, Harefield, UB9 6JN		
Ward:	Harefield	Use:	Residential
			

Photograph date: May 2011
Source: Harefield Local History Society


Statement of significance/Reasons for designation

Architectural: Two storey farmhouse with a possibly 15th C core, substantially rebuilt in the 19th C. Façade in brick with steep tiled roof, built on an half-H plan with two wings projecting on the street frontage. Attractive chimney stacks to the side.

Townscape: Picturesque setting within Green Belt.

Historic: Originally a farm house associated with the Brackenbury Estate, visited by Queen Elizabeth in 1602. A blue plaque was placed on 17th February 2011 for Cecil John Kinross, a WWI soldier who was born here.

Location Map



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Authenticity (I c): 1; Architectural (II d): 2; Townscape (III g): 1; Historic (IV h, i): 2+1
Total = 7
RECOMMENDATION: To be included in the Local List

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Appendix 3: New entries to War Memorial Gazetteer - 2011

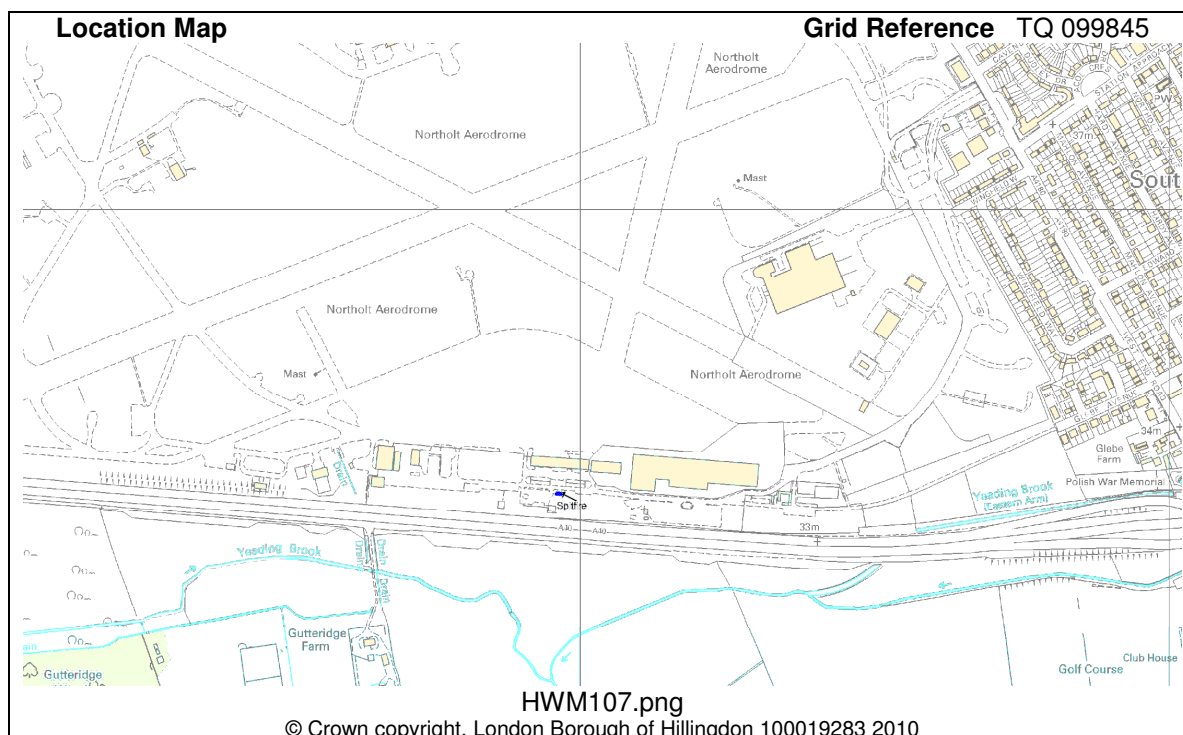
Address	Description
RAF Northolt - Spitfire memorial	Restored to commemorate 70 th anniversary of the Battle of Britain
RAF Northolt - Guardian Stone	Unveiled to commemorate 70 th anniversary of the Battle of Britain
Benches at Barra Hall Park, Hayes	Requested by local ward councillor

Hillingdon War Memorial Name Spitfire replica, RAF Northolt	
Hillingdon Reference No. HWM107	Imperial War Museum No. 0 (UKNIWM)
War Commemorated WWII	Ward South Ruislip
Address RAF Northolt, West End Road, Ruislip HA4 6QY	



Photograph: <http://cdn-www.airliners.net/aviation-photos/photos/0/2/0/1065020.jpg>
© TZ Aviation

Description Memorial at RAF Northolt, taking the form of a replica Spitfire fighter aircraft mounted on a plinth. Adjacent is plaque mounted on a brick base, commemorating the role of Northolt as an operational fighter base in two World Wars.	
Level of Protection None	
Condition Good	
Maintenance ownership London Borough of Hillingdon/MoD	
Architect/Designer Not Known	
Date first unveiled Post WW II	
Information provided by Pastscape	
Date of photograph	Access An appointment is required

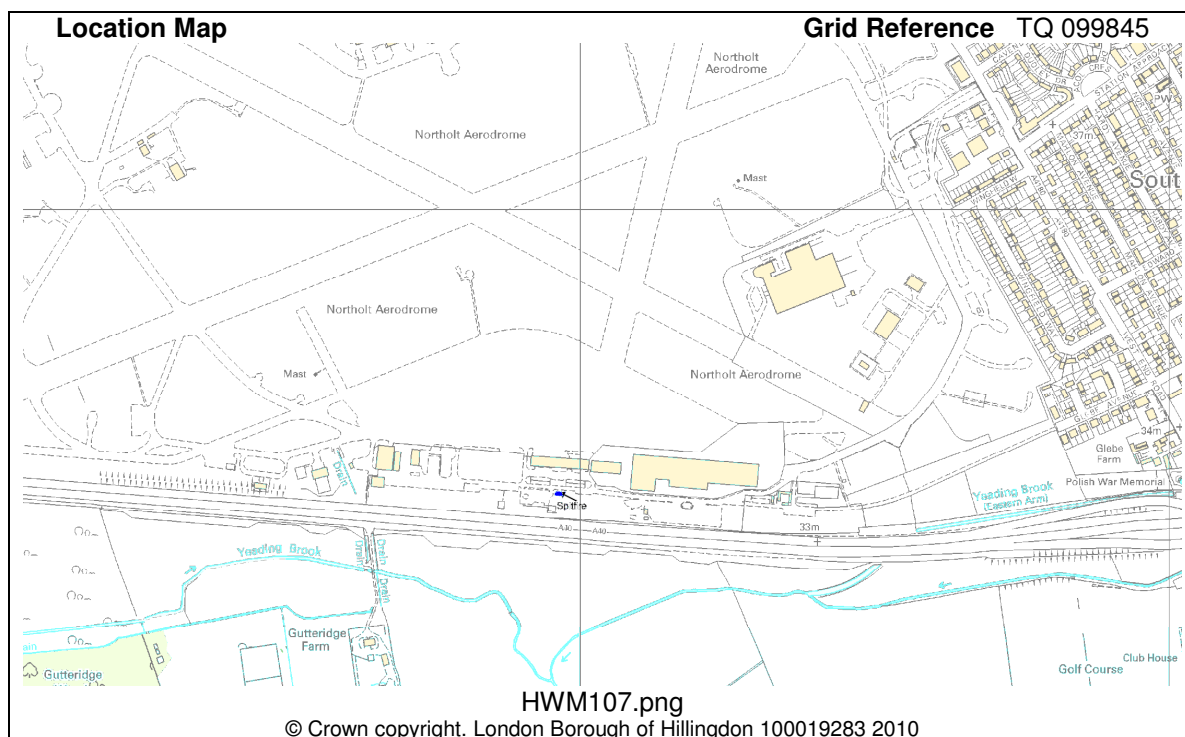


Hillingdon War Memorial Name Spitfire replica, RAF Northolt	
Hillingdon Reference No. HWM107	Imperial War Museum No. 0 (UKNIWM)
War Commemorated WWII	Ward South Ruislip
Address RAF Northolt, West End Road, Ruislip HA4 6QY	



Photograph: <http://cdn-www.airliners.net/aviation-photos/photos/0/2/0/1065020.jpg>
© TZ Aviation

Description Memorial at RAF Northolt, taking the form of a replica Spitfire fighter aircraft mounted on a plinth. Adjacent is plaque mounted on a brick base, commemorating the role of Northolt as an operational fighter base in two World Wars.	
Level of Protection None	
Condition Good	
Maintenance ownership London Borough of Hillingdon/MoD	
Architect/Designer Not Known	
Date first unveiled Post WW II	
Information provided by Pastscape	
Date of photograph	Access An appointment is required

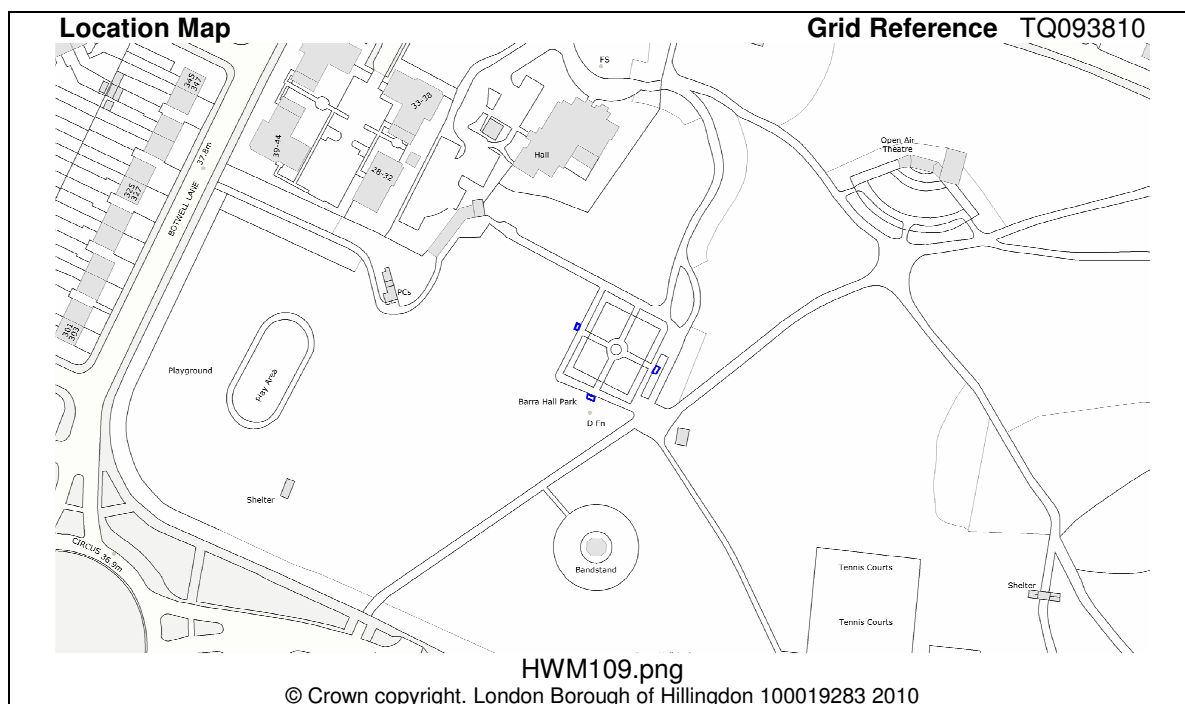


Hillingdon War Memorial Name Barra Hall Park, Benches	
Hillingdon Reference No. HWM109	Imperial War Museum No. 0 (UKNIWM)
War Commemorated WWII	Ward Townfield
Address Barra Hall Park, Hayes	



© LBH 2010

Description Cast iron and wooden bench donated by EMI in 2002: Commemorating women working in EMI who perished in an air raid during WWII.	
Level of Protection None	
Condition Good	
Maintenance ownership London Borough of Hillingdon	
Architect/Designer Not Known	
Date first unveiled 5th November 2002	
Information provided by LBH	
Date of photograph SH13082010	Access No appointment is required



CHANGES TO THE HOUSING ALLOCATION POLICY

Cabinet Member	Councillor Philip Corthorne
Cabinet Portfolio	Social Services, Health and Housing
Officer Contact	Beatrice Cingtho & Emma Humphrey Social Care, Health and Housing
Papers with report	Appendix One: Housing Register Demand March 2011 Appendix Two: Impact Assessment Analysis Appendix Three: Overcrowding Guidelines Also attached: Proposed Draft Social Housing Allocations Policy

HEADLINE INFORMATION

Purpose of report	This report is presented to Cabinet for approval of the changes suggested to the Council's housing allocation policy.
Contribution to our plans and strategies	The recommendations contribute to the council's vision of putting our residents, as well as to SCHH priorities: <ul style="list-style-type: none">○ Providing good quality housing and housing management to our residents,○ Improving and promoting the health and well being of adults and older people,○ Improving the life chances of all Hillingdon children.
Financial Cost	None
Relevant Policy Overview Committee	Social Services, Health & Housing
Ward(s) affected	All

RECOMMENDATION

That Cabinet approve the changes outlined in this report and the attached Draft Social Housing Allocation Policy, which have been broadly grouped under these headings:

- A. Introducing local preference
- B. Addressing overcrowding
- C. Encouraging personal responsibility
- D. Financial considerations
- E. Removing discretion
- F. Introducing annual lettings plan

INFORMATION

Reasons for recommendation

1. 'Fair and flexible' a revised statutory guidance on social housing allocation was issued in December 2009. As a result, officers have drafted enhancements to the Housing allocation policy which support the Council's objectives and encourage greater social responsibility within the community.

Alternative options considered

1. Not to approve the changes to the allocations policy.
2. To change some of the proposals.

Comments of Policy Overview Committee(s)

During the 2010/11 municipal year, the External Services Scrutiny Committee set up a Working Group which reported to Cabinet on the issue of overcrowding and its impact upon the educational attainment of young people. This report seeks to address some of the recommendations raised in that report.

Supporting information

3. The Housing Allocations policy was last reviewed in May 2009.
4. In December 2009 the Government updated its statutory guidance on social housing allocations (legislation did not change).
5. To ensure fair access to our limited social housing resource and to promote individual social responsibility within the community the Council is proposing a number of changes to how housing is allocated which are set out within this document.
6. When proposing any policy changes the Council has a duty to ensure they remain within the legislative framework governing the allocation of housing within its area.
7. The Council receives an average of 3,000 housing applications per year from people who want to be housed. At 31/03/11 there were 7735 households on Hillingdon's Housing register, of which 3244 (42%) are in housing need. Each year there is an average of 800 homes available to let. As demand exceeds supply, the system for prioritising allocation is set in the 'Housing Allocation policy'
8. Allocation of Council housing is set within a legal framework contained within the Housing Act 1996 and subsequent amendments made by the Homelessness Act 2002. The council is required by law to give "reasonable preference" to certain groups that are identified within the legislation as being a priority or in greater need. These groups include:
 - o People who are homeless
 - o People occupying unsanitary, overcrowded or otherwise unsatisfactory housing
 - o People who require supported accommodation, for example sheltered accommodation
 - o People who need to move for medical or welfare reasons and
 - o People requiring accommodation as part of a care plan.
9. The Housing Act 1996 also allows Councils to give additional preference to people in the above groups who are considered to have more urgent housing needs. Hillingdon operates

a choice-based letting (CBL) system to allocate housing, and awards households with Reasonable Preference 'Bands' A to C in the CBL system.

10. Because of the legislative requirement to adhere to the Reasonable Preference groups, when making any change to the policy the Council must ensure that these changes do not impact adversely on any particular needs group or community e.g. people from BME communities. We must also be sure that the reason for any policy change can be justified.
11. A table showing the current levels of demand for housing in Hillingdon is shown in Appendix One and the impact of the proposals on the housing register priority 'bands' is shown in Appendix Two.

Changes to the allocation system

12. The paragraphs of the report in this section contain the detail behind the proposals for changes to the way accommodation is allocated to certain groups.

A. Introducing local preference:

13. When the allocations policy was last reviewed in May 2009, the real benefits of the key policy intentions to those awarded local priority was limited as the legislative framework was restrictive. In practise these restrictions meant that an additional 12 months could be added to the waiting time of those households already considered to be in a reasonable preference group (in housing need) which was only beneficial if they were competing for a property with another household with the same 'band' priority. This applied to couples over 21 without children and households with 10 year local residency.
14. In the case ex-service personnel, they were awarded local lettings priority 'Band C' as there was provision for local authorities to take into account local need as long as the numbers were low enough not to significantly impact upon the housing allocation scheme as a whole. As demand was yet to be established, it was considered that there would have been minimal impact from this group on other households.
15. As the revised statutory guidance issued in December 2009 clarifies and reinforces that local authorities have flexibilities within the allocation legislation to meet local pressures, further enhancement to local priority groups is proposed. Local authorities are now able to:
 - Adopt local priorities alongside the statutory reasonable preference categories
 - Take into account other factors in prioritising applicants, including local connection.
 - Operate local lettings policies
16. A review of the existing groups has been carried out which is set out in table one below. In addition, a telephone survey was carried out in February 2011 with households from these identified groups. The outcome was inconclusive to measure the benefit of the local policy as the number of respondents was small (11).

Table one: Review of local additional preference:

Identified groups	Previous demand pre – May 2009 policy	Housed to date	Existing quota	Current demand based on existing policy	Current local priority policy	Proposed local priority policy	Estimated demand based on proposed policy
Couples aged 21+ without children	29	6	20	21	Awarded additional 12 month waiting time to those already in 'Bands A-C'	Retain but award automatic 'Band C' priority if in unsettled & unaffordable housing	71
10 year local residency	102	33	70	64	Awarded additional 12 month waiting time to those already in 'Bands A-C'	Retain but award automatic 'Band C' priority if in unsettled & unaffordable housing	207
Ex-service personnel	Unknown	4	10	17	Awarded 'Band C' priority	Retain but award higher 'Band B' priority	17

17. In order to realise the full benefits of the original policy intention, it is therefore proposed that:

- Couples aged 21+ without children are awarded automatic 'Band C' priority
- Households who have lived in the borough continuously for ten years are awarded automatic 'Band C' priority

18. However, in order to balance the needs of all groups on the register, a secondary housing need criteria will be applied to those two groups. For the purposes of this policy, having a Housing Need is defined as either:

- Living in housing which is **not affordable** = this will be based on an individual income and expenditure assessment which takes into account household's income, including any earnings, benefits, allowances, as well as all of the household's essential living expenditure OR
- Living in **unsettled or insecure housing** = households with school age children who have held tenancies but moved house 3 or more times in the last 24 months, OR households without school age children who have held tenancies but moved house four or more times in the last 24 months.

19. In relation to ex-service personnel, we have established demand from this group and expect to provide housing for approximately 15 households a year. As the numbers are relatively small, it is proposed that their 'band' priority be increased from 'C' to 'B' (urgent need to move).

20. In addition, it is proposed that two new groups below are also awarded additional 'band' priority:
- Households where one or more adult is in secure employment,
 - Households that contribute to the community through volunteer work.
21. It is proposed that quotas which previously allocated a fixed number of lettings to the local groups is removed as their need have been balanced against the demand and availability of social housing in the borough to ensure that the policy is sustainable and does not significantly impact on other reasonable preference groups.
22. This proposal reaffirms our commitment to take into account the particular needs and priorities of the local area, to house those in greatest need, support creation of stable communities through meaningful long attachment to the area, drive up aspirations and challenge myths and misunderstandings about having children to get on the housing list.

Table two: Summary of proposed local additional preference

Identified groups	Current demand (Band D)	Estimated demand (Band C)	Estimated demand (Band B)
Local connection 10+ years	144	71	0
Ex service personnel	0	0	17
Childless couples	207	100	0
Community Contribution	200	100	0
Employment	366	250	0
Total	917	521	17

B. Addressing overcrowding:

23. In support of the Council's commitment to meeting the needs of overcrowded households and improving the life chances of young people, households which are lacking 2 or more bedrooms, where the overcrowding is caused by school aged children and where all children in the household are aged under 20 years will have their priority band increased from 'band C' to 'band B'.
24. A working group met in autumn 2010 to review overcrowding and its effect on educational attainment and children's development. The final report from this group highlighted the link between overcrowding and educational attainment, and contained several statements for future policy direction including recognition of the serious impact of overcrowding on many families and dissatisfaction with the current definitions of overcrowding set by statute, which do not accurately reflect the conditions in which many households live.
25. Previously, only households which met statutory overcrowding levels were awarded a 'band B', and all other groups, regardless of the ages of the children and the severity of overcrowding were awarded 'band C'. The proposed priority 'band' change recognises that there are different levels of overcrowding and addresses this concern, therefore benefiting 166 families.

Table three: Overcrowding:

	Number	Description
Overcrowded households on register	1470	All households who have been assessed as being overcrowded (assessment framework attached as Appendix 3)
Severely Overcrowded (New 'band B')	166	Households with a need for 2 or more bedrooms where the overcrowding is caused by school age children & where all children are aged less than 20 years.
Overcrowding by 2 or more rooms – not severe.	117	Overcrowded households in need of 2 or more bedrooms, no school age children &/or all children not aged under 20 years. This overcrowding is defined as not severe because it is considered to be within the family members own capacity to manage either through the adult non dependants moving out of the overcrowded home, or where any children are of a young age and are therefore less severely affected.
Moderate Overcrowding	1187	Households needing only 1 additional bedroom.

C. Encouraging personal responsibility:**Homeless households**

26. Homeless households living in temporary accommodation take on average one year longer to be housed than other households in 'band C'. This is because this group are typically reasonably accommodated in good quality leased properties in comparison with other households in this band and so do not exercise their choice to bid for properties through the choice based letting system (CBL) as actively as other households.
27. Keeping homeless households in temporary accommodation is costly to the council. This policy change is intended to encourage homeless families living in temporary accommodation to actively participate through the CBL system to obtain a settled home. The cost differential for an average 2 bed household living in temporary accommodation & living in social housing is £6443.54 per year.
28. There are on average 300 lets to homeless households per year. If each of these households is housed one year sooner, there will be an estimated annual saving of £1,933,062 on Hillingdon's housing benefit bill.
29. It is proposed that homeless households living in temporary accommodation are made one suitable direct offer of settled accommodation if they have not actively placed bids AND been in temporary accommodation for longer than other households with the same 'priority band' and bed size need.

Table four: Comparative average waiting time

Bed Size need	Average waiting time
Studio general needs	2 years
1 bed general needs	1 ½ years
2 bed flat/maisonette	2 ½ years
3 bed flat/maisonette	3 ½ years
4 bed house	3 years

All households

30. There are 800 lets on average per year to social housing in Hillingdon. Each year over 900 households do not attend scheduled viewings of suitable properties they have bid for – typically at least one household per property advertised. Reducing the volume of wasted bids by 50% will result in at least 1 extra interested household being invited to view each unit.
31. It is proposed that a reduction of 1 month's waiting time be applied if they do not attend a viewing for a property they successfully bid for. This would be a deterrent as the household could be adversely affected in the future if two households with the same priority 'band' bid for the same property as waiting time becomes the deciding factor.
32. This proposal is intended to encourage households only to bid for properties they are interested in thus improving the transparency of the lettings process and increases the likelihood of those at the top of a short list being offered a property.
33. The proposal is also expected to improve service delivery by reducing the volume of administration for housing management teams through better attendance at viewings and more lets achieved first time.

Time limiting priority 'band A'

34. The current allocations policy awards 'Band A' which is the highest priority to certain groups with an emergency, but includes no time limit on the duration of the 'band'. In practice this reduces the effectiveness of 'Band A' by allowing households to remain for excessive periods in that 'band' and not actively exercise their choice to move.
35. It is proposed that a time limit of 3 months for 'band A' emergency cases be applied to the following groups:
- Homeless end of lease
 - Un-authorised occupants in priority need
 - Ex service tenants
 - Management Transfers or Reciprocal swaps
36. Households not re-housed after the 3-month period will have their case reviewed and the banding will either be extended for another defined period or reversed to the original band, depending on the household's individual circumstances, bidding history and need.
37. 'Band A' applicants who were housed in 10/11 waited varying times depending on the availability of the property size/type they bid for, as follows:
- 2 bed flat/maisonette = 4 weeks
 - 2 bed house = 3 months
 - 3 bed flat/maisonette = 9 weeks
 - 3 bed house = 6 months
 - 4 bed house = 10 months.

38. For all but the largest size property, households were typically housed within the 3 month time period. Introducing a review of the priority band after 3 months will encourage active participation in the CBL process and reduce the size of emergency 'band A' households to reflect accurate need. This change is likely to affect 5 -10 households per year.
39. It is also proposed that a time limit of 6 months be applied to those families to whom housing is provided to enable fostering or adoption. The longer time period allowed for this group reflects the fact they tend to require larger properties which are less readily available. Households not re-housed after the defined period will have their case reassessed and the banding will either be extended for another defined period or reversed to the original band, depending on the household's individual circumstances, bidding history and need.
40. An average of four households per year are awarded 'band' A to enable fostering and adoption.

Traveller's site pitches

41. Traveller's site pitches is currently allocated by making direct offers from a managed waiting list. For transparency and equality of access, it is proposed that allocation of the pitches is done through the current choice based lettings system. On average there are between 10 -15 travelling households on the housing register at any time who have expressed an interest in a caravan pitch.

D. Financial considerations

42. It is proposed that the current policy whereby households with property equity of >£30k are not considered eligible for social housing should remain unchanged ('band' D). However, individuals who cannot afford to upgrade their property to meet any changing need will be supported to ensure that they are not trapped in unsuitable housing:
- Where the accommodation impacts on mobility problems, assistance will be provided through Disabled Facilities Grant (which is means tested) OR
 - Supported to obtain/purchase accommodation in the private sector where there is provision in the market for extra care, sheltered and adapted housing.
43. It is also proposed that households with income of £30k+ (the average gross annual pay for full time workers living in Hillingdon) should not be considered eligible for social housing ('band D'). Whilst social housing is not means tested, the Council can award low priority if a household has sufficient financial means in which to secure their own accommodation. These households will be supported to obtain accommodation in the private sector.
44. In order to ensure that the equity and income threshold remains affordable, it is recommended that delegated authority is given to the Head of Housing in conjunction with the Cabinet Member for Social Care, Health & Housing to review and change the thresholds taking into account economic changes.
45. At 31st March 2011 there were 67 households on the housing register seeking social housing with a declared income over £30k.

E. Removing discretion

46. It is proposed to remove the current provision for allowing a second succession to household members not eligible to succeed under statute.
47. The proposal allows tenancy succession only once per household, with exception for cases which are vulnerable as defined by Homelessness Act and where the Head of Housing has agreed that this is the case. These applicants will have a clearly defined need and be of pensionable age or over 50 with learning difficulties, and will also have lived in the property for the past 10 years or for as long as it has been available.
48. Secondary succession is applied for by an average of 15 households per year. As a result of the proposed policy change this is projected to reduce to around 4 households per year. Restricting secondary succession in this way will mean that those households which met the vulnerability criteria set out above will be guaranteed a secure and appropriate home, and will allow the Council to free up properties for those in need.

Financial implications

49. The Council could incur legal costs if a judicial review challenge of the proposals is successful.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

50. The recommendations are intended to reflect the requirements of the local community where these are established, and to avoid any significant adverse impact on any particular group of the community as well as other households in housing need. Whilst particular groups are awarded varying levels of priority under the proposals, they do not significantly alter the principles and function of the housing allocation scheme as a whole.
51. In addition, to mitigate other effects and ensure that local needs are met, we propose to introduce an annual lettings plan which supports policy objectives around meeting the greatest housing needs, creating more balanced sustainable communities and keeping residents independent.
52. The plan will be published, monitored and reviewed annually in order to address any changing needs.

Table five – Annual lettings plan groups

Group	Estimated Demand (total households)	Current annual % of lettings	Proposed annual % of lettings
Homeless households	1000	34%	45% of general needs lets
Overcrowded	1470	22%	20% of general needs lets
Under occupiers	190	6.5%	9% of all lets
Freeing up supported or residential accommodation (includes care leavers)	125	3.5%	15% of all lets
Transferring tenants	1476	26%	10% of all lets
Medical need to move	157	3%	3% of all lets
Others (e.g. severe social hardship cases, local priorities)	700	5%	8% of all lets

Consultation Carried Out or Required

53. A copy of the draft proposed policy document was sent to every Registered Provider in the Local Housing Partnership, to the West London authorities, all 3rd sector partners who attend the single homelessness group and the Housing Services Senate. In addition, information was placed on the council's website, the Locata website and the Targeted Housing Options web portal.

54. Comments received were generally supportive of the proposals. There were some queries on the detail of certain elements of the policy as well as on the lay out of the draft policy document. Responses received from members of the public focussed in the main on the impact of the policy changes on the individual respondent and their needs as a Hillingdon resident. Responses were received from Catalyst Housing Association, Thames Valley Housing Association, and A2 Dominion Housing Association.

55. All the responses were in support of the changes overall, though there were some requests for clarification on how the proposals would be implemented and queries about the impact on certain groups. These were addressed and all responses were individually reviewed and incorporated into the policy where appropriate. Each respondent was contacted directly to thank them for their involvement.

CORPORATE IMPLICATIONS

Corporate Finance

56. A corporate finance officer has reviewed the report and the financial implications within it, and is satisfied that the financial implications properly reflect the risks associated within the proposed changes to the Council's housing allocation policy.

Legal

57. Cabinet has before it a Recommendation seeking authority to approve the proposed changes to the Housing Allocation Policy.

Under Article 7.08(c) of the Council Constitution, Cabinet as a whole has overall responsibility for proposing policy development, changes and new policy, and for developing proposals that require the Council to amend its policy framework.

The above recommendation must therefore be authorised by Cabinet.

Article 13 of the Council Constitution requires that all key decisions taken by Cabinet follow the seven principles set out therein, which if followed, should minimize the risk of judicial review of the decision to amend the Housing Allocation Policy.

58. A Housing Legal Services Officer has checked each strand of the proposals as part of the development process to ensure that the new policy does not pose any additional risk to the Council and complies with current legislation and case law
59. "Section 167(1) of the Housing Act 1996 requires every local housing authority to have an allocation scheme for determining priorities, and the procedure to be followed in allocating housing accommodation. By section 167(8) a local housing authority shall not allocate housing accommodation except in accordance with its allocation scheme.
60. Before making an alteration to its allocation scheme reflecting a major change of policy, a local housing authority is required by section 167(7) to send a copy of the proposed alteration to every registered social landlord with whom it has nomination arrangements and afford them a reasonable opportunity to comment on the proposals."

BACKGROUND PAPERS

1. Current Housing Allocations Scheme - attached & available on the council's website under Housing Services, Allocations policy at the following link:
http://www.hillingdon.gov.uk/media/pdf/a/q/Summary_of_Allocations_Policy_Aug_2009.pdf

Appendix One – Housing register demand as at March 2011.

				White	BME	Other/Unknown	Total
Hillingdon Borough *			Number	192,120	46,642	4,244	243,006
			Percentage	79.06%	19.19%	1.75%	100.00%
Total Housing Register **	All Bands	Number	3,602	3,093	1,040	7,735	
		Percentage	46.52%	39.95%	13.53%	100.00%	
	Bands A-C	Number	1,536	1,261	447	3,244	
		Percentage	47.35%	38.87%	13.78%	100.00%	
Homeless applicants **	All Bands	Number	488	466	129	1,083	
		Percentage	45.06%	43.03%	11.91%	100.00%	
	Bands A-C	Number	419	423	104	946	
		Percentage	44.29%	44.71%	10.99%	100.00%	
Existing Council and Housing Association tenants wanting a transfer **	All Bands	Number	868	463	148	1,479	
		Percentage	58.69%	31.30%	10.01%	100.00%	
	Bands A-C	Number	605	313	106	1,024	
		Percentage	59.08%	30.57%	10.35%	100.00%	
First Time applicants living in Private Sector or with Family & Friends **	All Bands	Number	2,246	2,164	771	5,181	
		Percentage	43.35%	41.77%	14.88%	100.00%	
	Bands A-C	Number	512	525	237	1,274	
		Percentage	40.19%	41.21%	18.60%	100.00%	

Source:

* - 2001 census

** - Housing register demand

Appendix Two – Impact of proposed changes.

Housing Register as at 31st March 2011

	Band A	Band B	Band C	Band D	Total
Current priority	99	284	2869	4483	7735
Policy impact	99	467	3207	3962	7735
	Unchanged	+183	+338	-521	

- There will be an additional 521 households who will benefit from the changes and 183 with increased priority (overcrowded families with school age children (166) and ex-service personnel (17)).
- There is no change in numbers to those with emergency priority 'Band A'. However, this priority will be time-limited in order to accurately reflect the circumstances.
- The waiting time for ex-service personnel will be reduced as they will be treated as an urgent need ('Band B').
- There is a positive impact for households with school age children who are living in overcrowded circumstances in that the effects of overcrowding on educational attainment is recognised by awarding 'Band B' urgent need to move.
- The flexibility given to authorities to meet local needs has resulted in a number of residents benefiting from the changes – childless couples, workers or those doing voluntary work and people with local connection of over 10 years.

Appendix Three – Overcrowding Assessment Criteria.

Statutory overcrowding:

The Housing Act 1985 defines the minimum standards of space the Government considers a family needs to live in. This is done using two separate calculations to determine:

- How many “people” are considered to be part of the household.
- How many of those people are expected to sleep in each of the rooms available for this purpose.

The definitions that are set by the legislation for these 2 calculations are as follows:

People

An adult living in the property	One person
A child aged 10 or over	One person
Children aged between 1 and 10 years	Half a person
Children under 1 year	Not counted/not considered for purpose of room standard

Room Occupancy

Floor Area of Room	Number of persons
110 sq foot or more	2
90 sq foot or more but less than 110 sq foot	1.5
70 sq foot or more but less than 90 sq foot	1
50 sq foot or more but less than 70 sq foot	0.5

Rooms available for sleeping:

- All bedrooms and living rooms in the accommodation are taken into account in the calculation, whether or not the household is or wishes to use them for sleeping.
- Bathrooms and kitchens are not included as sleeping accommodation.
- Open plan kitchen/living rooms are not included as sleeping accommodation.
- Rooms which contain a back boiler are not included as sleeping accommodation on health and safety grounds.
- Rooms with a floor area of less than 50 sq foot are not included as sleeping accommodation.

Overcrowding:

Hillingdon has its own accommodation occupancy standards which sit alongside the statutory regulations which we use to determine and categorise other less serious overcrowding.

Accommodation is assessed using the following guidelines:

Household size	Size of property
Lone person	Studio flat or one-bedroom
Couple without children	One-bedroom
Pregnant woman (with or without partner)	One-bedroom
Parent/s with child under one	One or two bedrooms
Parent/s with child over one	Two bedrooms

Additional Rooms are awarded as follows:

- Children of opposite sex aged over 7 years should not have to share a bedroom.
- Two Children of the same sex can share a bedroom unless one child is aged over 10 years **and** there is an age gap of 5 years or more.

Non dependant adults (where eligible - see point below):

- Cohabiting couples: 1 bedroom
- Non dependant adult (17yrs +): 1 bedroom

Rooms available for sleeping:

- A second reception room is considered available for use as a bedroom.
- Box rooms are considered as single bedrooms

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London Borough of Hillingdon
Draft Social Housing Allocation Policy
June 2011

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1. Introduction

This document sets out the Council's priorities for how Hillingdon's social housing is used, and the guidelines which determine entitlement and eligibility to that housing for Hillingdon residents. The document explains what help certain groups can get from the council to meet their housing needs and sets out the processes through which the Council allocates council homes and makes nominations for housing to Registered Providers (RPs).

Hillingdon Council receives many enquiries every year from people looking to rent a home in the borough. There are around 8,000 households on Hillingdon's housing register at any time and each year only around 600-700 of these households are rehoused into social rented housing.

Because Hillingdon only has a limited amount of social housing available to rent we have set up a system which allows us to prioritise the needs and requirements of the households on the housing register and manage lettings effectively in line with the Council's own objectives. The rules of this system come from the Allocations Policy, which is set out below.

1.1 Aims of the allocation policy:

Part VI of the Housing Act 1996 requires all local authorities to have and to publish an allocation scheme which sets out how they coordinate access to Council and RSL housing stock and determines local priorities in allocating housing.

Hillingdon's Allocation policy reflects the council's vision of putting our residents first and supports our aim of working with partners to deliver decent affordable housing in both the public and private sectors.

The council is committed to preventing homelessness and our allocations policy focuses on supporting residents to actively pursue suitable alternatives to avoid becoming homeless.

Through this review of the allocations policy the council has sought to create and maintain mixed and sustainable communities, to offer help and support to some of the most vulnerable groups in the borough, to focus local resources on delivering excellent services for local people and to provide some realistic options for working households. The policy also seeks to reflect the council's intention to support and reward those residents who make a positive contribution to their community, and to actively discourage households from perpetrating negative behaviour which could have a detrimental impact on the community in which they live.

1.2 Housing in Hillingdon

Hillingdon is a very popular place to live, and the quality and type of our social rented accommodation means that most Hillingdon residents who are on the housing register are unwilling to move outside of the borough even though this may help them to access housing which meets their needs more quickly.

Of the approximately 8,000 households waiting to be rehoused on the housing register, over 50% of them will never be offered a social housing tenancy however long they wait. Hillingdon is committed to supporting these households to look at the other options available to them, and to making sure everyone joining our housing register is given clear and accurate information to enable them to make informed choices about their housing options.

In Hillingdon, people who apply for housing through the council are divided into two main groups:

- 1) **Transfers** are existing Council and Housing Association tenants who want to move to another council or housing association tenancy.
- 2) **Home Seekers** are households who are not currently social housing tenants but who want to be housed in a property owned by us, or one of our partners. Households living in temporary accommodation are included in this group.

1.3 Eligibility to join the Housing Register:

Most Hillingdon residents can join our Housing Register, even though their chances of being re-housed are very small if they don't fit within the Council's priority groups.

Each person applying to join the register is assessed individually at the point of application and at each review or verification. If at any time an applicant or a household member ceases to be eligible they will be removed from the housing register immediately.

There are a number of defined groups who are not eligible to register with the council for housing. Ineligible groups fall into two types as follows:

1.3.1. Not Eligible by reason of immigration status.

The Secretary of state has determined that the following groups are not eligible to access social housing because of their immigration status:

- 1) A person registered with the Home Office as an asylum seeker
- 2) A visitor to this country (including an overseas student) who has limited leave to enter or remain in the UK granted on the basis that he or she will not have a recourse to public funds
- 3) A person who has valid leave to enter or remain in the UK which includes a condition there will be no recourse to public funds
- 4) A person who has a valid leave to remain in the UK which carries no limitation or condition and who is not habitually resident in the Common Travel Area
- 5) A sponsored person who has been in this country less than 5 years (from date of entry or date of sponsorship, whichever is the later) and whose sponsor(s) is still alive.
- 6) A person who is a national of a EU country that is subject to immigration control. (see below for eligibility as an EU national)
- 7) A person who is a national of a non EEA country that has ratified the ECSMA and/or the ESC but is not lawfully present in the UK (i.e. does not have leave to enter or remain or is an asylum seeker with a temporary admission) and/or is not habitually resident in the Common Travel Area
- 8) A person who is in the UK illegally or who has overstayed his/her leave to remain

1.3.2 Not eligible due to household's behaviour or actions.

- 1) Any applicant or member of their household who has perpetrated serious anti-social behaviour where either a possession order is being sought or has been obtained, or where the antisocial behaviour is of a level which would warrant eviction.

- 2) Any applicant or member of their household who has assaulted a member of staff and an injunction is being sought or has been obtained.
- 3) Any applicant or member of their household who has given false or misleading information on their housing application, or has withheld information that has been reasonably requested.
- 4) Any applicant who owes four weeks or more gross rent to either the council or a registered provider, who has not made an agreement to repay and complied with the repayment agreement for a minimum of 6 months.
- 5) Any household members who are in full time education and studying away from home are excluded from joining the application for the duration of their study.

1.4 Choice Based Lettings

Households who are eligible to join the housing register are required to use our choice based letting scheme (locata) to obtain a new home. Only in very limited circumstances will the Council directly allocate a property to a household.

The locata choice based lettings scheme is operated in partnership with the West London boroughs of Brent, Ealing, Hammersmith & Fulham, Harrow and Hounslow and key RSLs based in the West London area.

All applicants to the housing register are placed in date order within a priority band according to their particular need for housing. Vacant properties are advertised online at www.locata.org.uk and applicants can bid for properties advertised by the local authority or RSL with whom they are registered. After verification checks are carried out, the advertised properties are offered to the applicant with the highest priority band and date who has placed a bid. Around 10% of all properties advertised within the West London region are let on a cross-borough basis. This means that an applicant from any of the registers or either the partner local authorities or RSLs can bid for these properties.

2. Housing Options in Hillingdon.

Because the number of people looking for a home in Hillingdon far outstrips the supply of available properties, we encourage all households to carefully consider any housing options available which could meet their housing need.

Hillingdon's housing options team offers individualised advice to each person that contacts us. We aim to assist Hillingdon's residents in the manner which best meets their needs. This could be through phone advice, a home visit, online tailored information, or an appointment at our offices.

The options that are relevant to most people include:

- 1) **Private Rented Accommodation:** Privately rented housing is the most widely available housing option. The advantages of renting privately are that it is available in most areas of the country – either in Hillingdon or further afield. The Council offers a range of useful information and tips on where to look for a new home, which are available at <http://www.locata.org.uk/hillingdon/>. If you fall within one of the council's priority groups we may also be able to refer you to one of our partners working in the private sector who can help you find a new home.
- 2) **Tied accommodation:** Finding work or starting to train for a recognised qualification can greatly improve your housing options. Our advisors can put you in touch with agencies working in Hillingdon that will help you get into work, help you to look for work opportunities that offer tied accommodation and provide you with information, advice and guidance about studying for training or qualifications.
- 3) **Low Cost Home Ownership:** The council makes sure that every development of new homes built in Hillingdon includes a percentage which are for sale through shared ownership or low-cost home ownership. These homes are available to any household with a combined income under £60k per year.
<http://www.hillingdon.gov.uk/index.jsp?articleid=7102>
- 4) **Moves out of London:** Moving to an area of the country where properties are more freely available. Schemes available to help with this include HomeStart and Seaside & Country Homes. [web address/link](#).
- 5) **Maintaining your current home:** Our Housing Needs service can carry out individual assessments of your household and your home and advise you how best to keep the accommodation you already have. This could include helping you make better use of space, asking some household members to leave to reduce overcrowding, adapting your home to make it more accessible, helping you to deal with any disrepair issues, or helping you to negotiate with a landlord or mortgage lender.
- 6) **Mutual exchange:** Social housing tenants can register on Homeswapper to find details of other households who they may be able to swap homes with.
<http://www.homeswapper.co.uk/>

If you are already homeless or think you may be going to lose your home you should contact our housing options team as soon as possible. We may be able to help you to keep your current home, at least for long enough to enable you to find somewhere new to live. If you do become homeless you may have to wait many years and move several times in temporary accommodation before you obtain settled accommodation.

3.0 Hillingdon's Housing Priorities:

LB Hillingdon is committed to helping local people to find and maintain reasonable settled accommodation and to manage the council's own housing stock effectively and in line with local priorities.

3.1 Reasonable preference:

Hillingdon Council is required by law to determine the relative priority that different housing applicants are awarded. This is particularly important when, as is the case in Hillingdon, the demand for social housing is greater than the availability of homes. The Housing Act 1996 contains the requirements our Government has placed on local authorities to determine how they prioritise who they allocate homes to. These standards give what is known as "reasonable preference" to certain groups. The main groups of households that we are required by law to give reasonable preference to include:

1. People occupying insanitary or overcrowded housing, or who are otherwise living in unsatisfactory conditions,
2. People who need to move on either medical or social welfare grounds, including needs relating to a disability,
3. People who are homeless as defined by the Housing Act 1996, part VII,
4. People who are owed a duty under the housing act 1996 or the Housing Act 1985 under certain specific sections: HA 1996 =part VII sections 190, 193(2) or 195(2) under section 65(2) of the 1985 act.
5. People who will suffer hardship if they are unable to move to a particular locality or district.

Details of the priority bands awarded to these groups under reasonable preference and key features of each category are contained within the summary table on pages 15 – 25.

3.2 Local preference:

Alongside the reasonable preference criteria, Hillingdon Council has a number of local priorities for how social housing should be allocated. Hillingdon is committed to driving up our resident's aspirations and creating a true borough of opportunity, and the local housing priorities we have set reflect this. Hillingdon awards additional priority to certain groups in housing need who also meet the Council's local priorities. These groups are:

1. Households living in social rented accommodation which is larger than the household size requires and which could be used by a family in housing need,
2. Households living in social rented accommodation which is suitable for disabled persons and could be let to a household in need of that accommodation,
3. Households where one or more adult is in secure employment,
4. Households that contribute to the community through volunteer work.
5. Childless couples.
6. People who have served in the British armed forces,
7. People with a local connection to Hillingdon of 10 years or more.

For the purposes of awarding local preference Hillingdon Council has defined housing need as:

1. People who the council assesses as living in housing which is not affordable - this is typically where your income is less than a reasonable cost of living for a household of that size living in this borough.
2. People living in unsettled or insecure housing.

The council will assess each case on an individual basis based on the entire circumstances of the household. Typical examples of circumstances which we would consider as unsettled or insecure housing include: households which include children which are lodging on a short term basis with family/friends, households living in “tied” accommodation or other housing which is linked to employment, households with school age children who have held tenancies and moved house 3 or more times within the last 24 months, other households who have held tenancies and moved house more than 4 times within the last 24 months.

Further details of the categories and priority bands awarded are contained within the summary table on pages 17 – 27.

Whilst we cannot exclude people who are not Hillingdon residents from joining our register, we award these households less priority than those who are Hillingdon residents. All out of borough applicants are awarded a Band D (no priority) unless we agree that they have a specific need relating to their housing which can only be met by the household coming to live in social housing in the borough of Hillingdon.

3.3 Annual lettings plan:

In order to ensure that local housing needs are met and the allocations process is clear and transparent to local residents the Council will publish an annual lettings plan setting out the ratio by which housing will be allocated to certain groups. The annual lettings plan will run alongside reasonable and local preference priorities and works by grouping applicants to the housing register into 1 or more categories according to their circumstances. Each year the council will determine in advance the percentage of total lettings to be allocated to each of these categories in order to reflect local needs. Within each group the priority banding and date system will be used as standard to determine the order within which applicants who bid for properties are offered accommodation.

Examples of group types are:

1. Homeless households
2. Households freeing up supported or residential accommodation
3. Overcrowded households
4. Under occupying households
5. Transfer tenants
6. Need to move on medical grounds.

4. Applying to join Hillingdon's housing register:

Hillingdon residents can apply to join the housing register through the Locata website at www.locata.org.uk.

People who live in the borough of another LOCATA partner who want to move to Hillingdon must either apply to their own authority or housing provider and bid cross borough to obtain a home in Hillingdon or can apply directly with Hillingdon as an out of borough applicant. It will take up to 14 days from the date that a completed application and all supporting evidence is received for it to be processed and the applicant's banding confirmed. Applications received from people over 60 will be assessed and processed within 7 days of receipt of the application and all supporting evidence.

4.1 Tackling Housing Fraud:

Hillingdon Council is committed to dealing decisively with any fraud, misappropriation or theft of its assets or services. Where our initial assessment of a household's circumstances indicates that they may fit into one of the priority groups for housing we carry out further checks to make sure that we only include household members who are eligible to be on the housing register. Part of these checks involves cross referencing information provided by applicants when they apply to the register with other data the Council holds, including information on housing and council tax benefit and the electoral roll.

4.2 Household Members

4.2.1. Who can be added to an application:

We will include to the application any household member who was part of the household at the point of registration and is still living in the household.

We can also add some persons to an application after it has been registered. Only certain groups are eligible for this as follows:

1. Partners, spouses or civil partners can be added to the application upon request of the main applicant.
2. Children who have been born since the registration date, or other children aged under 18 where it is proved that the main applicant is the sole legal guardian and that there is no other available legal guardian who could reasonably accommodate the children.
3. Dependent relatives who have joined the household because they are unable to live independently and there are no other suitable options available to accommodate them.
4. Non Dependent children or direct relatives who have been in residence with the household since the date of application or who are returning from education, or who could reasonably be expected to live in the family home.
5. Live-in carers where an applicant is confirmed to have an essential need for a carer and this is agreed by the housing needs service.
6. In some situations family members who do not have recourse to public funds can be added to existing applications in order that they are rehoused as part of the family group; however these persons cannot apply for housing in their own right or access public funds to pay for their accommodation. All such cases will be checked with the home office prior to adding them to an existing application.

4.2.2 Who cannot be added to an application:

1. Non dependant adults cannot be added to an application after the date of the original application.
2. Friends or visitors will not be considered as part of the household and so will not be added to an application after it has been made.

4.2.3 Previously excluded applicants:

Where a household has previously applied to the housing register but was not eligible or was excluded from applying, the council will only allow that person to make a new application in certain circumstances:

1. Household members whose immigration status has changed,
2. Household members who were originally excluded or evicted for antisocial behaviour must be able to demonstrate good behaviour on behalf of the whole household for at least one year,
3. Household members who knowingly gave false or misleading information or withheld information that was reasonably requested where they are making a new claim using only accurate and truthful information and where it is at least 12 months since the previous application.

4.3 Reviews of the Register

In order to ensure that council resources are used effectively and give all housing register applicants a clear understanding of whether they are likely to be housed into social rented accommodation, the Council regularly reviews the housing register to update the information we hold and remove any ineligible or inactive applicants.

4.3.1 Individual review – change in eligibility:

Individual housing register applications are reviewed by housing advisors when they apply and in future when any work is done on an application. When an individual case is reviewed, Hillingdon will remove any household members who are not eligible or who do not meet our set criteria, which are as follows:

1. Household members who have never been or cease to be an eligible person,
2. Household members who have or should be excluded from the register because they do not meet the council's eligibility criteria,
3. Homeless households who do not actively bid for property and/or who refuse 1 reasonable offer of settled accommodation,
4. Household members who do not re-register their application online every 12 months.
5. Household members who do not provide the required documents we need to verify their application (e.g. proof of identity for each household member, proof of address, any other supporting documents they are relying on in their application within set timescales (14 days).
6. Household members who do not provide the information required to verify them for a property allocation within the set timescale (24 hours).
7. Household members who ask to withdraw their application from the housing register.
8. Household members who die.
9. Household members whose eligibility for housing cannot be established, or whose circumstances have changed since their last housing assessment and they have not updated these (e.g. inaccurate contact numbers or address).

4.3.2 Change of circumstances:

Each time an applicant logs on to locata to place a bid they are asked whether anything about their application has changed and to update their contact details. It is important that the Council and other housing providers have applicant's correct contact details so they can be contacted about properties they bid for.

Where a household's circumstances have changed, it is their responsibility to make an appointment to see a housing advisor to tell us about the change and to enable us to check any supporting evidence they have to provide. If during the course of carrying out other checks to applications we find that someone's circumstances have changed and they have not informed us we will suspend the household from bidding until the application is reviewed and we are satisfied all details are correct.

4.3.3 Annual Review:

Each year in Q4 we audit the housing register to identify households who have not logged on to the locata website in the last 12 months. This helps us to identify any households who are not actively making use of choice based lettings to find suitable housing. Any households who have logged on within the last year are expected to have updated their circumstances as set out in 4.3.2.

Any households that have not logged on are contacted directly by email, telephone, or letter to establish whether there is any change in their circumstances. Any cases with a change are made an appointment to see a housing advisor to tell us about the change and to allow us to check any supporting evidence they have to provide.

Any households who do not take these steps within 14 days of our contacting them will have their application cancelled.

4.4 Reinstating a cancelled application:

Sometimes applications are cancelled where the household has a valid reason for not providing the information the Council has asked for or not responding to our requests. In cases where a household's application has been cancelled, as long as the applicant contacts us within three months of the date of the cancellation we will usually reinstate them to the housing register. To arrange for reinstatement the applicant must make an appointment to see a housing advisor at which they must tell us about any changes to their household and provide us with proof of address and any other supporting evidence we need. If they have moved home they will also need to provide proof of their new address.

We will reassess the banding and priority date if there is any change in a household's circumstances at the point of review.

If an application is cancelled but the household does not contact us about this until after 3 months from the date of cancellation we will not reinstate the application. If the household still wants to apply for social rented housing they will have to make a new application to the housing register and a new banding and priority date will be given.

4.5 Appealing a decision to cancel an application:

Where a household's Housing Register application has been cancelled they can ask for a review of the decision to cancel the application.

The review request must be made within 21 days of the date of the cancellation. All reviews are carried out by an independent officer within the Council and will be concluded within 56 days of the date the review was requested.

5. Assessment of Need and Determining Priority

5.1 Priority Bands

Hillingdon council uses a choice based lettings system (locata) which is described in section 1.4 of this policy to manage its social rented lettings.

The system works by allocating each application a priority band according to the urgency of their housing need.

There are four priority bands, which are as follows:

- | | |
|--------|--|
| Band A | This is the highest priority band and is only awarded to households with an emergency and very severe housing need. |
| Band B | This is the second highest band and is awarded to households with an urgent need to move |
| Band C | This is the third band, and the lowest band awarded to households with an identified housing need. This band is awarded to all households within the reasonable preference categories (section 3.1). |
| Band D | This is the lowest band and is awarded to all other applicants. This band means that the Council does not consider the household to have any priority for re-housing. |

5.2 Priority Dates:

Because there are many households within each priority band, Hillingdon ranks the households within each band in date order. This process allows us to assess each household's priority for rehousing not only on the level of need but also on how long they have been in need for. Using this system each household's priority increases with time and a new applicant will not normally overtake an existing applicant within a priority band.

This system is called the priority date and is awarded either on the date of the original application, on the date the application is reassessed due to change in circumstances or on the date of a banding change.

Where a household already on the housing register is assisted into alternative accommodation by our housing needs team the household must submit a change of circumstances as per section 4.3.2 above within the prescribed timescales or their application will be closed.

5.2.1 Moving up or down a Band:

Moving up The priority date is the date the higher priority is awarded.

Moving Down The priority date becomes either the date that applied previously when the household was in the same band they have moved to OR to any earlier date when they were in a higher band. The principle is that when moving down a priority band the household will be awarded the earliest date that they have been in a low band.

5.2.2 Examples of priority date system:

Example 1	Priority Date
Household applies to register in January and is awarded band D	January
In February household is awarded band B	February
In March household is awarded band A	March
In April household is downgraded to band C	February

Example 2	Priority Date
Member applies to register in January and is awarded band C	January
In February member is awarded band A	February
In April member is downgraded to band B	February

Example 3	Priority Date
Member applies to register for sheltered accommodation in January and is awarded band C	January
In February member changes his mind and wants one bed non-sheltered and is downgraded to band D	January
In April member is awarded medical priority – band C	April
In May member is awarded urgent medical priority band B	May
In June medical priority reduced again – band C	April
In June member is awarded emergency medical priority – band A	June
In July medical need disappears – band D	January
In August new medical assessment – band B	August

5.3 Summary Table of Priority Band and Date Categories:

- Cases considered by the Social Welfare panel (although it is expected that most of these cases would be approved for direct allocation at the time this priority is awarded)

Band A				
Case Type		Defining features of applicant or circumstances in which the band applies.	Band	Priority Date
Tenants	Home Seekers			
Emergency medical	Emergency medical	<p>1. Emergency banding is granted only in exceptional circumstances, when the applicant or a member of the applicant's household has a life-threatening condition, which is seriously affected by their current housing.</p> <p>2. Emergency banding will also be given to hospital bed-blockers i.e. applicant occupying hospital bed because they cannot return to their previous accommodation because it is unsuitable for medical reasons.</p>	A	Date approved as emergency
Management Transfer (e.g. emergency harassment, domestic violence)	Reciprocal agreement for tenants of RSLs or other local authorities.	<p>Agreed in exceptional circumstances due to significant and insurmountable problems associated with the tenant's occupation of a dwelling and there is imminent personal risk to the tenant or their family if they remain in the dwelling.</p> <p>Time limited to 3 months – reviewed/extended in exceptional circumstances only.</p>	A	Date approved as emergency
	Ex-service tenants	<p>Ex-service tenants e.g. Caretakers or sheltered wardens who have to leave their home on retirement, redundancy or redeployment, where the Council has a contractual obligation to rehouse. The Policy applies to dependants of service tenants in the event of the applicant's death.</p> <p>Time limited to 3 months– reviewed/extended in exceptional circumstances only.</p>	A	Date informed of retirement, redundancy or redeployment by personnel.

Permanent Decants		Where the property is imminently required (within 3 months) for essential works and the tenant will not be returning (e.g. development schemes) Time limited to 3 months.	A	Date agreed move is urgent
Enable fostering/ adoption	Enable fostering/ adoption	Where agreement has been reached to provide permanent accommodation on recommendation of Social Services and the current accommodation is not large enough or would cause overcrowding. <ul style="list-style-type: none"> ▪ Each case to be considered by Severe Social Hardship Panel for confirmation. ▪ Time limited for 6 months – reviewed/extended in exceptional circumstances only. 	A	Date that the adoption or fostering is agreed.
Release adapted property or otherwise make best use of adapted stock.		At the authority's discretion where there is an unmet need for the property occupied e.g. tenant does not require DSL1 walk-in shower and/or wheelchair-accessible features OR Where current property needs major adaptations and it is in the Council's interest for the tenant to move	A	Date application registered (or occupant with disability deceased/moved out, if later)
	Homeless households owed main duty by Hillingdon* under s.193 of the 1996 Act or s. 65 of the 1985 Act & placed in temporary accommodation	Landlord wants property back AND the council cannot find alternative suitable temporary accommodation OR Property not suitable to meet applicant's or a member of the applicant's household's needs AND the only prospect of meeting them is in permanent accommodation (e.g. where they have obtained employment and are experiencing severe financial hardship/ medical or disability reasons/ harassment/ violence or disrepair)	A	Date on which it is agreed that person is priority for move-on

		<p>(*Provided that Hillingdon has not referred to another authority under s.198)</p> <p>Time limited for 3 months.</p>		
Statutory Duty	Statutory Duty	<p>Closing Order issued (i.e. Properties unfit for human habitation as advised by Environmental Health where there is no alternative measure to render the property fit)</p> <p>OR</p> <p>Similar duty where emergency re-housing is essential e.g. CPO to enable site clearance for a road-widening scheme.</p>	A	Date of Closing Order or equivalent
	Unauthorised occupants (non-statutory successors) in priority need.	<p>Approved by Housing for an offer of smaller accommodation (studio or one bed or giving up 2 or more bedrooms)</p> <p>Time limited for 3 months.</p>	A	Date approved for rehousing
Under occupation		Applicant is willing to move to smaller property by giving up 2 or more bedrooms). These applicants will be exempted from minimum occupation criteria.	A	Date application (for smaller property) registered.
	Armed Forces Personnel	People who have served in the armed forces and have not been dishonourably discharged (Navy, Army, Air Force)	.A	Date evidence provided for service length

Band B				
Case Type		Defining features of applicant or circumstances in which the band applies.	Band	Priority Date
Tenants	Home Seekers			
Medical (including mental health) hardship	Medical (including mental health) hardship	<p>Band B status for medical need will only be given where an applicant's or a member of the household's current housing conditions are having a major adverse effect on their medical condition.</p> <p>It will not apply where the effect of housing conditions on health is comparatively moderate, slight or variable.</p>	B	Date medical assessment completed by Medical Adviser
	Homeless households owed main duty by Hillingdon* under s.193 of the 1996 Act or s.65 of the 1985 Act except those adequately housed with an assured shorthold or non-secure tenancy	<p>Homeless individuals or households accommodated in Bed & Breakfast or Hostel accommodation. Once an assured short hold or non-secure tenancy is offered such applicants move to Band C until such time as the landlord wants the property back AND the council cannot find alternative suitable temporary accommodation OR their needs can no longer be met unless they are offered permanent accommodation.</p> <p>(*Provided that Hillingdon has not referred to another authority under s.198)</p>	B	Date of homelessness acceptance or if on lower band, date this band applies from.
	Other unauthorised occupants (non-statutory successors)	Non- statutory successors approved for move to smaller accommodation but requiring two beds or more and/or relinquishing only one bedroom.	B	Date approved for rehousing
Other under-occupiers		Want move to smaller accommodation but requiring two beds or more and/or relinquishing only one	B	Date application (for smaller

		bedroom		property) registered.
Statutory Overcrowding or Court Order or Severe Overcrowding.		Statutory overcrowding as defined in Part X of Housing Act 1985, OR Court Order to re-house the household, OR Other household overcrowded by two or more bedrooms where the overcrowding is caused by children aged under 16 years.	B	Date agreed as statutorily overcrowded.
	Ex-tenant discharged from an institution (e.g. hospital, prison)	Where a commitment has previously been made in order that such tenants relinquish their council tenancy on entering the institution.	B	Date new housing application registered.
	Release supported housing	Ready and approved for independent living by Social Services or Move on Panel.	B	Date application registered or Date agreed by Panel.
	Young People leaving care.	Agreed at Care Leavers panel that applicant needs social housing to meet their ongoing support needs.	B	Date agreed by Panel.
	Move-on Quotas	Agreed by the move on quota panel - Applicants leaving hostel accommodation.	B	Date agreed by move on quota panel.
Unsatisfactory housing dependant children.	High Priority Hardship	1. With dependent children and Living in insecure accommodation and Not having a bedroom and Lacking or sharing amenities 2. People with children who are living in Colley House which was purpose-built for single people	B	Date high priority agreed.
Permanent		Where property is required because of lease expiry or	B	Date of referral

decants		for essential works & tenant will not be returning e.g. development schemes		from landlord or date of application, whichever is the latter.
Severe Social hardship	Severe Social hardship	<p>Urgent need to move agreed by Severe Social Hardship Panel in liaison with Social Services/landlord/police/other welfare agency:</p> <p>To give or receive care or support, for example: Where rehousing of a relative or friend will directly lead to the discharge of a resident from care</p> <p>For child protection reasons, for example: Where the household includes a child or young person for whom the Council has a duty under the Children Act 1989 and rehousing is an essential element in fulfilling that duty.</p> <p>Where a household has more than one serious need and their current housing condition has a major adverse effect on the household, for example medical condition and severe overcrowding (requiring 2 or more bedrooms)</p>	B	Date higher priority agreed
Local additional preference – in employment	Local additional preference – in employment	<p>Households where the applicant or their partner is working. Work must be:</p> <ol style="list-style-type: none"> 1. either full time or part time averaging 20 or more hours per week. 2. The applicant or their partner must have been in work continuously for at least 12 months at the time of awarding priority. 3. The applicant or their partner must retain work in order to retain their priority. 	B	Date supporting evidence provided.

Band C				
Case Type		Defining features of applicant or circumstances in which the band applies.	Band	Priority Date
Tenants	Home Seekers			
Older Hillingdon residents approved for Sheltered housing	Older Hillingdon residents approved for Sheltered housing	Applicants over 60 years old that have applied only for sheltered accommodation and have no other reason warranting a higher band.	C	Registration date unless moving from Band D to Band C because of change in circumstances.
Care Plan Need	Care Plan Need	Accommodation required to assist Social Services in delivery of Care Plan.	C	The date that the banding upgrade is agreed
	Unsatisfactory / unsanitary housing conditions.	<p>Unsanitary housing conditions that cannot be addressed by Environmental Health action</p> <p>Examples include lacking one or more of the following: Food preparation facilities (i.e. sink and space for a cooker)</p> <ul style="list-style-type: none"> • Inside WC • Bathing and personal washing facilities 	C	Registration date unless moving from Band D to Band C because of change in circumstances
Unsatisfactory housing conditions - Overcrowding	Unsatisfactory housing conditions - Overcrowding	<p>Overcrowded households lacking one bedroom.</p> <p>The following criteria will determine minimum provision:</p> <ul style="list-style-type: none"> • Cohabiting couples: 1 bedroom • Children of opposite sex aged over 7 years should not have to share a bedroom. • Each independent adult (18yrs +): 1 bedroom • Two Children of the same sex may share a bedroom unless one child is aged over 10 years and there is an age gap of 5 years or more. 	C	Registration date unless moving from Band D to Band C because of change in circumstances

		N.B For this purpose: <ul style="list-style-type: none"> • A second reception room will generally be deemed as available for use as a bedroom. • Box rooms which could reasonably be used by a child will count as a single bedroom <p>Depending on the size of the property couples occupying studio flats may not be deemed overcrowded</p>		
Local additional preference – community contribution	Local additional preference – community contribution	<p>Households that contribute to the community through regular volunteer work or other community involvement. Volunteer work must be:</p> <ol style="list-style-type: none"> 1) The applicant or their partner must carry out the role for a minimum of 10 hours per month. 2) The applicant or their partner must have been carrying out this role for at least 6 months at the time the priority award. 3) The applicant or their partner must continue the role in order to retain their priority. 	C	Date evidence supplied to support application.
Severe Social Hardship	Severe Social Hardship	Out of borough applicants with a medical or support need that can only be met through social rented accommodation in Hillingdon.	C	Date higher priority awarded
Medical (incl. Mental health) hardship	Medical (incl. Mental health) hardship	Band C status for medical need will be given where an applicant's or member of the household's current housing conditions are having an adverse effect on their medical condition which creates a particular need for them to move.	C	Registration date unless moving from Band D to Band C because of change in circumstances
	Homeless not included in A or B	Households confirmed to be homeless according to the Housing Act 1996 Part VII.	C	Date of homelessness application decision or date of housing register priority

				date if band A-C on housing register.
Childless Couples aged 21-55	Childless Couples aged 21-55	Couples with a housing need who have not had any children (including same sex partnerships).	C	Date evidence provided to support application.
10 years established residency	10 years established residency	Applicants with a housing need who have been registered for housing with Hillingdon for more than 10 years and have continuously lived in the borough throughout this time.	C	Date evidence provided to support application.

Band D				
Case Type		Defining features of applicant or circumstances in which the band applies.	Band	Priority Date
Tenants	Home seekers			
Sheltered Housing	Sheltered Housing	Applicants in or out of the Borough who currently live in sheltered accommodation that are looking to move to alternative sheltered housing.	D	Registration Date
Significant Assets, income or Equity	Significant Assets, Income or Equity	<ol style="list-style-type: none"> Households who have a joint income over £40k and/or who have savings/assets over £35k. Households who own a property or have an interest in a property regardless of equity levels will not be verified as suitable to be allocated a property through the housing register. The following exceptions apply, which will be assessed and allocated a priority band according to their housing need: <ul style="list-style-type: none"> Extra care accommodation – an equity cap of £200,000 applies (or the market value of a typical 	D	

		<p>extra care property for sale in the area if greater) .</p> <ul style="list-style-type: none"> • Sheltered accommodation – an equity limit of £200,000 applies (or the market value of a typical sheltered property for sale in the area if greater). • Disabled adapted accommodation – an equity limit of £150,000 applies (or the market value of a minimum share in a LCHO disabled adapted property for sale in the area if greater.) 		
Tenants with band A-C who have failed to attend viewings on 3 or more occasions or properties.		<p>Households of any band who fail to attend viewings will have one month's priority time removed for each viewing not attended or property refused.</p> <p>This does not apply to under occupying households.</p>	Previous band applies.	Date of refusal/failure to attend viewing.
	Homeless households – any band	Homeless household's participation in CBL is limited to the average waiting time on their band. Once this is reached these households will be made a one-off direct allocation as soon as a suitable property becomes available.	Previous band applies.	
All other registered transfers	All others on Housing Register not included in band A, B or C	<p>No Priority status for re-housing</p> <p>Owner Occupiers</p> <p>Out of Borough Applicants (includes Sheltered Housing)</p>	D	Registration date

6 Special Circumstances.

6.1 Panels & Quotas: There are certain groups which the Council has agreed should have additional priority for rehousing which must be agreed by a senior officer before the designated band can be awarded. These groups are:

- Hillingdon residents living in supported accommodation who are ready to vacate this accommodation freeing up the support for someone who needs it,
- Hillingdon tenants who have been put forward for an emergency management transfer within social rented stock,
- Households who have requested a reciprocal move from social rented stock with other RPs and local authorities,
- Households who are on discretionary tenancies.

Hillingdon's housing needs service maintains a series of targeted forums to make sure that the process of filtering and assessing cases and awarding any additional priority is transparent and can be readily understood by housing register applicants or their advocates. At the time of this review there are two panels that can award a change in band. These are the Severe Social Hardship Panel and the Care Leavers Panel.

6.1.1. Severe Social Hardship Panel

There are a small number of households applying to the housing register who have experienced serious hardship because of a combination of different factors which make the need for rehousing more urgent than the conventionally awarded banding assessment reflects. In circumstances where this applies the Council's Severe Social Hardship Panel (SSHP) will undertake a review of the case to determine whether additional priority for rehousing is necessary either to prevent further hardship or deliver social services support.

Referrals:

Applicants can only be referred to the SSHP by Adult Social Care & Housing Services, Children's Services, Health Services, support workers or another relevant welfare agency. Elected members may also make referrals either directly or indirectly through a Council Officer.

Self referrals are not permitted. Any applicant referred to the panel must have a current, valid Hillingdon Housing Register application.

All referrals must be made on the SSHP referral form and submitted electronically within the submission timeframes. Incomplete referral forms will not be considered and will result in the referral being rejected. Each referral should highlight any relevant information and include a copy of the applicant's LOCATA bidding history. An income / expenditure form should be included if there is any question of current accommodation affordability.

Outcomes:

In order to ensure a holistic overview the panel will take into consideration all factors presented, for example medical needs, affordability, housing conditions, social factors, education and family welfare.

The panel will consider all the circumstances of each case. Three levels of priority banding will be considered:

- Band A The applicant or a member of their household is in severe need constituting exceptional circumstances, or has multiple needs which necessitate emergency rehousing.
- Band B The applicant or a member of their household has an urgent need to move due to severe social hardship and/or multiple needs which warrant emergency priority. The urgent need to move will be due to:
- The need to give or receive care or support;
 - For child protection reasons;
 - Other urgent social/welfare reasons; and/or
 - Where the applicant meets more than one priority band reason and when looked at holistically warrants an increased band.
- Band C The applicant or a member of their household is experiencing another social or welfare hardship which does not warrant the urgency of band A or B above.

Applicants can only be re-referred to the panel if there has been a significant change in their circumstances. In these cases the referral must include new information or evidence in regards to the application.

6.1.2 Care Leavers:

In acknowledgement of the comparatively high vulnerability and support needs of a small percentage of care leavers the Council has established a panel (the Care Leavers Panel – CLP) which meets on a scheduled basis and jointly assesses the needs of any care leaver who is referred. The panel is made up of delegated senior officers from the Housing Options team, Education and children's services, and where relevant from the asylum team.

Referrals:

All referrals must be made electronically to the delegated officer in Housing Options a week in advance on the designated form.

Outcomes:

The panel assesses each referral individually to ensure the needs of any particularly vulnerable or at risk households are met and determining whether additional priority should be awarded where the client is agreed by the panel to be vulnerable. To be considered for additional priority care leavers must meet one or more of the following criteria:

- Young people subject to Care Orders under section under section S31 of the Children Act 1989 where the Local Authority has Parental Responsibility (Looked after Children).
- Young people with moderate learning difficulties or disability or those who were subject to a statement of educational needs or a psychological assessment.
- Young people with significant mental health issues – (at Tier 3 or 4) who have had admission or have had involvement with CAMHS or CMHT for a period of three months or longer and are continuing to receive treatment, from either CAMHS CMHT or another relevant agency.
- Young people with complex needs placed in high cost placements where they no longer require that degree of support and whose application has been approved by the 'Access to Resources Panel' or the 'Asylum High Cost Placement Panel'.
- Those young people with significant offending behaviour, which limits access to other types of suitable accommodation.

- Young people leaving care who are also parents and also meet one other criteria listed (e.g. they or their baby are especially vulnerable).
- Other mitigating circumstances.

The panel will take into consideration all factors presented, and where warranted may award a priority band B. The band can only be increased with the agreement of all panel members.

Cases that do not qualify for an upgrade will be assessed based upon their housing need through the normal assessment procedures.

6.1.3 Succession Tenancies:

In limited circumstances cases the Council is required by law to award tenancies to dependants of previous tenants. This is called succession, and is defined by Section 87 of the Housing Act 1985, which states that a person is qualified to succeed if he or she occupies the property as his or her only or principal home at the time of the tenant's death and is either:

1. The tenant's spouse,
2. Another member of the tenant's family who has lived with the tenant for the twelve months ending with the tenants death. Family members include husband/wife, parents, grandparents, children, grandchildren, brothers, sisters, uncles, aunts, nephews and nieces. Step and half relatives are treated as full blood relatives.

In line with statute, Hillingdon allows one succession for each secure tenancy. This means that if there has already been a succession to a property, no further succession will be allowed. The only exception to this is where the potential second successor is agreed to be vulnerable and meets the following criteria:

1. Have a clear housing need **and**
2. Be aged 65 yrs+ or 50 yrs+ with learning difficulties **and**
3. Have lived at the property for the last 10 years or as long as the property has been available.

6.2: Medical Assessment.

Households which include one or more person who has told us they have a medical need will be asked to complete a medical assessment form. Applicants will only be awarded additional priority due to medical reasons if the Council agrees that their current housing is having a significant negative impact on their health or condition. The assessment is not based on the seriousness of the household's condition, but is solely based on the impact of their current housing on that condition and whether this would improve through a move to alternative housing. If there is an adverse effect on the whole household, the Medical Adviser considers whether the effect on the entire household warrants inclusion in a higher band.

Assessments are carried out by the Council's Medical Adviser. It is the applicant's responsibility to provide background or supporting information of their medical needs as they see fit. If the Council's medical advisor needs additional information to inform the decision making process, this will be sought at the cost to the council.

Following assessment the Medical Adviser will recommend that the applicant is placed in one of the following bands:-

- 1) Band A – Emergency Medical: the applicant or a member of the applicant's household has a life threatening condition that is seriously affected by their housing.
- 2) Band B – Medical Hardship: the applicant's current housing conditions are having a major adverse effect on the medical condition of the applicant or a member of the applicant's household.
- 3) Band C – Medical Need: the applicant's current housing conditions are having a moderate or variable adverse effect on the medical condition of the applicant or a member of the applicant's household which creates a particular need for them to move.
- 4) Band D – no medical priority awarded.

6.3 Time Limited Priority bands:

Some of the groups which the Council has determined should have additional priority have their additional priority time limited to either 3 or 6 months. In these cases if the household has not bid successfully for a property within the time limit, their priority status will be reviewed with a view to reduce the priority band to band C or D.

The review will consider:

- Whether the exceptional circumstances that led to the additional priority being awarded still apply
- Whether the household has taken all possible steps to secure alternative housing that meets their needs;
- Whether a one off direct allocation is now appropriate,
- In light of the above, confirm what the household's priority band should be.

Cases with a time limited band are reviewed periodically by a senior designated officer. Households are informed in writing of any change in their band.

The Officer reviewing the band will consider any related information, including

- Summary of the bidding history of the household
- Details of any offers made that have been refused
- Number of suitable properties that have been available for bidding

6.4 Overcrowding

Hillingdon's allocations policy reflects the Council's intention to tackle overcrowding and to encourage households experiencing overcrowding to take an active role in improving their own housing situation. The Council expects households who are overcrowded to consider all the options we make available to them, such as:

- Asking adult household members to move into separate accommodation to reduce the overcrowding,
- Not increasing the size of your household if you are living in accommodation that is currently the right size,
- Moving into housing other than social rented which is the right size for the household,
- Moving to another area of the country where there is a greater supply of affordable larger properties.

The Council has a dedicated team (Room2Move) who visit households who contacts us as experiencing overcrowding and offer them individualised advice and support to

address their situation. This team gather information during their assessment which enables the council to assess the household's situation and award any applicable additional priority.

The summary table on pages 15 – 25 sets out the priority we award to a household depending on each household's circumstances and the level of overcrowding they are experiencing. The detail below sets out the background to each category:

6.4.1: Statutory overcrowding:

Statutory overcrowding only applies to Social Housing tenants. The Housing Act 1985 sets out the Government's minimum standards of space that it considers a family needs to live in. This is done using two separate calculations to determine:

- How many "people" are considered to be part of the household.
- How many of those people are expected to sleep in each of the rooms available for this purpose.

The definitions that are set by the legislation for these 2 calculations are as follows:

People

An adult living in the property	One person
A child aged 10 or over	One person
Children aged between 1 and 10 years	Half a person
Children under 1 year	Not counted/not considered for purpose of room standard

Room Occupancy

Floor Area of Room	Number of persons
110 sq foot or more	2
90 sq foot or more but less than 110 sq foot	1.5
70 sq foot or more but less than 90 sq foot	1
50 sq foot or more but less than 70 sq foot	0.5

Rooms available for sleeping:

- All bedrooms and living rooms in the accommodation are taken into account in the calculation, whether or not the household is or wishes to use them for sleeping.
- Bathrooms and kitchens are not included as sleeping accommodation.
- Open plan kitchen/living rooms are not included as sleeping accommodation.
- Rooms which contain a back boiler are not included as sleeping accommodation on health and safety grounds.
- Rooms with a floor area of less than 50 sq foot are not included as sleeping accommodation.

6.4.2: Overcrowding:

Hillingdon has its own accommodation occupancy standards which sit alongside the statutory regulations which we use to determine and categorise other less serious overcrowding.

Because we generally have a shortage of larger homes, applicants are allowed to bid for accommodation with less bedrooms than we assess them as needing if they want to as

long as their household matches the minimum to maximum person count on the advertised property.

Accommodation is assessed using the following guidelines:

Household size	Size of property
Lone person	Studio flat or one-bedroom
Couple without children	One-bedroom
Pregnant woman (with or without partner)	One-bedroom
Parent/s with child under one	One or two bedrooms
Parent/s with child over one	Two bedrooms

Additional Rooms are awarded as follows:

- Children of opposite sex aged over 7 years should not have to share a bedroom.
- Two Children of the same sex can share a bedroom unless one child is aged over 10 years **and** there is an age gap of 5 years or more.

Non dependant adults (where eligible - see point below):

- Cohabiting couples: 1 bedroom
- Non dependant adult (17yrs +): 1 bedroom

Rooms available for sleeping:

- A second reception room is considered available for use as a bedroom.
- Box rooms are considered as single bedrooms

6.5 Unsatisfactory Housing Conditions

Households living in unsanitary conditions may be entitled to increased priority banding if their home lacks one or more of the following:-

- Adequate food preparation facilities (i.e. a sink and space for a cooker)
- Adequate bathroom facilities (i.e. an inside toilet and washing facilities)

Where a household tells us they may be living in unsanitary conditions we will arrange for an environmental health officer to visit, assess the property and their needs and recommend actions for the landlord, the occupant, or the Council.

If the property to be unfit by virtue of substantial or major disrepair which would justify service of notice under Section 189 of the Housing Act 1985, is subject to a closure order or compulsory purchase order, we will provide support to help the household find some other suitable accommodation and will increase their band as applicable.

6.6 Members of the Council, Council Employees and their relations:

In order to ensure that the Council treats all applicants fairly and equally, any application for housing or re-housing from Members of the Council, Employees of the Council any members of their family or household, and any other associated persons must be disclosed. These applications are assessed in the normal way but prior to any offers of

accommodation being made the case will be reviewed and approved by the senior designated officer.

Applications within this category which do not disclose this information are referred to the Council's Fraud investigations team for assessment and legal action where it is considered that an attempt to commit fraud has been made.

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7 Allocation of Specialist Accommodation

7.1 Disabled Adapted Properties

The council aims to only allocate adapted properties to applicants who it has confirmed need such a property, either for themselves or a member of their household. Households who have a professed need for an adapted property are assessed by the Council's Medical Adviser, who determines whether the household should be awarded a mobility grouping.

The mobility groupings are:

- 1) **DSL 1:** Wheelchair user indoors and outdoors
- 2) **DSL 2:** Cannot manage steps or stairs and may use a wheelchair some of the time
- 3) **DSL3:**

Households awarded one of the above groupings can bid for properties identified as suitable for people in those mobility groups.

These households are recorded on a sub section of the housing register (the Disabled Housing Register - DHR) in order to improve the process of matching the needs of each household against the proposed or existing adaptations in an advertised property. Adapted properties are restricted on the choice based lettings system so that only applicants who match the mobility grouping may bid for them. In exceptional circumstances where an adapted property is urgently required the designated senior officer may allocate a suitable property directly to the most appropriate applicant and outside any strict order and the CBL system.

7.2 Older Person Dwellings

- LB Hillingdon has a small volume of accommodation designated specifically for older people who can live independently. These units are advertised through our CBL system (locata) and have an age bracket published within the advert. Applicants can bid for these properties in the normal way as long as they meet the age criteria specified in the advert.
- Older Person Dwellings are restricted either for people aged over 55 (these are usually flats) or in a few cases for people aged over 60 (these are usually bungalows.)
- If the applicants are a couple the main applicant must meet the age range specified. Partners aged under 55 are only permitted to live at the schemes if they are over 50 years, and will not be permitted to be a joint tenant until they reach the minimum age for the accommodation.

7.3 Sheltered Accommodation:

- LB Hillingdon has a number of sheltered housing schemes which are aimed at older people who want to live independently and are able to manage alone, but who prefer the added security of a warden and the support systems that sheltered accommodation offers. Residents should be able to manage alone with the aid of a social service care package if one is needed.
- RSLs accept applicants to their sheltered schemes from age 55, and Hillingdon Housing Services accept applicants from age 60. If a couple applies to a scheme, both household members must meet the age criteria.

- Anyone on Hillingdon's Housing Register can express an interest in sheltered housing either at the point of application or at their regular review. Support workers or other third parties (such as relatives, carers, GPs) can also express an interest on behalf of an applicant for sheltered housing.
- Each applicant requesting sheltered accommodation is visited by Hillingdon Housing Services Sheltered Housing Team to assess the applicant's ability to manage independently, any medical problems and how these may affect day to day activities and their present living conditions and any difficulties they are experiencing in their current home. As we are not able to carry out assessments outside the borough, applicants for sheltered housing from outside Hillingdon have to travel in to the borough to the sheltered housing teams offices to be assessed.
- The sheltered housing team will report back with a recommendation indicating whether each applicant is suitable for Sheltered Accommodation
- Applicants confirmed suitable are placed in priority band C unless they qualify for a higher band for other reasons. The band C will only apply to bids on sheltered properties, when bidding on any general needs or older person's property the other effective band will apply.
- If the applicant's care and support needs are considered too high for sheltered accommodation the case will be referred to the extra care panel for assessment.
- Transfer applicants already living in sheltered housing are awarded priority Band D unless they have any mitigating circumstances which warrant a higher priority. These households can request a banding review through the Severe Social Hardship Panel.

7.4 Extra Care:

- As well as Sheltered Housing, LB Hillingdon also provides Extra Care Housing schemes. The purpose of Extra Care housing is to provide older people with their own home and tenancy within a support and care environment ensuring that appropriate personal and housing support are available as required. A tenant may move into a scheme with no or low needs but can access further care as and when the needs arises as they get older and more frailer. Extra Care housing is intended to enable older people to live as independently as possible for as long as possible and improve the quality of life and choice that older can expect as they become less able. Extra Care housing should remove the need for Residential Care for older people in many cases.
- Extra Care housing is allocated outside of the locata choice based lettings scheme by a remote panel. All referrals to the panel must have a full Community Care Assessment which identifies any care and/or housing related support needs.
- Extra Care accommodation is intended to accommodate households with a broad range of needs spread across a diverse spectrum. To ensure a sustainable balance of both tenants need for care and providers ability to implement good standards of service delivery within Extra Care housing schemes, the scheme balance is reviewed at each remote panel meeting and referrals are prioritised against this.
- Occupancy and allocation of void units is ultimately determined on the level of need of existing applicants as well as the needs of current residents at the scheme to ensure that agreed dependency levels are not routinely exceeded.

8. Lettings:

7.1 Using the Choice Based Lettings System:

All Council and Housing Association property, including traveller's site pitches available in Hillingdon are advertised online at www.locata.org.

Available properties are advertised fortnightly on Fridays. Applicants can bid for any available properties for which they are eligible from the Friday of the advert through until 2pm the following Wednesday, when bidding closes. Each applicant or household may bid for a maximum of three properties each fortnight. It is the responsibility of the applicant to make sure they only bid for properties for which they are eligible, using the description of the property, information about their household entitlements and any special information attached to the advert as a guide.

8.1.1 Help with bidding:

A detailed guide of how to bid for properties is sent out to all new applicants when their application to join the register is approved. This includes their HIL number which is needed to make a bid.

All new applicants, as well as applicants who tell us they are finding bidding difficult or who are bidding incorrectly are invited to attend a bidding workshop at the Civic Centre. The workshops are intended to improve applicants understanding of how choice based lettings works and enable applicants to use the system themselves.

The Council also offers a temporary personal bidding service (PBS) to applicants we agree are particularly vulnerable and are not able to bid for themselves. Referrals to the PBS can be made by any person with an interest in a household's case, e.g. housing officers, social workers, GPs, self referral, MP or Councillor.

Eligibility for the PBS is determined by the designated housing officer and will be removed at any time or at the quarterly review if households on the list are not engaged in the process of securing a suitable home for their household or are considered to be unreasonably refusing properties or not attending viewings. Typical groups to whom the Council may provide assistance through PBS are: vulnerable elderly, people with a sensory disability, people with no or low literacy or low English comprehension.

There are two types of service available through the PBS, both of which are time limited and reviewed every quarter:

Assisted Bidding - The applicant can contact the designated housing officer each fortnight when properties are advertised and get help with making a choice of which properties to bid for and/or talk through the process of bidding before placing their bids.

Automatic Bidding - The applicant specifies the area and type of property they are interested in when applying for the PBS. Staff automatically place bids for the applicant on up to 3 properties matching their description every fortnight.

8.2 Bidding Entitlements& Eligibility:

8.2.1 Registering with Partners:

Housing Register applicants from Hillingdon are entitled to bid for properties advertised in the "Hillingdon" section of Locata and can also bid for properties advertised in the "cross borough" section. In addition, Hillingdon residents can bid for properties advertised by several housing associations (registered providers) that have social rented accommodation in the borough. The housing associations always give priority to applicants who are registered with them directly, so it is advantageous for Hillingdon

applicants who are interested in housing association properties to register with each provider as well. The providers are:

- Catalyst Housing Association
- Paddington Churches Housing Association
- Paradigm Housing Group
- Shepherds Bush Housing Association
- Thames Valley Housing Association
- A2 Dominion
- Inquilab Housing Association
- Notting Hill Housing
- Octavia Housing
- Sir Oswald Stoll Foundation
- Stadium Housing Association
- Westway Housing Association

8.2.2 Eligibility:

Each applicant household may only bid for up to 3 properties in each bidding cycle. In order to eliminate wasted bids and improve clarity of the process for our residents the following rules are applied:

1. Applicants will not be shortlisted or offered a property if they already have a live offer on another property.
2. To bid for properties advertised in the Hillingdon section, a household must be registered on Hillingdon's housing register,
3. If a property is ring fenced for a specific type of household, only those which match the household type will be eligible to bid for that property,
4. Any bids must be placed and reach locata before the shortlist closes,
5. The applicant's household must match the advert specification:
 - a. The household must not have more or less members than the number specified on the property label,
 - b. The applicant must satisfy the age requirement on the property label where applicable,
 - c. The applicant must satisfy the mobility level specified on the property label:
DSL1- suitable for a permanent wheelchair user - inside and outside the home
DSL2 – suitable for people who cannot manage steps or stairs and may use a wheelchair for part of the day or outside the home
DSL3 - suitable for applicants who have some mobility needs, e.g. can only manage one or two steps or stairs
6. Only 3 bids can be made per bidding cycle.
7. Applicants cannot bid for properties larger than they are assessed as needing (apart from some under occupiers who are giving up large family homes – where confirmed by our Room2Move team))

8.2.3: Ineligibility:

After bids have been placed, each household's details are checked to determine that bids placed are eligible and that the household's circumstances also render them eligible to be offered accommodation through the scheme.

Bids are classed as ineligible and are not considered in the following circumstances:

1. Where a household is found to have sufficient financial resources available to meet own housing need. This includes:
 - a. Households who the Council considers to have sufficient financial resources to obtain accommodation for themselves in the private sector.
 - b. Council tenants who have a current application to buy their dwelling or for a home purchase grant such as Homebuy.
2. Behaviour which affects the household's suitability to be a tenant – e.g. where any member of the household is involved in anti social behaviour.
3. Households who have over 4 weeks rental charge arrears.
4. Households which have previously accrued rent arrears or any other debt with the council and have not set up and stuck to a payment plan to repay the debt for over 12 months prior to their most recent bid on a property.
5. Households whose circumstances are found to have changed since their last assessment, such as:
 - a. The household is not eligible to join the housing register – e.g. their immigration or EU worker status has changed, rendering them ineligible.
 - b. The household has not responded to requests for information, council visits or other contact from the council.
 - c. Upon checking the households circumstances, the households priority band or priority date are or should be reduced to that used to place the bid.
 - Upon checking the household has more members than the maximum allowed for the property advertised.

8.3 Selection and Verification:

When the advert period has closed and bidding has ended, the process of determining which household may be offered a given property begins. To make sure that the Council's housing resources are allocated fairly and in line with its own policies, the Council shortlists the applicants in order of priority and then re-checks their eligibility and all background information as well as carrying out visits to the household as part of these checks.

8.3.1 Short-listing eligible bidders:

Once bidding has closed, all households that placed a bid and are eligible for that property are placed into priority band and date order in the following order:

1. Band
2. Date order within that band
3. Registration date.

This is called the shortlist.

If a property has been advertised with preference for a specific group of applicants, bids from these households will be prioritised above all other bands. Bids placed from households within the specific priority group will still be shortlisted according to their band and priority date as above.

8.3.2 Verification Checks:

Every household joining the housing register is checked at the point of joining to determine their entitlement to be on the register. Before properties are let another round of checks is carried out to ensure that applicant households remain eligible and properties are being fairly and correctly allocated.

When checks are carried out and a household is found to be ineligible either for the housing register or for a specific property they have bid on their application may be amended, cancelled, or suspended pending further investigations and any bids made which are ineligible will be discounted.

Verification checks include, but are not limited to:

1. Checking information held by the Council (e.g. benefits information, electoral roll, council tax records)
2. Checking with our community safety unit for evidence of any untenantlike behaviour
3. Checking information held by other local authorities, landlords or registered providers
4. Land Registry and credit history reference checks;
5. Making checks with neighbours, employers, health care providers, children's schools, social workers and any other relevant support workers.

Where necessary we may ask the household to show us documents and evidence relating to their application for us to re-check. This is most likely in cases where people have been subject to immigration control, but is not restricted to this group.

In these cases it is the responsibility of the applicant household to provide all the information we have asked for within 24 hours of our request. If a household does not provide the information we ask for within this timescale their bids will be discounted and the household will be removed from the shortlist for that property.

In the majority of cases the council will also carry out unannounced visits to check the details provided about all the household members and their residence at the accommodation.

Where a visit is carried out if the applicant or a member of their household is not available at the time of the visit to speak with council staff or admit them to the home we will leave a card requesting that the household contacts us to rearrange the visit. It is the applicant's responsibility to contact us within 24 hours to rearrange the visit. If the visit is not rearranged and carried out within 48 hours the bid will be discounted and the household will be removed from the shortlist for that property.

If a household does not allow the council officer visiting to enter the property and does not provide the information we ask for, their bids will be discounted and the household will be removed from the shortlist for that property.

A verification visit will be carried out in all transfer cases. Households will not be verified if the visit highlights that the property has not been well maintained both internally and externally. Excessive internal or external dilapidations and garden rubbish will warrant households being not verified.

8.4 Allocation of Accommodation:

The applicants at the top of the shortlist for a property are contacted by the housing provider and offered an appointment to view the property. To keep the amount of time each property stands empty to a minimum the landlord will arrange for up to the top 10 households to view the property. At the viewing the applicants have chance to look around the property and ask any questions of the landlord.

8.4.1 Making an offer:

At the viewing, the landlord will find out which households are interested in the property, and will rank these according to their priority order on the shortlist. Verification checks will be completed on the top households on this shortlist, and the top household which is eligible for an allocation will be offered the property.

If the household offered the property accepts it, they are formally invited to sign for the tenancy and the letting is completed.

If the household offered the property refuses the property it is offered to the next household until such time as the property is accepted. If no one on the shortlist within the priority bands (Band A-C) accepts the property, the property is withdrawn and will be re-advertised or used as a direct allocation.

8.4.2 Refusal of an offer/failure to actively utilise the choice based lettings system:

Households who do not attend viewings which match their household type as assessed will have their priority date reduced by one calendar month for each viewing not attended.

Households living in temporary accommodation who do not make use of the CBL system to obtain a suitable property within the average time taken to obtain a property of that size in a low demand area in Hillingdon will be made 1 x direct offer of a property. If this property is refused or the viewing is not attended the council will discharge its duty under part VII of the housing act and withdraw any temporary accommodation provided.

In some circumstances a household may have a valid reason for not attending a viewing. Examples of these circumstances are:

1. Where a property is greater than 2 bus journeys away from children's schools and the family do not have a car.
2. Where the family has an agreed defined need to be in or avoid a certain area and the property does not comply with this.
3. Where the children are regularly cared for by a relative/friend to enable the parent to go to work, and the property location would prevent this from continuing.
4. Other reasons linked to work, training or affordability of the property.
5. The applicant had a critical appointment at the same time as the viewing which could not be rearranged.
6. The applicant was not aware of the viewing schedule
7. There was some other emergency which prevented the applicant from attending the viewing.

8.4.3 Offers outside of CBL(direct allocations):

Direct allocations (lettings outside of the choice based lettings scheme) can only be authorised by the designated senior officer. Direct allocations may be made in the following circumstances:

1. If a nomination is required to enable best use of housing stock.
2. If the Council agrees that a household has been unfairly bypassed for a previous property.
3. Where a recommendation has been received from the police, social services or other professional agency that a specific type of accommodation or area is needed.
4. A direct allocation in exceptional or emergency circumstances for effective management of social housing stock as determined by the designated senior officer in conjunction with Hillingdon Housing services or a Registered Provider.
5. Households which have succeeded to a tenancy but are under-occupying or do not need adaptations or specialised accommodation.
6. Time limited cases in Band A where a successful bid has not been achieved.
7. To make a suitable offer of accommodation to a homeless household in order to fulfill the Council's obligations under the Housing Act 1996 (as amended by the Homelessness Act 2002).
8. Homeless households owed the full duty under part VI of the housing act 1996 that have not exercised choice or have unreasonably refused properties.
9. Ex-service tenants who have highly specific requirements or who have failed to exercise choice by bidding for properties.
10. Existing Hillingdon tenants who need to move temporarily to another address will be offered a transit property. If the offer is refused possession proceedings will be commenced.
11. Existing tenants who are accepted as needing an urgent management transfers who fail to make a successful bid for alternative accommodation within set timescales will be made one suitable offer. If the offer is refused possession proceedings will be commenced. These cases will be authorised by Hillingdon Housing Services.
12. Existing tenants that the Council needs to move permanently who fail to make a successful bid for alternative accommodation within the set timescale will be made one suitable offer. If the offer is refused possession proceedings will be commenced. These cases will be authorised by Hillingdon Housing services.
13. Unauthorised occupants who have failed to make use of the choice based lettings system.
14. Young persons who are in the Leaving Care and Move-On Quota, who have very specific requirements for housing and have been unable to bid for suitable accommodation.
15. A direct allocation of an applicant's temporary home into a permanent tenancy where agreed by both the tenant and the Council.

8.5: Information about lettings:

Details of every property let in Hillingdon are available at www.locata.org . The website shows the number of households that bid for each property, as well as the priority band, date and registration date of the household that was offered each property.

PLANNING OBLIGATIONS - QUARTERLY FINANCIAL MONITORING REPORT

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Report Author	Nicola Wyatt Planning, Environment, Education and Community Services
Papers with report	Appendix 1 - attached

HEADLINE INFORMATION

Purpose of report	This report provides financial information on s106 and s278 agreements up to 31st March 2011 against respective portfolio areas.
Contribution to our plans and strategies	Planning obligations are an established delivery mechanism for mitigating the effect of development, making it acceptable in planning terms and achieving the aims of the Community Strategy and other strategic documents that make up the Local Development Framework.
Financial Cost	The Council currently holds £13,721,524 relating to s106 and s278 agreements. Of this £5,924,960 is allocated/earmarked for projects and £3,745,940 relates to funds that the Council holds but is unable to spend directly, leaving a residual balance of funds that the Council holds of £4,050,624 that is currently spendable and not yet allocated/earmarked towards specific projects. In Quarter 4, the Council has received additional income of £1,453,454 and spent £1,795,455.
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

RECOMMENDATION

That the Cabinet notes the updated financial information attached at Appendix 1.

INFORMATION

Reasons for recommendation

Circular 05/05 and the accompanying best practice guidance requires local planning authorities to consider how they can inform members and the public of progress in the allocation, provision and implementation of obligations whether they are provided by the developer in kind or through a financial contribution. This report details the financial planning obligations held by the Council and what progress has and is being made in allocating and spending those funds.

Alternative options considered

To not report to Cabinet, however, it is an obvious example of good practice to monitor income and expenditure against specific planning agreements and ensure that expenditure takes place in accordance with the parameters of those agreements.

Comments of Policy Overview Committee(s)

None at this stage.

Supporting Information

1. Appendix 1 provides a schedule of all agreements on which the Council holds funds. The agreements are listed under Cabinet portfolio headings. The appendix shows the movement of income and expenditure taking place during the financial year; including information at 31 December 2010 (which was subject of the report in March 2011) as well as up to 31 March 2011. Text that is highlighted in bold indicates key changes since the Cabinet report of 17 March 2011. Figures indicated in bold under the column headed 'Total income as at 31/03/11' indicate new income received. (Shaded cells indicate where funds are held in an interest bearing account) The table shows expenditure between 1 January and 31 March 2011 of £1,795,455 (compared to £176,758 during the previous quarter) and income of £1,453,454 (compared to £937,124 during the previous quarter) within the same period.

2. The balance of s278/106 funds that the Council held at 31 March 2011 is £13,721,524. It should be noted that the 'balance of funds' listed, i.e. the difference between income received and expenditure, is not a surplus. Included in the balance at 31 March 2011 are those s278/106 funds that the Council holds but is unable to spend for a number of reasons, such as cases where the funds are held as a returnable security deposit for works to be undertaken by the developer and those where the expenditure is dependant on other bodies such as transport operators. The column labelled "balance spendable not allocated" shows the residual balance of funds after taking into account funds that the Council is unable to spend and those that it has allocated to projects. The 'balance of funds' at 31 March 2011 also includes funds that relate to projects that are already underway or programmed, but where costs have not been drawn down against the relevant s106 (or s.278) cost centre.

3. In summary, of the 'total balance of funds' that the Council held at 31 March 2011 (£13,721,524) £3,745,940 relates to funds that the Council is unable to spend and £5,924,960 is allocated/earmarked for projects, leaving a residual balance of funds that the Council holds of £4,050,624 that is currently spendable and not yet allocated towards specific projects.

4. It was not possible to report this information to the Cabinet at any earlier meeting because the reporting deadlines were prior to the receipt of reconciled financial information.

Financial Implications

5. The S106 balance as at 31 March 2011 is £13,721k. The detail is shown in Table A below. This includes sums (£3,746k) of which the delivery of projects/schemes is dependent on the council's partners, eg PCT/TFL. The balance of £4,051k is yet to be allocated. Over the last quarter (March) the income received was £1,453k.

Services	Balance b/fwd (1/04/10)	Income Rec'd	Total	Spend	Balance c/fwd (31/3/11)	Allocated balances	To be allocated
S278/S106	£,000	£'000	£'000	£'000	£'000	£'000	£'000
S278							
Planning & Transportation	1,380	203	1,583	191	1,392	1,392	0
S106							
Planning & Transportation	2,950	45	2,995	348	2,647	2,375	272
Culture, Sports & Leisure	399	440	839	48	791	291	500
Education & Children Services	5,136	1,712	6,848	1,423	5,425	2,454	2,971
Improvements, Partnerships, & Community (PPR)	1,251	115	1,366	93	1,273	1,180	93
Environment	1,049	367	1,416	376	1,040	825	215
Housing, Social Services & Health	811	402	1,213	60	1,153	1,153	0
Sub total	12,976	3,284	16,260	2,539	13,721	9,670	4,051
Less: Money held on behalf of partners	3,479	267	3,746	0	3,746	3,746	0
Total LBH	9,497	3,017	12,514	2,539	9,975	5,924	4,051

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

6. The recommendation ensures transparency and assures probity in the area of planning obligations, thereby promoting public confidence.

Consultation Carried Out or Required

7. There are no external consultations required on the contents of this report.

CORPORATE IMPLICATIONS

Corporate Finance

8. Corporate Finance has reviewed this report and the financial status of Section 106 and Section 278 contributions held by the Council at 31 March 2011, noting the significant balances

still to be allocated to projects. Officers will continue to review the applicability of contributions to existing and up-coming projects through established monitoring processes.

Legal

9. The monies referred to in this report are held by the Council for the purposes specified in each of the relevant legal agreements. Such monies should only be spent in accordance with the terms of those agreements. Where monies are not spent within the time limits prescribed in those agreements, such monies should be returned to the payee. Where officers are unsure whether monies held pursuant to particular agreements can be used for particular purposes, Legal Services should be consulted for advice on a case by case basis.

Corporate Landlord

10. The Corporate Landlord has reviewed this report and confirms that there are no direct property implications for the Council, arising from the recommendation.

BACKGROUND PAPERS

ODPM Circular 05/2005 'Planning Obligations'

District Auditor's "The Management of Planning Obligations" Action Plan May 1999

Monitoring Officers Report January 2001

Cabinet Report December 2002 / March 2003 / October 2003 / January 2004 / June 2004 / September 2004 / November 2004 / March 2005 / July 2005 / October 2005 / December 2005 / March 2006 / July 2006 / September 2006 / November 2006 / March 2007 / July 2007 / September 2007 / December 2007 / March 2008 / June 2008 / September 2008 / December 2008 / March 2009 / June 2009 / September 2009 / December 2009 / March 2010 / June 2010 / September 2010 / December 2010 / March 2011.

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CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
PT278/48	Various	No Legal Agreement Various	80,820.60	80,820.60	48,331.60	48,331.60	4,350.00	32,489.00	0.00	No Legal Agreement - consultancy fees. £14,000 to be transferred to a PPR/reference for 1st quarter 08/09 report as these funds are for construction training secured from the s106 agreement for Buddgens Site, South Ruislip. Expenditure due to ECU fees claimed in relation to Bishop Ramsey school S278 works. £5,200 security deposit received for car park at Mount Vernon Hospital. Security deposit returned following satisfactory completion of highway works at Mount Vernon Hospital.
PT278/49/117 *23	Yeadon	Grand Union Village Southall 327/APP/2000/2106	77,331.55	77,331.55	11,447.00	11,447.00	0.00	65,884.55	0.00	Security deposit (£5K + interest) for highways works involving traffic calming to the junction with Glencoe Rd and a cycleway/footway on Broadmead Rd to Hayes Bypass. £52,363.10 for TL costs for Broadmead Road Toulcan Crossing proposed as part of works. Additional income is £1K of engineering fees. Detailed plans of works and design agreed. Consultation undertaken during February 2007 for traffic calming and toucan crossing. Officers chasing TL for implementation. Following consultation Cabinet Member agreed to works to be carried out. Works completed Aug 09. Further £11,447 received for LBH fees.
PT278/55/10A *14 (Formerly PT/31)	Uxbridge North	Land at Sanderson Site and Braybourn / 35347/APP/2000/1294 & 1296	166,491.05	166,491.05	463.10	463.10	0.00	166,027.95	0.00	Funds held (£140,070 plus interest) as a deposit sum - fully refundable subject to the due and proper execution of the Highways Works by developer (road widening, the provision of a mini-roundabout, two new bus stops, extension of a right hand turn lane on Oxford Rd into Sanderson Road, and removal of existing parking bays). Engineering fees were paid direct to HEC and did not pass through s106/278 accounts. Works complete. Some outstanding remedial items, which are subject of on-going discussions with the developer. Funds to be returned following issue of final certificate. £463.10 additional engineering fees received - claimed by HEC. Interest accrued.
PT278/57/140 A	Pinkwell	MOD Records Office Stockley Road Hayes 18399/APP/2004/2284	419,128.68	419,128.68	325,719.61	325,719.61	0.00	93,409.07	0.00	£188,737.70 (including £170,027.34 for Transport For London signals unit) for installation of two sets of traffic signals, one at the entrance to the site the other at Lavender Rise on Stockley Road and £190,686.91 received in respect of the Council's costs for supervision of the works (to be carried out by the owner). Works complete. Stage 3 road safety audit now agreed await completion of remedial works. Remedial works completed. Additional item of works being sought by officers who are chasing the developer for this. Council's costs of £205,686.71 claimed. TTS invoice for signals at Lavender Rise paid. Funding for additional items of works (removal of right turn lane) and BT cabling received. Design work and public consultation completed. Removal of right turn lane completed Sept 09. Scheme in maintenance period awaiting financial completion.
PT278/60/147A *42	West Drayon	Former DERA site, Kingston Lane West Drayon 45658/APP/2002/3012	1,568.98	1,568.98	0.00	0.00	0.00	1,568.98	0.00	£1,500 The Council's costs for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £15,000 held as security for the due and proper execution of the works. Await progress on site before commencement of these off-site highways works. Highway works started on site and were due to be substantially complete in September 2007. Maintenance period complete. Bond plus interest returned. Remaining balance LBH fees due.
PT278/60/147B	West Drayon	DERA Site, Kingston Lane, West Drayon - Highways 45658/APP/2002/3012	56,816.26	56,816.26	0.00	0.00	0.00	56,816.26	0.00	£55,000 was received towards the total cost of highway works for the purchase and installation of traffic signals at Station Road/ Porters Way Junction and any such other incidental work as identified by the Council to support the development. Funds not spent by 19 February 2014 are to be refunded together with interest accrued. £125.85 interest accrued. These works to be performed by developer of RAF Porters Way (see PT278/62/148A). Funds to be retained as a contingency for these works.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
PT1278/62/149A *51	Botwell	Hayes Goods Yard 10057/APP/2004/2996&2999	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	The Council's costs due upon lodgement of documents by the developer for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £5,000 received as a security deposit for the due and proper execution of the highways works by the developer.
PT1278/63/175A *49	South Ruislip	BFPO, R.A.F Northolt 189/APP/2006/2091	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5k received as the security deposit for the due and proper implementation of junction works at the White House Gate entrance to the development. Signals complete and in operation. Currently within 12 month maintenance period. Date of final completion to be confirmed.
PT1278/64/173	Eastcote & East Ruislip	R.A.F. Eastcote 10189/APP/2004/1781	19,200.00	19,200.00	12,201.13	12,201.13	0.00	6,998.87	0.00	Engineers fees paid prior to the execution of an agreement to secure access works associated with this application. Wailing restriction in Lime Grove undertaken. Elm Ave/Lime Grove junction improvement pending. Elm Ave Pedestrian crossing technical approval pending (£5,500) design fees received plus further £6,700 for temporary footpath works carried out by LBH. £7,500 engineering fees claimed. Funds spent towards temporary footpath works. Further £5,000 security deposit for proper execution of highway works.
PT1278/65/182 *52	Heathrow Villages	Longford Roundabout - Fifth Arm, 63369/APP/2007/2294	9,521.00	9,521.00	4,521.00	4,521.00	0.00	5,000.00	0.00	Remaining balance is a security deposit for developer implementation of bus only access to Terminal 5 Heathrow. Spend on supervision costs. Works complete, security to be refunded following maintenance period.
PT1278/66/183	Pinkwell	Shepiston Lane - Petrol Station Development	32,000.00	32,000.00	16,000.00	16,000.00	0.00	16,000.00	0.00	Funds received as security for highways improvements being performed by the developer in lieu of a banker's bond. Works completed and part of the monies has been refunded. Remaining balance to be refunded following satisfactory completion of the maintenance period. Further £16,000 security returned to developer. Remaining balance to be returned following final completion of works.
PT1278/71/214A	Uxbridge North	Hillingdon House Farm Site E Eng. Cons. Fees (North Way) 2543/APP/2005/670	12,430.00	12,430.00	12,430.00	12,430.00	9,280.00	0.00	0.00	Fees received for design checks. Alteration to access road, traffic signals and advanced warning signs. S278 agreement and technical approval pending. £3,150 engineering fees claimed. £3,280 highways works & inspection fees received & claimed.
PT1278/72/231A *66	West Ruislip	R.A.F West Ruislip (Ickenham Park) Design check on S278 Designs 38402/APP/2007/1072	53,986.57	53,986.57	27,486.57	27,486.57	14,986.57	26,500.00	0.00	Fees received for design checks. Pelican crossing and signals on Long Lane. S278 agreement and technical approval pending. Further £18,000 returnable deposit received to ensure reinstatement of temporary crossover on Alysham Drive. Further fees received towards inspection fees and traffic orders. Spend towards fees & inspection.
PT1278/73	South Ruislip	R.A.F Northolt - South Ruislip Main Gate 169/APP/2007/1321	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	Fees received for design checks. Junction improvements at West End Road/ Bridgewater Road. S278 agreement and technical approval pending.
PT1278/74/209C	Yiewsley	Proposed Tesco development, Trout Road, Yiewsley 609/APP/2007/3744	120,300.26	120,300.26	117,300.26	117,300.26	117,300.26	3,000.00	0.00	Fees received for design checks for proposed junction works and carriageway widening at Trout Road. S278 agreement and technical approval pending. Further fees received & claimed for inspection works.
PT1278/75/218A	Harefield	The Harefield Academy, Harefield 1109/APP/2006/825	72,011.08	72,011.08	44,971.59	26,476.53	44,971.59	27,039.49	0.00	Fees received for design checks. Alteration to Academy entrance and proposed zebra crossing. S278 agreement and technical approval pending. fees received for design checks for pedestrian crossing. £68,011.08 received for provision of zebra crossing on Northwood Road Scheme complete, awaiting invoices.
PT1278/76/198A *60	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements. S278 agreement.
PT1278/77/197 *62	Ruislip Manor	Windmill Hill Public House, Pembroke Road, Ruislip 11924/APP/2632	24,000.00	24,000.00	1,000.00	1,000.00	0.00	23,000.00	0.00	Fees received for design checks (£1,000). £23,000 received as a security deposit to ensure works are carried at to a satisfactory standard. £1,000 engineering fees claimed.
		SECTION 278 SUB - TOTAL	2,325,359.14	2,319,047.12	933,296.92	914,801.86	190,888.42	1,392,062.22	0.00	
		SECTION 106								

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/ 3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/ 3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/ 3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/ 3/11	COMMENTS (as at mid May 2011)
PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING										
PT/05/04a *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	339,111.08	339,111.08	70,084.00	70,084.00	70,084.00	269,027.08	0.00	The balance is for improvements to public transport serving the south side of London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum sought in determining any scheme. No time limits. BAA led proposal for upgrade of bus services serving the south side of Heathrow being discussed. S106 funding (from this case and PT/05/4b) would be used to 'jump prime' these services with TfL taking on the costs once the available funding has been used. £210,000 allocated to enhancements to 350 and 423 bus services (Cabinet Member decision 2/17/009). Enhanced services commenced December 09. £70,084 payment to London Buses (bus service agreement 09/10).
PT/05/04b *2	Heathrow Villages	BA World Cargo / 50045A/95/1043	406,331.57	406,331.57	173,645.35	173,645.35	0.00	232,686.22	0.00	The balance is for improvements to public transport serving London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum are to be sought in determining any scheme to be funded. See update to PT/05/04a above regarding the remainder of the balance. No time limits.
PT/11/45	Harefield	Springwell Lane - Cycle Way / 6679/AZ/98/0897	3,283.20	3,283.20	3,283.20	3,283.20	1,161.63	0.00	0.00	Towards traffic calming in Springwell Lane. Funds earmarked/committed towards traffic calming to benefit a cycle way. Delegated authority granted to advertise for 20m/hr speed zone. Works complete. Officers chasing confirmation of final s106 expenditure amount. Interest accrued. Unexpended funds at January 2011 to be returned to the owner. Expenditure confirmed and balance spent towards additional works associated with the scheme.
PT/18/38B (See also E/25/39A) *33	Heathrow Villages	Former Airspeed House, Stanwell Road, Heathrow / 50395/A97/1297	138,068.30	138,068.30	138,068.30	138,068.30	75,155.59	0.00	0.00	For Public Transport Improvements (2 bus shelters & pedestrian crossing) Bus shelters and pedestrian crossing installed & funded by another authority/agency. Two alternative bus shelters also provided by London Buses and LB Hounslow. S106 funds are not required. No other schemes required in accordance with terms for spend. Officers investigating options to pursue alternative scheme. Interest accrued. There are no time constraints upon the expenditure of the funds. Original scheme implemented & paid for from other funds. Balance allocated to another highway scheme and transferred to highway account.
PT/21/39A	Uxbridge North	The Chimes - Supervision & TTS / 42966/AH/981862	110,426.22	110,426.22	110,426.22	110,426.22	0.00	0.00	0.00	£63,484.80 received for traffic signals - £62,591.63 has been paid, leaving £893.17 unspent for this purpose. £2,165.41 for engineering fees. Trees planted in the High Street near the Sony Shop but wrong species planted by developer's contractor. This issue prevented the Final Certificate being issued. The remaining supervision funds (£2,165.41) are earmarked for final inspection/supervision. Trees planted and establishment period expired Spring 2008. £893.17 has been refunded. Remaining supervision and administration fee transferred to PT/44/03.
PT/24/55 (see E/08) *28	Pinkwell	Former Arlington Hotel, Shepiston Lane, Harlington - Highway Works 382/BH/97/0714	23,639.34	23,639.34	0.00	0.00	0.00	23,639.34	0.00	Highway Improvement Works according to the 3rd Schedule of the agreement (13.141K). Excess funds are to be returned to the developer following the date of the Final Account. Conflict between works specified in agreement and works required in association with application for Harlington Community School Sports Centre (see PT278/51). Works (to right hand turn lane) have been carried out as part of the Harlington Community School development. Reasonable time for spend has elapsed. Owners permission obtained to complete any outstanding works as required under the agreement. Funds allocated (Cabinet Member decision 5/01/2011).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/ 3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/ 3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/ 3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/ 3/11	COMMENTS (as at mid May 2011)
PT/25/56 *24	South Ruislip	J Sansbury, 11 Long Drive, Ruislip 3366/77/97/0684	37,425.09	37,425.09	0.00	0.00	0.00	37,425.09	0.00	Highway improvements adjacent to the site. Legal advice stated that because of time that has elapsed, it would not be reasonable to proceed without Sansbury's agreement. Officers investigating the potential to utilise these funds for traffic congestion mitigation at that junction to complement current works that have been commissioned for that location. A portion of land owned by Sansbury's would need to be dedicated as public highway for the scheme to be feasible. Traffic congestion mitigation scheme is fully funded. Officers investigating whether improvements could be tied into 114 bus route project. Excess funds are to be refunded to the developer following the date of the Final Account.
PT/37/40B-C *33 (see: PPR/29)	Botwell	Land at Thorn EMI Complex - Highways Works & Environmental Improvements 51588/APP/2000/366&1418	559,443.43	559,443.43	372,015.36	372,015.36	0.00	187,428.07	0.00	Project 40B- Environmental improvements in Blyth Road. Funds committed to highways works on Blyth Road and subway CCTV. Unspent funds at 6 months of occupation to be refunded. Ongoing discussions with developers. Project 40C- Council's costs in the implementation, and supervision & administration fees related to the highway works. Unspent funds following final account to be refunded. Awaiting developer regarding implementation of phase 3 highways works.
PT/37/40E *47	Botwell	Land at Thorn EMI Complex - Parking 51588/APP/2000/366&1418	32,805.42	32,805.42	0.00	0.00	0.00	32,805.42	0.00	Project 40E - £30,000 received for controlled parking in Blyth Road area. There are no immediate plans to consult with the residents of the area around Blyth Road on the introduction of a residents parking scheme. These funds may be required to address additional parking pressure on the surrounding residential roads once the development has been completed and is fully occupied. Officers continue to monitor the parking situation. Unspent to be refunded 5 years following implementation (date yet to be confirmed).
PT/37/40F	Botwell	Land at Thorn EMI Complex. 51588/APP/2000/366&1418	100,000.00	100,000.00	98,253.84	87,253.84	98,253.84	1,746.16	0.00	Funds received towards the funding of environmental improvements in Dawley Road (to include pedestrian safety). Unspent funds to be returned within 5 years of implementation (Jan 2013). Funds allocated towards scheme of improvements (Cabinet Member decision 19/2/10). Scheme completed Sept 2010. Awaiting financial completion.
PT/41/94A (See also E/29) *19	Yiewsley	Land to the West of Stone Close, Horton Road, Yiewsley / 54822/APP/2000/424 (outline)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	£8,333.34 received on 17 February 2003 as a capital contribution towards improved public transportation in the area of Yiewsley. £934.14 is interest accrued. If planning permission is implemented within 5 years of the grant there are no time constraints on the spend. Planning permission was not implemented, funds returned following a request from the developer.
PT/41/94C *19	Yiewsley	Land to the West of Stone Close, Horton Road, Yiewsley / 54822/APP/2000/424 (outline)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Received as a contribution towards planting and offsite maintenance of landscaping on the 'Landscaping Land'. If planning permission is implemented within 5 years of the grant there are no time constraints on the expenditure of funds. Planning permission was not implemented, funds returned following a request from the developer.
PT/42/41	Heathrow Villages	Temp Stockpiling at Bedford Court. 47853/SPP/2003/113	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	£50,000 for landscape enhancement on specified land around the development. Unexpended funds at 19 June 2006 were to be repaid to the developer. Following consultations with BAA it has been agreed to spend the funds as part of the Colne Valley project. Deed of variation has been secured to remove time limits.
PT/44/03	Various	S278 Surplus	161,802.15	161,802.15	87,505.72	85,933.82	1,571.90	74,296.43	0.00	Income is from underspends on s278 projects where surplus funds do not have to be refunded. First priority for use of funds is to address otherwise irrevocable deficits from overspent projects. A further £1,391.84 transferred to reconcile overspend on PT278/28/127. £1,945.35 used towards zebra crossing scheme at PT/105/175B. Balance transferred from PT/21/39A (£2,165.41). Spend towards consultants for cycle scheme at PT/103/174A.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
P7/54/21C	Botwell	Former EMI Site, Dawley Road - Landscaping 6198/BS/98/1343	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00	0.00	£50,000 for Landscaping on adjacent land and £7,000 for maintenance of the landscaping works. Funds to be held for landscaping in accordance with the agreement subject to Crossrail. No time constraints.
P7/54/21D	Botwell	Former EMI Site, Dawley Road - HGV Signage 6198/BS/98/1343	39,738.91	39,738.91	35,931.70	35,931.70	0.00	3,807.21	0.00	£15,000 for HGV signage in the area - officers working towards developing a scheme. Officers have carried out a Freight Audit of the area and secured funding from TfL for HGV route signs. Subject to Cabinet Member approval, the £ 15,000 to be pooled with TfL funding to implement a comprehensive HGV route signage scheme. Directional signage scheme approved and officers implementing the scheme in accordance with the £15k allocation. No time constraints. Scheme implemented Jan 09. Spend towards design and implementation of new signage.
P7/61/89B (see: E/35)	West Drayton	LHR Training Centre, Stockley Close / 51458/97/1537	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	£25,000 for improvements at the junction of Stockley Road & Stockley Close / Lavender Rise, West Drayton. Scheme provided using TfL funding. Further improvements to area have been implemented as part of the MOD development. Funds to be held as contingency for any works required to the junction arising out of the MOD development. No time constraints.
P7/65/74A (see ETL40, E/20 & E/21)	Uxbridge North	Land at Johnson's Yard (former garage site), Redford Way, Uxbridge - Street Lighting 53536/APP/2002/1357	18,893.88	18,893.88	17,871.38	17,871.38	0.00	1,022.50	0.00	Street lighting according to the agreement drawing. No time constraints. Expenditure due to commencement of project for street lighting on Redford Way at Johnson's Yard. Columns & lanterns installed and working. Unable to install column in footpath leading to the high Street. Last column installed. Connection by Southern Electric were programmed for July 07. Columns all connected but require painting. Officers chasing painting contractor to progress. Painting completed - final invoices paid. Final balance to be confirmed after closure of 08/09 financial year accounts.
P7/68/96A	Uxbridge North	Land at Sanderson Site and Braybourn - Tramway feasibility, resident parking scheme / 35347/APP/2000/1294 & 1296	43,481.32	43,481.32	43,481.32	24,991.85	18,489.47	0.00	0.00	£80k received for feasibility work to be carried out into the possible provision of a tramway, increased restrictions in favour of residential car parking, other relevant transport initiatives, and associated training initiatives (40k transferred to PPR/30 for Stockley Academy Adult Training Scheme). Funds were spent on the extension of Uxbridge North Parking Management Area which has been completed. No time constraints. Funds now earmarked towards improvements to Bakers Yard, pending a review by TfL. Balance allocated to Bakers Yard scheme (Cabinet member decision 28/10/10). Scheme completed 31/3/11.
P7/71/99	Uxbridge South	UB1 Vine Street Uxbridge 11005/AG/97/360	250,000.00	250,000.00	248,521.47	248,521.47	0.00	1,478.53	0.00	To facilitate enhancements of the Old Uxbridge Conservation Area and the Town Centre - committed to Windsor Street scheme. Consultations undertaken. High St works programmed to be implemented late 2006 - complete. Further consultations for Windsor Street, Chances Yard and Market Square completed and Cabinet Member approval received for scheme to include resurfacing, plaques, signage and parking. Works programmed for summer 09/10 financial year to spend this balance and the balance at P7/96/164. No time constraints. Scheme in progress; phase 1 completed November 09. Phase 2 completed March 2010. Minor works outstanding.
P7/76/119	Northwood	Land at 64 Ducks Hill Road Northwood/ 26900L/99/1077	35,253.56	35,253.56	25,226.23	24,732.70	20,629.23	10,027.33	0.00	To provide a speed camera, anti-skid surface and associated road markings in Ducks Hill Road. Speed camera cannot be installed in this location, as the accident rate in this location is below the threshold established by TfL. Deed of variation not required. Site included in vehicle activated sign (VAS) forward programme. Officers looking into feasibility of 'Driver Feedback Sign'. Implementation due Spring 2007 subject to feasibility. Quotes being sought with the view to possible purchase of signs. Interest accrued. No time constraints. Utilities works completed Nov 08. Anti-skid can be implemented following 3 months after completion of utilities works. Scheme programmed for implementation April/May 2010. Spend towards the provision of anti skid and electrical work.

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PT/78/10B (See also PT/278/65)	Uxbridge North	Land at Sanderson Site and Braybourn / 35347/APP/2000/1294 & 1296	27,986.49	27,986.49	25,651.60	25,651.60	3,192.80	2,334.89	0.00	E25K received November 2004 for Part B Highways Works to be undertaken by Council and consisting of improvements at junction of Sanderson and Oxford Roads. Preliminary designs have been drawn. Preliminary estimates have been provided. TfL have appointed a consultant through their bus route flagship programme to investigate the system of nodes at Mahjacks, Cedars and Sanderson Road & Oxford Road. Draft report received. Still await final report. TfL to programme implementation following receipt of the final report. Due to the approaching deadline for spend officers looking into any elements that could be addressed at an early stage. Discussions with TfL continuing. Interest accrued. Funds not spent by November 2009 to be returned to developer. Works completed October 09. Balance to be transferred to PT/44 for next quarter in lieu of funds spent by LBH.
PT/80/112 (formerly PT/278/05)	Uxbridge South	Grand Union Park, Packet Boat Lane, site ref. 1197 (various applications)	47,774.85	47,774.85	2,228.56	2,228.56	0.00	45,546.29	0.00	No time constraints. Officers looking into project for spend of balance at junction of Packet Boat Lane & Cowley High Street. Cabinet Member for P&T concerned with affect of proposal and blind road bend heading towards Uxbridge. Funds to be held until sight lines are resolved.
PT/82/114 (formerly PT/278/23)	Uxbridge South	Waterloo Road, Uxbridge - Highway Works / 332BD/99/2069	13,169.44	13,169.44	11,577.00	11,577.00	0.00	1,592.44	0.00	Highway Works for alternative traffic management on Waterloo Road. No time limits. Cabinet Member for Planning & Transportation has approved use of funds to extend the Uxbridge South Parking Management Scheme approved. Implementation occurred in the Autumn. £11k spend on Waterloo Road from the Parking Revenue Account to be recharged to this case for next quarter. Recharge charge completed.
PT/84/87B-D (Formerly part of PT/278/44)	Bunel	Bunel st106 16 April 04 532/SPP/2002/2237	27,596.36	27,596.36	2,345.30	2,345.30	0.00	25,251.06	0.00	£3,000 + interest for monitoring of landscape management plan (87B). £10,000 + interest for monitoring of green travel and public transport obligations (87D), and £200 + interest initial payment associated with footpath works to be undertaken by Council (87C). Engineers inspected site to ascertain whether works are required & whether further payments are due late Jan 2006. Officers chasing Brunel to provide a disabled ramp from the back of the privately owned footway at Hillington Hill. Interest accrued. £10k plus interest received for improvements (including lighting) to the footpath alongside the River Pinn linking 'Site 2' to Uxbridge Road transferred from PT/278/44 and held as security for Brunel to implement the footpath works as above. Spend towards monitoring Landscape management Plan.
PT/88/140 B	Pinkwell	MOD Records Office, Stockley Road, Hayes - Offsite Footpath 18399/APP/2004/2284	3,207.23	3,207.23	409.50	0.00	409.50	2,797.73	0.00	£3,000 is the of-site public footpath contribution for the provision of a footpath in the location specified in the legal agreement. Work to commence following completion of construction phase of the development which is underway. Unspent funds to be repaid following 7 years of receipt (i.e. 14 October 2012). Funds allocated to appropriate scheme (Cabinet Member decision 5/01/2011). Scheme complete 31/3/2011, awaiting invoices.
PT/88/140C *38	Pinkwell	MOD Records Office, Stockley Road, Hayes - Public Transport 18399/APP/2004/2284	754,743.82	754,743.82	3,049.77	2,392.75	657.02	751,694.05	0.00	Funds received as first, second and third instalments (plus indexation payment) of the public transport contribution to enhance the level of public transport to and from the area of the development site. TfL has been approached with regard to extending the U4 bus route. TfL has advised that if feasible a scheme could be implemented once development of the housing units are complete and estate roads are adopted expected in 9 months time. Double yellow lines required for bus route through site. TMO approved TfL in consultation with developer regarding location of bus shelter. Unspent funds to be repaid following 7 years of receipt (i.e. 14 October 2012 for 1st instalment, 19 March 2014 for the 2nd instalment and 30 April 2015 for the 3rd instalment). All funds now received. Spend this quarter towards implementation of yellow lines.

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PT/188/140F *46	Pinkwell	MOD Records Office, Stockley Road, Hayes - Parking 18399/APP/2004/2284	73,774.40	73,774.40	0.00	0.00	0.00	73,774.40	0.00	Funds received for parking management system in Bourne Avenue and surrounding streets of the new and existing estate roads utilised within the residential part of the development. There are currently no plans to consult with residents of the area on a Parking Management Scheme. However, any resident objections to increased in commuter parking on residential roads generated by the MOD development may give reason to spend these funds. Officers continue to monitor the parking situation. Funds must be spent within 7 years following date of receipt i.e. 11/12/2013.
PT/191/142A	Northwood	3 Reginald Road, Northwood 58866/APP/2005/1087	1,049.35	1,049.35	1,049.35	0.00	1,049.35	0.00	0.00	For the introduction and maintenance of white lines on the highway adjacent to the development. Funds not spent within 7 years of receipt of PO1 Form to be refunded. Scheme completed and final invoices received. Expenditure charged to non-s106 code. Officers investigating whether spend can be recharged. Funds transferred to line maintenance account in lieu of funds spent.
PT/192/154	Pinkwell	5, 7, 7a & 10 Westlands Industrial Estate 1902/APP/2005/2370	41,527.00	41,527.00	0.00	0.00	0.00	41,527.00	41,527.00	Funds received for cycle network improvements. Cycleway and local safety scheme identified for the junction of Station Road and North Hyde Road. Entire scheme now to be funded TIL. Officers looking into alternative options. Interest bearing account, funds must be spent within 7 years following date of receipt i.e. 08/12/2013.
PT/193/147C	West Drayton	DERA Site, Kingston Lane, West Drayton - Traffic Calming 45658/APP/2002/3012	20,660.46	20,660.46	0.00	0.00	0.00	20,660.46	0.00	To be applied towards traffic calming measures in Kingston Lane. Traffic calming measures are already in place in Kingston Lane. Officers are investigating options for spend within the terms of the legal agreement in combination with funds at PT/93/147D. Funds not spent by 19 February 2014 are to be refunded.
PT/193/147D	West Drayton	DERA Site, Kingston Lane, West Drayton - Cycle Network 45658/APP/2002/3012	33,056.72	33,056.72	0.00	0.00	0.00	33,056.72	0.00	To be applied towards the cycle improvements for the London Cycle Network including such works for the Heathrow to Hillingdon Hill cycle way adjacent to the Land. Officers are investigating options for spend within the terms of the legal agreement in combination with funds at PT/193/147C. Funds not spent by 19 February 2014 are to be refunded.
PT/195/161A	West Drayton	Former Honeywell Site, Trout Road, West Drayton - Footpath 335/APP/2002/2754	18,155.95	18,155.95	0.00	0.00	0.00	18,155.95	0.00	To be applied towards the provision of a footpath from the site crossing over the Grand Union Canal along Trout Road to the High Street. Unexpended funds after 7 years of receipt (31 January 2014) are to be refunded including interest. Funds to be held until outcome of Tesco site determined.
PT/196/164	Uxbridge South	35-38 Windsor Street (Westcombe House), Uxbridge 13544/APP/2005/81	10,516.65	10,516.65	4,422.38	3,753.58	668.80	6,094.27	0.00	For environmental enhancement on Windsor Street and the surrounding area. Funds not spent by 1 April 2014 are to be refunded. See updates on PT/17/199. Spend towards purchase of benches and information boards. Further spend towards installation of historic plaques.
PT/197/169A	Uxbridge South	Colham House Taxi Rank Relocation 27298/APP/2006/875	15,000.00	15,000.00	15,000.00	6,284.90	8,961.50	0.00	0.00	Funds received for the relocation of the black cab taxi rank from Bakers Yard. Alternative taxi rank proposal advertised in the London Gazette. Cabinet Member report prepared to consider merits of implementing proposal. Taxi rank relocation agreed for implementation (Cabinet Member approval received July 2008). Taxi rank changes implemented July 09. Funds not spent by July 2012 are to be returned. Balance allocated to Bakers Yard improvements (Cabinet Member decision 26/10/10). Scheme complete 31/3/2011.
PT/198/169B	Uxbridge South	Colham House Footpath Re-Paving 27298/APP/2006/875	40,000.00	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	Funds received for footpath repaving within the immediate vicinity of the site. Funds not spent by July 2012 are to be returned. Officers looking into scheme of improvements for Bakers Yard. Funds allocated to Bakers Yard improvement scheme (Cabinet Member decision 26/10/10). Scheme complete 31/3/2011.
PT/199/169C	Uxbridge South	Colham House Kerb Alignment 27298/APP/2006/875	5,000.00	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	Funds received for the kerb realignment within the immediate vicinity of the site. Funds not spent by July 2012 are to be returned. Officers looking into a scheme of improvements in Bakers Yard. Funds allocated to Bakers Yard improvement scheme (Cabinet Member Decision 26/10/10). Scheme complete 31/3/2011.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
PT/100/169D	Uxbridge South	Colham House Side Alley Re-surfacing 27298/APP/2006/875	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the resurfacing of the side alley located immediately adjoining the site. Funds not spent by July 2012 are to be returned. Officers looking to include funding as part of a scheme of improvements for Bakers Yard.
PT/101/170A	Botwell	11 - 21 Clayton Road, Hayes 56840/APP/2004/630	30,527.21	30,527.21	0.00	0.00	0.00	30,527.21	0.00	Funds received for parking management in the area. Funds held to be used in combination with those at case ref. PT/3740E should any scheme be required. Funds not spent by 31 August 2014 are to be refunded.
PT/102/161D	Yiewsley	Honeywell Site, Trout Road Yiewsley 335/APP/2002/2754	77,151.50	77,151.50	0.00	0.00	0.00	77,151.50	77,151.50	Funds received towards public transport and community facilities initiatives. Funds not spent by 20 September 2014 are to be repaid.
PT/103/174A	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.00	Funds received for the West Drayton to Heathrow Cycle Scheme. Funds not spent by 16 November 2015 are to be repaid.
PT/104/147H	West Drayton	DERA Site, Kingston Lane, West Drayton 45658/APP/2002/3012	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received for the installation and maintenance of CCTV cameras on the site as specified in the relevant planning permission. Cameras to be installed by the developer. Funds to be retained as security. No time constraints.
PT/106/149E	Pinkwell	Hayes Goods Yard 10057/APP/2005/2996 & 2999	119,402.15	119,402.15	0.00	0.00	0.00	119,402.15	94,402.15	Funds received towards enhancements to the London Cycle Network, route 88A or any other cycle route that is likely to be used by the occupiers of the development. Funds to be spent by Oct 2015. £25k earmarked for cycle access improvements at Hayes Town Centre as part of canal-side improvement scheme. See PPR/52/149G.
PT/108/155E	West Drayton	Former RAF Porters, West Drayton. 5107/APP/2005/2082	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	Funds received to provide a local walking bus scheme. Funds to be spent within 3 years of receipt (Jan 2012). Funds allocated towards the development of a walking bus scheme in association with West Drayton Primary school (Cabinet Member decision 5/01/2011).
PT/109/194A	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received towards street lighting in the vicinity of the site. No time limits. Funds earmarked towards a lighting scheme for the public footpath which runs adjacent to the site. £5,300 allocated towards footpath scheme (Cabinet Member decision 5/01/2011).
PT/110/198B *61	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	14,240.00	14,240.00	1,734.20	0.00	1,734.20	12,505.80	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the travel plan. To be refunded after 10 years. Spend showing against wrong scheme to be transferred to PT/109/194A for next quarter.
PT/111/204A *63	Uxbridge	106, Oxford Road, Uxbridge. 26198/APP/2008/2338	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel Plan Bond received to ensure compliance by the tenant of its monitoring and reporting obligations in accordance with the travel plan. Returnable.
PT/112/205A	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	7,502.15	7,502.15	550.00	0.00	550.00	6,952.15	0.00	Contribution towards improvements to the London cycle network within a radius of 1500m of the site. Funds to be spent by September 2013. Funds allocated (26/10/2010) towards the provision of a cycle shelter as part of Eastcote Station improvements.
PT/113/198C	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	24,410.43	24,410.43	0.00	0.00	0.00	24,410.43	24,410.43	Contribution towards the provision of public transport improvements in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PT/114/209A *67	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the Travel Plan. To be refunded five years following first occupation.
PT/115/209B	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	4,850.00	4,850.00	0.00	0.00	0.00	4,850.00	4,850.00	Contribution received for the purpose of the purpose of setting up a car club. Funds to be spent within 5 years of receipt (March 2013).
PT/116/210A	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49986/APP/2008/3561	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Contribution received towards the cost of upgrading two bus shelters in the vicinity of the development. Funds to be spent within 5 years of receipt (March 2015).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2010 / 2011 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid May 2011)
			AS AT 31/3/11	AS AT 31/12/10	AS AT 31/3/11	AS AT 31/12/10	To 31/3/11	AS AT 31/3/11	AS AT 31/3/11	
PT/11/7231B	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds received towards improvements to cycle route 89/network 93 as part of the London Cycle Network. Funds to be spent within 5 years of receipt (Nov 2015).
PT/11/8231C	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.00	Funds received towards the installation of 3 CCTV cameras and associated infrastructure within the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2015). Funds to be transferred to PPR portfolio for next quarter.
PT/11/9209D	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00	Funds received for the purpose of the provision of 3 upgraded or replacement bus shelters within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016).
		PLANNING TRANSPORTATION & RECYCLING SUB - TOTAL	4,184,005.63	4,154,005.63	1,537,331.75	1,446,992.88	347,568.93	2,646,673.88	272,341.08	
		PLANNING TRANSPORTATION & RECYCLING TOTAL	6,509,364.77	6,473,052.75	2,470,628.67	2,361,794.74	538,457.35	4,038,736.10	272,341.08	
PORTFOLIO: CULTURE, SPORT AND LEISURE										
CSL/1/13 (formerly EYL/15/13)	Townfield	Sainsbury-Minet D. / 40601H/91/1970	1,433,000.00	1,433,000.00	1,432,700.15	1,432,700.15	0.00	299.85	0.00	The balance is committed to providing secure parking and perimeter fencing at Minet Country Park in accordance with the agreement. Work undertaken in parallel with Goals 5 a side development. Work complete. Funds allocated to gating on perimeter fencing. There are no time constraints for expenditure. Remaining funds spent towards movable barriers. Awaiting financial completion--Project complete, remaining balance to be transferred to P1/44 for next quarter.
CSL/2/147E	West Drayton	DERA Site, Kingston Lane, West Drayton - Community Facility 49658/APP/2002/3012	94,015.15	94,015.15	53,830.08	53,830.08	0.00	40,185.07	0.00	To be applied towards communal facility improvements in the West Drayton area and which will benefit the occupiers of the Development. £151,786.77 transferred to EYL/7/71/47F as they were received for school places and were originally allocated to this case reference erroneously. Funds not spent by 19 February 2014 are to be refunded. Officers looking to commit these funds to the West Drayton Youth Centre expansion. Funds allocated to the "Skidz" project at West Drayton Young People's Centre (Cabinet Member decision 21/10/09). Phase 1 complete. Phases 2 & 3 deferred to 2011/12.
CSL/6/189A	Ruislip	30 Kings End, Ruislip. 46239/APP/2006/2165	7,674.48	7,674.48	0.00	0.00	0.00	7,674.48	0.00	Towards the provision of community facilities in the immediate vicinity of the land. No time limits. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/7/195A	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494	9,578.00	9,578.00	0.00	0.00	0.00	9,578.00	9,578.00	Funds received towards the improvement of community facilities in the vicinity of the site. No time constraints on the expenditure of funds.
CSL/9/199A	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	9,338.43	9,338.43	0.00	0.00	0.00	9,338.43	0.00	Funds received towards the provision of community facilities in the Borough. No time constraints. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/10/200B	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00	Funds received towards improvements to nearby by community facilities. Earmarked towards Ruislip Manor Library and Community Resources Centre. Subject to formal allocation of funding.
CSL/11/205B	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	277,131.54	277,131.54	48,503.80	0.00	48,503.80	228,627.74	0.00	Contribution towards the provision or improvement of leisure, youth and/or cultural services within Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014. Earmarked towards Highgrove pool improvement programme. £48,503.80 spent towards Highgrove pool improvement programme, funding subject to formal allocation, report to be submitted.
CSL/12/15A	Ruislip	5 - 11, Reservoir Road, Ruislip 81134/APP/2006/260	13,338.00	13,338.00	0.00	0.00	0.00	13,338.00	13,338.00	Contribution received towards the provision of community facilities in the locality. No time limits on spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2010 / 2011 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid May 2011)
CSL/13/219A	Yeading	Rear of Syney Court, Perth Avenue, Hayes. 65936/APP/2010/883	AS AT 31/3/11 414.00	AS AT 31/12/10 414.00	AS AT 31/3/11 0.00	AS AT 31/12/10 0.00	To 31/3/11 0.00	AS AT 31/3/11 414.00	AS AT 31/3/11 414.00	Funds received towards the provision or improvement to library facilities and or library books within the Borough. No time limits.
CSL/14/220	Townfield	Trescott House, Hayes . 36261/APP/2010/215	1,599.00	1,599.00	0.00	0.00	0.00	1,599.00	1,599.00	Funds received towards additional or improved library facilities in the vicinity of the site. No time limits.
CSL/15/231D	Ruislip	Former RAF Ruislip (Ickenham Park), High Road, Ickenham 35402/APP/2007/1072	269,750.00	269,750.00	0.00	0.00	0.00	269,750.00	269,750.00	Funds received towards the construction of a new facility or the extension of an existing facility to provide for improvement of leisure, elderly, youth and/or cultural services within the locality of the land. Funds to be spent by November 2015.
CSL/16/161F	Yiewsley	Honeywell Site, Trout Road, Yiewsley. 335/APP/2002/2754	77,151.49	77,151.49	0.00	0.00	0.00	77,151.49	77,151.49	Funds received towards the provision of community facilities. Funds not spent by 20 September 2014 are to be repaid. Community facilities contribution transferred from PT/102 this quarter.
CSL/17/238A	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	15,509.41	0.00	0.00	0.00	0.00	15,509.41	15,509.41	Funds received as 50% of the community facilities contribution towards community facilities schemes or measures within the Borough. Funds to be spent by February 2018.
CSL/18/238B	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	3,268.46	0.00	0.00	0.00	0.00	3,268.46	3,268.46	Funds received towards the provision of library facilities and/or library books within the Borough. Funds to be spent by February 2018.
CSL/19/237A	Eastcote	Bishop Ramsay School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	24,130.14	0.00	0.00	0.00	0.00	24,130.14	24,130.14	Funds received towards environmental improvements and community facilities within a 3 mile radius of the site. Funds to be spent by February 2016.
CSL/20/239A	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	22,350.00	0.00	0.00	0.00	0.00	22,350.00	22,350.00	Funds received towards the provision or improvement of leisure, elderly, youth and/or cultural services or facilities within the Borough. No time limits.
CSL/21/209F	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	63,050.00	0.00	0.00	0.00	0.00	63,050.00	63,050.00	Funds received for the purpose of improving existing community facilities within the Yiewsley area. Funds to be spent by March 2016.
		CULTURE, SPORT AND LEISURE SUB - TOTAL	2,326,498.10	2,198,190.09	1,535,034.03	1,486,530.23	48,503.80	791,464.07	500,138.50	
PORTFOLIO: EDUCATION AND CHILDREN'S SERVICES										
EYL/14/75	Heathrow Villages	Land at 78-84 The Crescent, Harlington / 46970/APP/1999/2169	21,972.07	21,972.07	21,972.07	21,639.90	332.17	0.00	0.00	Interest accrued. Allocated to Pinkwell Primary School expansion: feasibility study commissioned. No time constraints. Expenditure of £21,639.90 will be recharged out of £106 for closure of 08/09 Financial Year as these project costs should have been met from school modernisation funds. Balance allocated and spent towards Pinkwell School expansion (Cabinet Member decision 18/4/2011).
EYL/29/54	Pinkwell	Hyde House, Newhaven Close, Hillingdon 2306/SPP/2002/238	37,257.94	37,257.94	37,257.94	36,836.02	421.92	0.00	0.00	For primary school places in the Hayes/Harlington area. Interest accrued. Allocated to Pinkwell Primary School expansion: feasibility study commissioned. Expenditure of £27,466.48 will be recharged out of £106 for closure of 08/09 Financial Year as these project costs should have been met from school modernisation funds. No time constraints. Balance allocated and spent towards Pinkwell School expansion (Cabinet Member decision 18/4/2011).
EYL/30/30	Yiewsley	Former Bridge Works, Bentinck Road W/D/20610/APP/2002/2407	161,898.00	161,898.00	0.00	0.00	0.00	161,898.00	0.00	161,898.00 contribution for the provision of secondary school places in the West Drayton/Yiewsley area. No LEA Secondary school in West Drayton. Now allocated to primary school expansion in West Drayton by way of re-imbursement - i.e. it can be demonstrated that equivalent funding from the Council had been spent to provide sufficient secondary school places at Stockley Academy (the nearest secondary school). Time constraint no longer applicable.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
EYL38/104 see: PT278/22	West Drayton	Defence Research Agency, West Drayton - New Nursery & W Drayton Primary School Improvements / 48542F/98/1509	394,890.45	394,890.45	389,607.96	389,607.96	0.00	5,282.49	0.00	Nursery construction and school improvements at West Drayton Primary School. Earmarked for West Drayton area primary expansion. No time constraints.
EYL43/67	Townfield	Heme House, Church Walk, Hayes 15405/APP/2003/188	67,843.93	67,843.93	67,843.93	46,354.68	21,489.25	0.00	0.00	Educational places and facilities in the area. Unspent funds 7 years from notice of implementation (not received) to be refunded. Notice of implementation requested from the developer. Interest accrued. Earmarked to the Pinkwell Primary School expansion project. Expenditure of £46,354.68 will be recharged out of £106 for closure of 08/09 Financial Year as these project costs should have been met from school modernisation funds. Remaining balance (£21,489.25) allocated and spent towards Pinkwell School expansion (Cabinet Member decision 18/4/2011).
EYL44/81	Heathrow Villages	339-353 High Street, Harlington 53740/APP/99/310	19,253.00	19,253.00	19,253.00	0.00	0.00	0.00	0.00	For primary school places in the Hayes & Harlington area. No time constraints. Interest accrued. Earmarked to Pinkwell Primary School. Feasibility study commissioned. Funds allocated and spent towards Pinkwell School expansion (Cabinet Member decision 18/4/2011).
EYL66/144	Northwood	66 Ducks Hill Road 11900/APP/2005/1087	183,044.65	183,044.65	99,819.57	99,819.57	0.00	83,225.08	0.00	Towards the costs of providing primary and secondary school places in the Borough. No time constraints. £16,400 spent on Ruslip High School. £75,852.85 spent towards Ruslip High School costs. Earmarked for Primary School expansions in north Ruslip/Northwood areas. Further £1,423 spent towards Ruslip High School. £5,000 spent towards Sacred Heart Primary School modernisation.
EYL67/145	West Drayton	6A Swan Road West Drayton 9037/APP/2005/2945	21,928.87	21,928.87	0.00	0.00	0.00	21,928.87	0.00	Towards the costs of providing primary and secondary school places in the Borough. Earmarked for West Drayton area primary expansion. No time constraints.
EYL71/155B	West Drayton	Fmr RAF West Drayton, Porters Way, West Drayton 5107/APP/2005/2062	953,668.35	953,668.35	953,668.35	485,861.35	467,807.00	0.00	0.00	First contribution received as a third of the total education contribution. To be used solely for the purpose of funding additional places at primary and/or secondary schools within a three mile radius of the site. Earmarked for West Drayton area primary expansion. Funds to be spent within three years of receipt i.e. first contribution spent by 05/12/2009. £465,861.35 spent towards Uxbridge High School construction project. £20,000 spent towards Longmead Primary School expansion. Second contribution (£467,807.00) received towards the same purpose. Second contribution to be spent by Dec 2012. Second contribution (£467,807) allocated and spent towards Laurel Lane Primary expansion (Cabinet Member decision 18/4/2011).
EYL74/158	Botwell	28 Dawley Road, Hayes 11280/APP/2005/678	14,543.00	14,543.00	14,543.00	0.00	14,543.00	0.00	0.00	Towards the costs of providing primary and secondary school places in the Borough. Earmarked for Pinkwell classrooms. No time constraints. Funds allocated and spent towards Pinkwell School expansion (Cabinet Member decision 18/4/2011).
EYL76/163	West Drayton	18a Cotham Ave, West Drayton 29679/APP/2006/1048	18,939.00	18,939.00	8,826.00	8,826.00	0.00	10,113.00	0.00	To be applied towards primary and secondary school places within 3 miles of the development. £10,113.43 is earmarked for West Drayton area primary expansion. No time limits. Remainder to be used at Uxbridge High School modernisation. £8,826 spent towards Uxbridge High School construction project.
EYL78/161B (see also: EYL66/161B)	West Drayton	Former Honeywell Site, Trout Road, West Drayton 335/APP/2002/2754	243,320.37	243,320.37	186,447.40	186,447.40	0.00	56,872.97	0.00	25% of the total education contribution to be applied towards the provision of new school places and the improvement of existing education facilities at all primary schools within the Yiewsley, West Drayton and Cowley area and secondary schools within 3 miles of the site. Funds earmarked for West Drayton area primary expansion. Unexpended funds after 7 years of receipt are to be returned (31 January 2014) including interest. £186,447.40 spent towards Longmead Primary School expansion.
EYL79/140G	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes (Kings Oak) 16398/APP/2004/2284	791,811.37	791,811.37	0.00	0.00	0.00	791,811.37	0.00	To be applied towards the costs of providing educational places at any local educational facilities within a 2 mile radius of the development for primary and a 3 mile radius in relation to secondary. Earmarked for Pinkwell classrooms. Funds not spent by 1 February 2014 are to be repaid.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
EYL80/165	Yiewsley	Land Rear of 4-20 Acacia Avenue, Yiewsley 38054/APP/2004/2894	78,701.05	78,701.05	39,350.50	39,350.50	0.00	39,350.55	0.00	To be applied to the provision of additional and improved educational facilities within a three mile radius of the Land to accommodate the child yield arising from the Development. Earmarked for West Drayton area primary expansion. Funds not spent by 1 May 2014 are to be repaid. £39,350.50 spent towards Longmead Primary School expansion project.
EYL84/149B	Botwell	Hayes Goods Yard 10057/APP/2005/2996 & 2999	550,559.37	550,559.37	192,000.00	0.00	192,000.00	358,559.37	0.00	First contribution (£252,605.55) received for the provision of educational places in the Borough as necessitated by the development. Funds not spent by 1 August 2012 are to be repaid. Second contribution (£240,000) and additional contribution (£44,314) received towards the same purpose. Second contribution to be spent by June 2016. £192,000 from the first contribution allocated and spent towards Pinkwell school expansion (Cabinet Member decision 18/4/2011).
EYL85/170B	Botwell	11-21, Claydon Rd, Hayes 56840/APP/2004/630	100,370.26	100,370.26	0.00	0.00	0.00	100,370.26	0.00	For the provision of educational places within the area. Funds not spent by 31 August 2014 are to be repaid. Earmarked for Hayes area Primary School expansions.
EYL86/161B (See also: EYL78/161B)	Yiewsley	Honeywell Site, Trout Rd., Yiewsley 335/APP/2002/2754	777,504.14	777,504.14	777,504.14	527,504.00	250,000.14	0.00	0.00	For the provision of new school places and the improvement of existing educational facilities at all primary schools within the Yiewsley, West Drayton and Cowley area and secondary schools within 3 miles of the land. Funds not spent by 20 September 2014 are to be repaid. 57% of the total Honeywell education contributions of £1m were sought for Primary school places within the Yiewsley, West Drayton and Cowley. The remaining unallocated can be earmarked for the Uxbridge High School project. £527,504 spent towards Uxbridge High School construction project. Remaining balance (£250,000.14) allocated and spent towards Laurel Lane primary expansion (Cabinet Member decision 18/4/2011).
EYL87/143B	Harefield	Daily Farm, Breakspear Rd, Harefield 27314/APP/2005/844	103,122.52	103,122.52	74,935.52	74,935.52	0.00	28,187.00	28,187.00	For the provision of educational places in the Borough. Funds not spent by 25 August 2014 are to be repaid. Earmarked for primary School expansions in north Ruislip/Northwood areas. Funds spent towards Sacred Heart Primary School modernisation. Further £28,187 received as an additional contribution for provision of educational places in the borough. No time limits on spend.
EYL90/178A	Botwell	85-95, Botwell Crescent, planning ref. 33623/APP/2004/2343	26,294.63	26,294.63	0.00	0.00	0.00	26,294.63	0.00	Monies received for works at Rosedale College, Hayes. For the provision of additional and improved education facilities to accommodate child yield arising from the development. No time limit on spend.
EYL91/179A	Botwell	555-559 & r/o 51-553 Uxbridge Road, Hayes planning ref. 41390/APP/2006/1346	77,928.00	77,928.00	0.00	0.00	0.00	77,928.00	0.00	Funds received towards the costs of providing educational places within the borough. To be used for primary school expansions in the Hayes area. No time limit. Earmarked for Hayes area primary school expansions.
EYL94/186A	Yiewsley	92-104, High St., Yiewsley 59189/APP/2005/3476	79,722.27	79,722.27	0.00	0.00	0.00	79,722.27	0.00	Funds received towards the cost of providing additional education facilities within the borough. Funds not spent by 20/04/2015 must be returned. earmarked to Longmead Primary School expansion West Drayton.
EYL100/191	Uxbridge	15, Fairfield Road, Uxbridge 59469/APP/2007/1756	7,721.62	7,721.62	3,559.06	3,559.06	0.00	4,162.56	4,162.56	Towards the provision of primary school places (£4,122.56) and secondary school places (£3,559.06) in the borough. No time limits. £3,559.06 spent towards Uxbridge High School construction project.
EYL102/196	Harefield	19, Vernon Drive, Harefield. 57498/APP/2008/3031	739.00	739.00	0.00	0.00	0.00	739.00	739.00	Funds received towards the provision of nursery school places in the Borough. No time limits.
EYL103/197A	Ruislip Manor	Windmill Public House, Pembroke Road, Ruislip. 11924/APP/2632	68,689.00	68,689.00	34,980.79	34,980.79	0.00	33,708.21	33,708.21	Funds received towards the provision of education facilities within the locality. Funds to be spent within 5 years of receipt (Feb 2014). £34,980.79 spent towards Ruislip High School.
EYL104/194C	Uxbridge	Frays Adult Education Centre, Harefield Road, Uxbridge. 18732/APP/2006/1217	146,131.00	146,131.00	52,190.00	0.00	52,190.00	93,941.00	93,941.00	Funds received towards the cost of providing nursery school place (£34,160), Primary school places (£59,781), Secondary school places (£52,190) in the Borough of Hillingdon. No time limits. Secondary school contribution (£52,190) allocated towards Abbotsfield School. (Cabinet Member decision 14/10/2010). £52,190.00 spent towards Abbotsfield School.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
EYL/105/199B	Ruislip	41, Kingsend, Ruislip. 2792/APP/2008/3451	37,459.20	37,459.20	37,419.20	0.00	37,419.20	40.00	0.00	Funds received towards the cost of providing education places within the Borough. No time limits on spend. Funds allocated towards the provision of an additional form of entry and sixth form centre at Ruislip High school. (Cabinet Member decision 21/10/2010). £37,419.20 spent towards Ruislip High School.
EYL/106/200A	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	3,519.00	3,519.00	3,519.00	0.00	3,519.00	0.00	0.00	Funds received towards improvements to nearby educational facilities arising from the needs of the development. No time limit on spend. Funds allocated towards the provision of an additional form of entry and sixth form centre at Ruislip High school. (Cabinet Member decision 21/10/2010). Funds spent towards Ruislip High School.
EYL/107/201A	Hayes	360, Uxbridge Road, Hayes. 7517/APP/2007/1188	77,414.00	77,414.00	0.00	0.00	0.00	77,414.00	77,414.00	Funds received towards nursery places (£2,291), primary school places (£40,108), and secondary school places (£35,015) within a 3 mile radius of the development. Funds not spent by June 2016 must be returned.
EYL/108/202	Ickenham	179, Swakeleys Road, Ickenham. 52293/APP/2006/2360	8,037.00	8,037.00	0.00	0.00	0.00	8,037.00	8,037.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site. No time limit on spend.
EYL/109/206A	Yiewsley	111-117, High St, Yiewsley. 6948/APP/2007/1326	25,000.00	25,000.00	12,810.00	0.00	12,810.00	12,190.00	12,190.00	Funds received for primary and secondary education facilities within the London Borough of Hillingdon in order to meet increased demand as a result of the development. Funds to be spent within 5 years of receipt (August 2014). £12,810 allocated towards Abbotsfield School (Cabinet Member decision 14/10/2010). £12,810 spent towards Abbotsfield School.
EYL/110/205C	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	1,830,551.09	1,830,551.09	346,845.04	0.00	346,845.04	1,483,706.05	829,553.09	First and second instalments towards the cost of providing educational places in or improvements to nursery, primary or secondary schools in the North Secondary Planning Area. Nursery (£421,026.76), primary (£750,525.95) and secondary (£658,998.39). Funds to be spent within 7 years of receipt of the first contribution (September 2016). Secondary contribution (£658,998) allocated towards the provision of an additional form of entry and sixth form centre at Ruislip High school. (Cabinet Member decision 21/10/2010). £342,000 from the Nursery contribution allocated towards Deansfield Early Years Centre. (Cabinet Member decision 28/10/2010). £272,888.69 spent towards Ruislip High School. £73,956.25 spent towards Deansfield Early Years Centre.
EYL/111/207	Bunel	100-104, Hatlington Road, Uxbridge. 33663/APP/2007/3721	5,247.60	5,247.60	0.00	0.00	0.00	5,247.60	5,247.60	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits.
EYL/112/208	Northwood	110, Green Lane, Northwood 46543/APP/2005/2697	4,085.75	4,085.75	0.00	0.00	0.00	4,085.75	4,085.75	Funds received towards additional or improved education facilities in the Northwood area. No time limits.
EYL/113/211	Ickenham	1a, Woodstock Drive, Ickenham. 62754/APP/2009/200	8,953.00	8,953.00	0.00	0.00	0.00	8,953.00	8,953.00	Funds received towards additional or improved education facilities within a 3 mile radius if the site. No time limits.
EYL/114/212	West Drayton	22, The Green, West Drayton. 8144/APP/2009/2143	3,955.00	3,955.00	3,955.00	0.00	3,955.00	0.00	3,955.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits. Funds allocated and spent towards Laurel Lane Primary expansion (Cabinet Member decision 18/4/2011).
EYL/115/215B	Ruislip	5 to 11 Reservoir Road, Ruislip. 61134/APP/2006/260	22,087.13	22,087.13	0.00	0.00	0.00	22,087.13	22,087.13	Funds received towards the provision of education facilities within the Borough of Hillingdon. No time limits on spend.
EYL/116/210B	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49596/APP/2008/5561	270,000.00	270,000.00	0.00	0.00	0.00	270,000.00	270,000.00	Funds received as first instalment towards the provision of education facilities and places within a 2 mile radius of the development (details of parameters for spend are set out in the legal agreement). Funds to be spent within 5 years of receipt (March 2015). Second contribution of £135,000 received towards the same purpose. Funds to be spent by March 2017.
EYL/117/213	Northwood	1, Oakhurst, Northgate, Northwood. 30779/APP/2009/2036	4,441.00	4,441.00	0.00	0.00	0.00	4,441.00	4,441.00	Funds received towards additional or improved education facilities to accommodate primary and nursery places within a 3 mile radius of the development. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/ 3/11 256,399.34	TOTAL INCOME AS AT 31/12/10 256,399.34	TOTAL EXPENDITURE AS AT 31/ 3/11 0.00	TOTAL EXPENDITURE AS AT 31/12/10 0.00	2010 / 2011 EXPENDITURE To 31/ 3/11 0.00	BALANCE OF FUNDS AS AT 31/ 3/11 256,399.34	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/ 3/11 256,399.34	COMMENTS (as at mid May 2011)
EYL118/214B	Uxbridge	Hillingdon House Farm. 2543/APP/2009/870			0.00	0.00				Funds received as first instalment towards the cost of providing nursery (£59,351), primary (£102,085) and secondary (£75,970) school places within the London Borough of Hillingdon. First contribution to be spent before April 2014.
EYL119/216	Hillingdon	119 to 137 Charville Lane, Hayes. 38280/APP/2006/2501	56,316.00	56,316.00	0.00	0.00	0.00	56,316.00	56,316.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery primary and secondary child yield arising from the development. No time limits.
EYL120/217A	Harefield	34 High Street, Harefield. 259/APP/2009/2391	7,193.00	7,193.00	0.00	0.00	0.00	7,193.00	7,193.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site. No time limit on spend.
EYL121/221	Ruislip Manor	2, Windmill Hill, Ruislip. 35595/APP/2008/2951	6,438.00	6,438.00	0.00	0.00	0.00	6,438.00	6,438.00	Funds received towards the provision of additional nursery and primary school places in the vicinity of the site. No time limits.
EYL122/222	West Drayton	Land adjacent to 125, Mulberry Crescent, West Drayton. 66012/APP/2010/676	11,653.00	11,653.00	0.00	0.00	0.00	11,653.00	11,653.00	Funds received towards additional or improved educational facilities within a 3 mile radius of the site. No time limits.
EYL123/223	Botwell	Land rear of 182 Voltaire Way, Hayes. 66046/APP/2009/1095	11,760.00	11,760.00	0.00	0.00	0.00	11,760.00	11,760.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits.
EYL124/224	West Drayton	Land behind 65 Mulberry Crescent, West Drayton. 65172/APP/2009/696	17,400.00	17,400.00	0.00	0.00	0.00	17,400.00	17,400.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits.
EYL125/225	Yeadon	Land adjacent to 20, Norwood Gardens, Hayes. 65925/APP/2009/687	37,522.00	37,522.00	0.00	0.00	0.00	37,522.00	37,522.00	Funds received towards improvements to educational facilities in the vicinity of the site. No time limit on spend.
EYL126/226	Botwell	Site rear of 29-43 Sycamore Avenue, Hayes. 66048/APP/2009/1097	17,462.00	17,462.00	0.00	0.00	0.00	17,462.00	17,462.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site. No time limits.
EYL127/227	Barnhill	Land adjacent to 1-6 Devonshire Way, Hayes. 66009/APP/2010/32	20,955.00	20,955.00	0.00	0.00	0.00	20,955.00	20,955.00	Funds received towards improvements to education facilities in the vicinity of the site. No time limits.
EYL128/228	Barnhill	Adjacent to 19 & 20 Burns Close, Hayes. 66006/APP/2009/970	19,469.00	19,469.00	0.00	0.00	0.00	19,469.00	19,469.00	Funds received towards improvements to education facilities in the vicinity of the site. No time limits.
EYL129/229	Yiewsley	91 Pinewood & 52, Beechwood Avenue, Hillingdon. 66014/APP/2009/983	11,653.00	11,653.00	0.00	0.00	0.00	11,653.00	11,653.00	Funds received towards capacity enhancements and local education facilities in the Authority Area. No time limits.
EYL130/230	Pinkwell	Moston Close, Harlington. 66007/APP/2009/972	24,447.00	24,447.00	0.00	0.00	0.00	24,447.00	24,447.00	Funds received towards the cost of additional or improved education facilities within the Borough of Hillingdon.
EYL131/219B	Yeadon	Land rear of 1-6 Sydney Court, Perth Avenue, Hayes. 6593/APP/2010/883	41,020.00	41,020.00	0.00	0.00	0.00	41,020.00	41,020.00	Funds received towards the cost of providing education or educational improvements or facilities in the Authority Area. No time limits.
EYL132/232	Hillingdon	23, Sweetcroft Lane, Hillingdon. 8816/APP/2004/3045	42,280.88	42,280.88	0.00	0.00	0.00	42,280.88	42,280.88	Funds to be used towards the costs of providing additional primary school facilities (£22,573) & secondary school facilities (£19,707) relating to the development. Funds to be spent within 7 years of receipt (October 2017).
EYL133/233	Ickenham	6, Warren Road, Ickenham 65990/APP/2009/934	15,492.00	15,492.00	0.00	0.00	0.00	15,492.00	25,492.00	Funds received towards the provision of additional or improved education facilities within a 3 mile radius of the site to accommodate the nursery, primary & secondary school child yield arising from the development. No time limit on spend.
EYL134/234	Ruislip	125a, High Street, Ruislip. 2061/APP/2009/2175	5,054.00	5,054.00	0.00	0.00	0.00	5,054.00	5,054.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the primary and/or secondary school child yield arising from the development. No time limits.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2010 / 2011 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid May 2011)
EYL135/235	South Ruislip	325, Victoria Road, Ruislip 63602/APP/2009/2288	AS AT 31/3/11 12,896.00	AS AT 31/12/10 12,896.00	AS AT 31/3/11 0.00	AS AT 31/12/10 0.00	To 31/3/11 0.00	AS AT 31/3/11 12,896.00	AS AT 31/3/11 12,896.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the child yield arising from the development. No time limits.
EYL136/236	Harefield	Casa De Boa Vista, Belfry Avenue, Harefield, 64673/APP/2009/2180	16,216.00	0.00	0.00	0.00	0.00	16,216.00	16,216.00	Funds received towards additional/improved educational facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield arising from the development. No time limits.
EYL137/237B	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	426,346.97	0.00	0.00	0.00	0.00	426,346.97	426,346.97	Funds received towards the costs of providing primary education places to primary schools in Primary Area 3. Funds to be spent by February 2016.
EYL138/238C	West Ruislip	Former Mill Works, Bury Street, Ruislip, 6157/APP/2009/2069	251,296.34	0.00	0.00	0.00	0.00	251,296.34	251,296.34	Funds received as 50% of the education contribution towards the cost of providing nursery, primary and secondary facilities in the Borough (See legal agreement for details of funding split). Funds to be spent by February 2018.
EYL139/239B	Eastcote	Highgrove House, Eastcote Road, Ruislip, 10622/APP/2006/2294 & 10622/APP/2009/2504	64,920.00	0.00	0.00	0.00	0.00	64,920.00	64,920.00	Funds received towards the costs of providing educational improvements or facilities in the Borough. No time limits.
EYL140/209G	Yiewsley	Tesco, Trout Road, Yiewsley 60929/APP/2007/3744	107,367.71	0.00	0.00	0.00	0.00	107,367.71	107,367.71	Funds received as 50% of the education contribution towards the cost of providing secondary school places and improvement of existing facilities within a 3 mile radius of the site and primary school places and improvement of existing facilities within 2 miles of the site (see legal agreement for details of funding split). Funds to be spent within 5 years of the final instalment (yet to be received).
EYL141/240	Uxbridge North	92-96, Keth Park Road, Hillingdon. 43000/APP/2010/1779	73,067.00	0.00	0.00	0.00	0.00	73,067.00	73,067.00	Funds received towards the provision of additional or improved educational facilities within a 3 mile radius of the site to accommodate the child yield arising from the development. Funds to be spent within 5 years of receipt (March 2016).
		EDUCATION, YOUTH AND LEISURE SUB - TOTAL	8,803,227.87	7,864,013.85	3,378,307.47	1,955,722.75	1,422,584.72	5,424,920.40	2,971,325.58	
PORTFOLIO: FINANCE AND CORPORATE SERVICES										
		FINANCE & CORPORATE SERVICES SUB - TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PORTFOLIO: IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY										
PPR05/33	Heathrow Villages	Bluns Field Training Programme, Bath Road / 45486/G/98/2296	67,268.95	67,268.95	67,268.95	67,268.95	226.26	0.00	0.00	Hotel Training Centre, Uxbridge College - pilot scheme successful. Ongoing programme being delivered. No time limit. Hotel & Hospitality training at Thames Valley University ongoing. Final payments to be recorded by the end of the financial year. Remaining balance is interest accrued. Invoice for £988.89 paid April 08. Invoice paid £264.60.
PPR09/42	Townfield	Abbess Warehouse, Hayes / 43614B/96/110	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Employment training support associated with the Hayes Opportunity Centre. No time limit. Balance allocated for Hayes Partnership but not committed to a specific project. Officers looking into potential schemes. The Hayes Opportunity Centre did not materialise. A deed of variation required following agreement from owner before funds can be committed. A deed of variation is being sought with the view to allocating the funds to construction training. - Awaiting confirmation from developer. No time constraints.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
PPR34/140D	Pinkwell	MOD Records Office Stockley Road, Hayes 18398/APP/2004/2284	80,180.72	80,180.72	80,180.72	80,180.72	18,164.30	0.00	0.00	For construction training in the Borough. Unspent funds to be repaid including interest following 7 years of receipt (i.e. 14 October 2012). Partly allocated for construction training at Uxbridge College. Launched in January 2008. The remaining balance is allocated towards "Young Achievers in Construction" training programme for secondary school children. Spend towards Hillingdon construction work placement programme.
PPR36/163A	Heathrow Villages	Polar Park, Bath Road, Hamondsworth 2964/APP/2002/1436 & 1437	26,750.00	26,750.00	3,250.00	3,250.00	0.00	23,500.00	0.00	For local employment training initiatives in the vicinity of the property. There are no time constraints upon the expenditure of the monies. £3,250 spent towards a Brunel run training course at Hayes titled 'Business skills for self employed Women'. Second and final instalment (£13,500) received 21/10/08. Balance of £23,500 allocated towards the Council's Construction and Apprenticeship Training Programme. (Cabinet Member decision 27/10/2010)
PPR42/149C	Botwell	Hayes Goods Yard 10057/APP/2004/2396 & 2399	80,162.75	80,162.75	52,763.83	21,553.19	37,763.83	27,398.92	0.00	Funds received for Construction Training in relation to the development. Funds allocated to a Junior Construction programme running from April 2008 to Sept 09. The Learning Skills Council have confirmed their match funding. Balance of £28,939.20 earmarked to pump-prime Construction Workplace Co-ordinator post (further funding for this post from PPR43/189E £10K). Funds not spent by 1 August 2012 are to be repaid. Spend towards TfL Apprenticeship programme.
PPR47/26A (formerly PT/56/26A)	Botwell	Trident Site, Phase 3 Stockley Park - Hayes Hub/H50 & Botwell Common Road Zebra Crossing 37977/P/94/335	2,601,600.00	2,601,600.00	1,808,071.42	1,808,071.42	0.00	793,528.58	0.00	See Cabinet report 18 December 2003. Balance allocated to Hayes & Harrington Station improvements and associated interchange initiatives. Project on-hold due to design issues. Officers investigating alternative improvements to area around the station. No time limits.
PPR49/174C	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	200,000.00	200,000.00	109,100.00	101,519.23	37,100.00	90,900.00	0.00	Contribution towards the Local Labour Strategy, as defined in the agreement. No time limits. Second instalment £100,000 received 1/12/09. Balance allocated to the delivery of the Heathrow Local Labour Strategy as outlined in Allocation report. (Cabinet Member decision 27/10/2010) £14,000 spent towards accelerate 50% match funding to support long term unemployed into work. Further spend towards Local Labour Strategy.
PPR50/183	Heathrow Villages	Hamondsworth Detention Centre 8190/APP/2008/1050	39,375.00	39,375.00	0.00	0.00	0.00	39,375.00	0.00	Towards construction training initiatives in the Borough. No time limits. Funds allocated towards the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010)
PPR51/194F	Uxbridge	Frays Adult Education Centre, Harefield Road, Uxbridge 18752/APP/2006/1217	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received towards the cost of providing construction training in the Borough. No time limits. Funds allocated towards the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010).
PPR52/149G	Botwell	Former Hayes Goodyard site. 10057/APP/2005/2996&299	75,360.00	75,360.00	0.00	0.00	0.00	75,360.00	0.00	Funds received towards improvements to open space to the canal towpath opposite the site. Any remainder to be expended towards purchasing new equipment for the YMCA Youth Centre as necessitated as a result of the development. Funds not spent within 7 years (May 2016) to be returned.
PPR53/149H	Botwell	Former Hayes Goodyard site. 10057/APP/2005/2996&299	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	Funds received towards the maintenance and operation by the Council of the station approach cameras. Funds spent towards operation of station cameras 09/10.
PPR54/204B	Uxbridge	106, Oxford Road, Uxbridge. 28198/APP/2008/2339	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	Funds received towards street scene improvements within the vicinity of the site. Funds to be spent by July 2014
PPR55/206B	Yiewsley	111-117 High St, Yiewsley. 6948/APP/2007/1326	10,713.00	10,713.00	0.00	0.00	0.00	10,713.00	0.00	Funds received for the provision of economic development training and employment facilities within London Borough of Hillingdon. Funds to be spent by August 2014. Funds allocated to the Council's Construction Training and Apprenticeship Programme. (Cabinet Member decision 27/10/2010)

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2010 / 2011 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid May 2011)
PPR56/198D	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	AS AT 31/3/11 12,205.22	AS AT 31/12/10 12,205.22	AS AT 31/3/11 0.00	AS AT 31/12/10 0.00	To 31/3/11 0.00	AS AT 31/3/11 12,205.22	AS AT 31/3/11 12,205.22	Contribution towards the employment training initiatives promoted by the Council to encourage employment in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PPR57/238D	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	20,679.21	0.00	0.00	0.00	0.00	20,679.21	20,679.21	Contribution towards construction training initiatives within the Borough. Funds to be spent within 7 years of receipt (February 2018).
PPR58/239C	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	9,667.50	0.00	0.00	0.00	0.00	9,667.50	9,667.50	Contribution received towards construction training and the provision of a work place co-ordinator within the Borough. No time limits.
PPR59/209J	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00	Contribution received towards improvements of the public realm in Yiewsley and West Drayton Town Centres. Funds to be spent within 5 years of receipt (2016).
PPR60/209E	Yiewsley	Tesco, Trout Road Yiewsley. 60929/APP/2007/3744	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0.00	Contribution received for the purposes of providing additional CCTV facilities and/or additional safety measures within the vicinity of the site.. Funds to be spent within 5 years of receipt (March 2016).
		PERFORMANCE, PARTNERSHIPS & REGENERATION SUB - TOTAL	3,395,962.35	3,280,615.64	2,122,634.92	2,083,843.51	93,254.39	1,273,327.43	92,551.93	
PORTFOLIO: FINANCE PROPERTY & BUSINESS SERVICES										
E02/18	West Drayton	Old Mill House, Thorney Mill Road, West Drayton 41706C/91/1904	59,556.42	59,556.42	52,577.45	52,577.45	7,325.00	6,978.97	0.00	Revenue cost (12K) spent. The balance is required for the establishment and management of a nature reserve on nearby land. Works identified and now awaiting quotations from contractors. Officers have liaised with London Wildlife Trust and contractors with regards to planting of the works (access and conservation improvements) required to improve the nature reserve. Works have now been scheduled by the area officer. Spend towards tree and footpath works. Further spend towards maintenance works. There are no time constraints upon the expenditure of the funds.
E10/85 (see: PT/36)	Heathrow Villages	A4 Heathrow Corridor scheme - Match Funding for Heathrow Villages Chrysalis Projects	25,000.00	25,000.00	3,017.00	3,017.00	0.00	21,983.00	0.00	For Environmental Improvements on A4/M4 corridor. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E20/93. Trees are being scheduled for planting during the upcoming planting season. Officers chasing prices for other works. Spend reduced due to rectification of miscoding. No time constraints. A programme of works has been drawn up for this site. Formal allocation of funds to be sought.
E17/26D (see: PT/56 & PPR/18)	Botwell	Trident Site, Phase 3 Stockley Park - Lake Farm & Botwell Green Play Area 37977/P/94/335	1,323,400.00	1,323,400.00	1,187,301.83	1,187,301.83	0.00	136,098.17	0.00	Balance for Lake Farm. Friends of Lake Farm now agreed scope of works. Engineering Consultancy have been commissioned to commence works to enhancing slope of BMX track. Botwell Green Play area complete. See Cabinet report 18 December 2003. Spend due to engineering consultancy fees and drawings. Planning permission for skate park granted. Spend for consultancy fees preparing the tender document and CDM (Construction and demolition management preparation). No time limits.
E21/74C (see: PT/65, EYL40 & E20)	Uxbridge North	Land at Johnson's Yard - Uxbridge TC CCTV 53936/APP/2002/1357	5,389.15	5,389.15	5,180.57	5,180.57	0.00	208.58	0.00	Funds received for the Uxbridge Town Centre CCTV initiative. No time constraints. Improvement works completed April 2005. No additional works have been identified to date that would be in accordance with the terms of the legal agreement. Interest accrued.
E22/87B (see: PT/69)	Botwell	Land at West Drayton Depot Stockley Road West Drayton - Monitoring of Noise & Dust Emissions 2760/APP/2003/2816	5,622.02	5,622.02	4,841.41	4,841.41	4,486.96	780.61	0.00	Monitoring of Noise and Dust emissions. Interest accrued. Funds spent towards noise and dust emissions monitoring. Unspent funds at 4 May 2011 to be refunded.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
E/24/62 (See also PT/60 & PPR23)	Brunel	Land at Lyon Industrial Estate, High Rd, Cowley - Uxbridge Cowley Initiative (Employment Training, Air Quality & Highway Works) 51095/APP/2000/1004	14,368.39	14,368.39	12,331.47	12,331.47	0.00	2,036.92	0.00	Towards Uxbridge/Cowley Initiative. Allocated to Air Quality Action Plan projects. This is a portion of a £30k contribution to be applied towards all or some of 4 different project areas. £1K income transferred to PPR23. Interest accrued. No time constraints. Spend towards operation of air quality monitoring stations in the borough.
E/26/93 (Formerly PT/33)	Heathrow Villages	H.S.A Land, Bath Road 41687/S/98/16	12,396.46	12,396.46	8,441.07	8,441.07	0.00	3,955.39	0.00	Available for Environmental Improvements in Bath Rd area. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E/10/85. See update at E/10/85. Interest accrued. No time constraints. Spend towards tree planting.
E/28/71 (Formerly PT/40)	Botwell	Land at Hendrick Lovell, S.W of Dawley Road, Hayes 43554/C/92/787	12,692.00	12,692.00	267.81	267.81	0.00	12,424.19	0.00	Landscaping works (12.69K). Limited to specific area of land. Delays caused by land being in Stockley Park Consortium ownership. Green Spaces team is looking into the potential for a scheme within the parameters of the legal agreement. Site overgrown preventing planting trees in preferred location. The trees officer has suggested two locations on the site where they could be planted instead. Officers currently considering feasibility. No time constraints. Spend showing against wrong cost centre. To be transferred for next quarter.
E/32/01 (Formerly PT/43/01)	Townfield	Sainsbury Minet Site - Grapes Junction / 40601/H/91/1970	1,008,500.00	1,008,500.00	1,005,951.10	848,656.25	174,555.11	2,548.90	0.00	The balance has been included in s106 dated 10 May 2004 for Lombardy Retail Park, Coldharbour Lane for the Council to use the funds for the following specified improvements: (i) provision of CCTV coverage on the land (ii) provision of safety enhancements (iii) provision of environmental improvements to Uxbridge Rd (iv) provision of either CCTV within the wider area of the land, junction improvements at Springfield Road/Uxbridge Road, or installation of bollards and lighting along Springfield Road, or other similar schemes in the vicinity of the site to be agreed in writing by the developer. Sainsbury has given approval for a scheme in Lombardy Park. Playground works are complete. Spend towards design works to install lighting along main footpath. Unspent funds to be repaid by 12 January 2011. Scheme complete.
E/38/153B	Heathrow Villages	Polar Park, Bath Road, Hemondsworth 2964/APP/2002/1436 & 1437	10,000.00	10,000.00	7,764.09	0.00	7,764.09	2,235.91	0.00	Funds received towards Air Quality initiatives within the vicinity of the site. No time constraints. Funds allocated towards two monitoring stations in vicinity of the site. (Cabinet Member Decision 22/6/2010). £7,764.09 spent towards air quality monitoring.
E/42/140J	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 18339/APP/2004/2284	104,308.09	104,308.09	25,156.76	25,156.76	0.00	79,151.33	0.00	To be applied towards the provision and maintenance of open space and recreational facilities within the area of the site. £25,000 allocated to Bourne Park Playing Fields. Balance allocated to Pinkwell Park. Drainage works to the Bourne Park Playing Fields are now complete. Funds not spent including interest within 7 years of receipt (i.e. 3 January 2014) are to be repaid. A programme of works is being drawn up by the area officer, including path works and play equipment. £1,996 spend towards play equipment transferred to E/45 due to miscoding.
E/44/174B	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	25,000.00	25,000.00	23,928.55	23,928.55	21,216.55	1,071.45	0.00	Funds received towards the implementation and monitoring of the Council's Air Quality Action Plan. Funds not spent by 16 November 2015 are to be repaid. Spend towards operation of air quality monitoring stations in the borough. Funds allocated towards two monitoring stations in the vicinity of the site. (Cabinet Member Decision 22/6/2010).
E/45/155D	West Drayton	Former RAF - Porters Way, West Drayton 5107/APP/2005/2082	126,918.75	126,918.75	126,918.75	126,523.38	124,922.75	0.00	0.00	Funds received for sports/recreation facilities or upgrading existing facilities for older children/teenagers at Stockley Recreation Ground (Mulberry Parade) Funds not spent by 10 December 2010 are to be repaid. Plans for new play area are being drawn up. Spend towards the provision of new play area for older children. Scheme completed December 2010.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/3/11	BALANCE OF FUNDS AS AT 31/3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/3/11	COMMENTS (as at mid May 2011)
E/46/176B	Northwood	Former True Lovers' Knot Public House, Rickmansworth Road, Northwood 27717/APP/2007/1440	21,195.00	21,195.00	0.00	0.00	0.00	21,195.00	0.00	Funds received towards the costs of providing environmental improvements at "The Gravel Pits" within the vicinity of the development or other green space within the Borough. No time constraints. Area officer is drawing up a programme of works to be implemented at this site. Funds allocated towards scheme of improvements at The Gravel Pits. (Cabinet Member Decision 3/9/2010).
E/47/177B	Manor	41-55, Windmill Hill, Ruislip planning ref. 48283/APP/2006/2353	38,258.39	38,258.39	0.00	0.00	0.00	38,258.39	0.00	Funds received towards open green space and recreational open space within a 3 mile radius of the land. This sum includes approximately £8k for bins and benches and £30k for children's play space. Funds not spent within 5 years of receipt (24 December 2012) are to be refunded. Officers currently drawing up a programme of works for Warendor Park. Funds allocated towards a scheme of improvements at Warendor Park (Cabinet Member Decision 3/9/2010).
E/48/181A	West Ruislip	Bury Wharf, Bury Street Ruislip. Planning ref. 19033/APP/2007/3269	2,030.70	2,030.70	1,315.31	1,315.31	0.00	715.39	0.00	Funds received for an interpretation sign to be located in the nearby plot of land known as Murphy's field, more particularly described as Public Open Space to the south of the development site immediately adjoining Ducks Hill Road. Interest accrued must be applied to the above purpose. Funds not spent prior to 8 February 2013 are to be refunded. Project complete, awaiting invoices. Spend against revenue account, costs to be journalised to show for March quarter. Journal completed.
E/49/179B	Botwell	555-559 & r/o 51-553 Uxbridge Road, Hayes planning ref. 41390/APP/2006/1346	33,912.00	33,912.00	17,755.00	17,755.00	0.00	16,157.00	0.00	Funds received towards improvement to the open space facilities at Rosedale Park adjoining the land. No time limits. Spend towards improvements to Park Pavilion.
E/50/180B	Northwood Hills	16 Watford Rd and 36, Brookend Drive, Northwood planning ref. 62535/APP/2007/2726	20,253.00	20,253.00	0.00	0.00	0.00	20,253.00	0.00	Funds received towards the costs of providing local open space facilities at Firthwood Park within the vicinity of the development or other green spaces within the borough of Hillingdon. No time limits. Officers looking at programme of improvements for Firthwood Park. Funds allocated towards the provision of a new play area at Firthwood Park. (Cabinet Member Decision 3/9/2010).
E/51/186C	Yiewsley	92-104, High St., Yiewsley 59189/APP/2005/3476	60,616.20	60,616.20	38,061.21	38,061.21	13,160.00	22,554.99	0.00	Funds received towards open space improvements at Yiewsley Recreation Ground. Funds unspent at 20/04/2015 to be returned. Spend towards footpath works completed Dec. 09. Remaining funds to be spent towards play builder scheme. Completed June 2010.
E/52/190B	Uxbridge	Armstrong House & The Pavilions 43742/APP/2006/252	104,000.00	104,000.00	34,155.61	22,868.87	11,286.74	69,844.39	0.00	Funds received towards improvements to open space /recreation facilities at Fasnidge Park and/or cycle links to the park. Funds unspent as at 29/7/2015 must be returned. Funds allocated towards a scheme of improvements at Fasnidge Park (Cabinet Member decision 21/10/09). Spend towards improvements to bowling green. Further £11,286.74 spent towards provision of the Adzone.
E/53/192B	Uxbridge	126/127, Waterloo Road Uxbridge 2325/APP/2006/3452	20,913.64	20,913.64	11,271.70	11,271.70	11,271.70	9,641.94	0.00	Funds received towards provision of public open space in the locality of the site. Officers looking at a programme of improvements to Rockingham Recreation Ground. No time limits. Funds to be spent towards playbuilder scheme, due to commence spring 2010. Playbuilder scheme completed August 2010. Awaiting invoices.
E/54/194D	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge 18732/APP/2006/1217	44,509.05	44,509.05	41,536.22	41,536.22	0.00	2,972.83	0.00	Funds received towards the provision of open space facilities within the Borough of Hillingdon. No time limits. Funds allocated to Hillingdon Court Park (reconstruction of the bowling green). Cabinet Member decision 20/7/09. Scheme completed October 09, awaiting financial completion.
E/55/203	Townfield	Tarmac Site, Pump Lane Hayes. 19377/APP/2007/3089 & 2008/893	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	Funds received towards an air quality management study in the surrounding land (to be conducted only after the planning permission has been implemented). Funds allocated towards air quality study. (Cabinet Member Decision 22/6/2010).
E/56/200C	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,652.00	5,652.00	0.00	0.00	0.00	5,652.00	0.00	Funds received towards improvements to nearby open space facilities. No time limits for spend. Funds allocated towards improvements at Bessingby Park Complex. (Cabinet Member Decision 3/6/2010).

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CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 31/ 3/11	TOTAL INCOME AS AT 31/12/10	TOTAL EXPENDITURE AS AT 31/ 3/11	TOTAL EXPENDITURE AS AT 31/12/10	2010 / 2011 EXPENDITURE To 31/ 3/11	BALANCE OF FUNDS AS AT 31/ 3/11	BALANCE SPENDABLE NOT ALLOCATED AS AT 31/ 3/11	COMMENTS (as at mid May 2011)
H/3/155A *41	West Drayton	Fmr RAF West Drayton, Porters Way, West Drayton 5107/APP/2005/2082	149,904.56	149,904.56	76,404.56	76,404.56	0.00	73,500.00	0.00	Funds received as half of the contribution. To be used solely for the provision of general practitioner services within a 2 mile radius of the Site. The PCT has identified potential use of the funds to expand an existing GP surgery within walking distance of Porters Way. PCT to send details to allow a decision to be made as to whether allocation of these s106 funds is appropriate. Time limit on expenditure 3 years following receipt i.e. 05/12/2009. Second half of contribution received 9/12/08. Funds to be spent by Dec 2011. £76,404.56 (1st half of contribution), transferred to PCT to cover costs towards expansion of GP services in the local area.
H/4/140H *43	Pinkwell	MOD Records Office Stockley Road/Bourne Avenue, Hayes 18399/APP/2004/2284	53,495.95	53,495.95	0.00	0.00	0.00	53,495.95	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent including interest within 7 years of receipt (3 January 2014) are to be repaid. Funds allocated towards the expansion of HESA health Centre (Cabinet Member Decision 64/2011).
H/5/161C *44	West Drayton	Former Honeywell Site, Trout Road, West Drayton 335/APP/2002/2754	51,117.73	51,117.73	0.00	0.00	0.00	51,117.73	0.00	To be applied only towards the provision of new health care facilities within premises to be constructed at the corner of High Street and St Stephens Road, Yiewsley. The PCT is working on a project to re-house 3 GP practices in the Yiewsley High Street area to allow for additional GP services to be provided and capacity expanded. New community nursing services will also be available. PCT to send details to allow a decision to be made as to whether allocation of these s106 funds is appropriate. Unexpended funds after 7 years of receipt (7 March 2014) are to be refunded including interest.
H/6/170C *48	Botwell	11-21, Clayton Rd., Hayes 56840/APP/2004/630	30,527.21	30,527.21	0.00	0.00	0.00	30,527.21	0.00	To be applied towards the costs of providing primary health care facilities within the Borough. Funds not spent by 31 August 2012 are to be repaid Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 64/2011).
H/7/149D *50	Botwell	Hayes Goods Yard 10057/APP/2004/2996 & 2999	180,795.00	180,795.00	0.00	0.00	0.00	180,795.00	0.00	£2,953.08 received for primary health care facilities in the Borough as necessitated by the development. Unspent funds at 29 November 2014 are to be repaid. Further £156,801.92 received (Oct 08) towards same purpose. Unspent funds as at Oct 2015 are to be repaid. Further additional funds received (Jun 09) towards the same purpose (£21,040). Unspent funds as at Jun 2016 are to be repaid. Funds allocated towards the expansion of the HESA Health Centre (Cabinet Member Decision 46/2011).
H/8/186D *54	Yiewsley	92-105, High St., Yiewsley 59189/APP/2005/3476	15,549.05	15,549.05	0.00	0.00	0.00	15,549.05	0.00	Funds received towards the cost of providing additional primary health facilities in the Borough. Funds not spent by 20/04/2015 must be returned.
H/9/184C *55	West Ruislip	31-46, Pembroke Rd, Ruislip 59816/APP/2006/2896	21,675.10	21,675.10	0.00	0.00	0.00	21,675.10	0.00	Funds received towards primary health care facilities within a 3 mile radius of the development. Funds not spent by 01/07/2015 must be returned to the developer.
H/10/190D *56	Uxbridge	Armstrong House & The Pavilions. 43742/APP/2006/252	43,395.00	43,395.00	0.00	0.00	0.00	43,395.00	0.00	Funds received towards primary health care facilities in the borough. Funds not spent by 29/7/2015 are to be returned to the developer.
H/11/195B *57	Ruislip	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494	3,156.00	3,156.00	0.00	0.00	0.00	3,156.00	0.00	Funds received towards the provision of local health care facilities in the vicinity of the site. No time limits.
H/12/197B *58	Ruislip	Windmill Public House, Pembroke Road, Ruislip. 11924/APP/2006/2632	11,440.00	11,440.00	0.00	0.00	0.00	11,440.00	0.00	Funds received for the provision of health care facilities in the Uxbridge area. Funds to be spent within 5 years of receipt (Feb 2014).
H/13/194E *59	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge.	12,426.75	12,426.75	0.00	0.00	0.00	12,426.75	0.00	Funds received towards the provision of healthcare facilities in the Borough. No time limits.
H/14/206C *64	Yiewsley	111 to 117 High St, Yiewsley. 6948/APP/2007/1326.	10,651.50	10,651.50	0.00	0.00	0.00	10,651.50	0.00	Funds received towards the provision of health care facilities in the borough. Funds to be spent by 2014.
H/15/205F *65	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	184,653.23	184,653.23	0.00	0.00	0.00	184,653.23	0.00	Funds received towards the cost of providing primary healthcare facilities within the Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2010 / 2011 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid May 2011)
H/16/210C *68	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49986/APP/2008/3561	AS AT 31/3/11 49,759.00	AS AT 31/12/10 49,759.00	AS AT 31/3/11 0.00	AS AT 31/12/10 0.00	To 31/3/11 0.00	AS AT 31/3/11 49,759.00	AS AT 31/3/11 0.00	Funds received as the first instalment of the healthcare contribution towards the cost of providing additional facilities to meet increased patient numbers in the local area.
H/17/214C *69	Uxbridge	Hillingdon House Farm. 2543/APP/2005/670	74,276.46	74,276.46	0.00	0.00	0.00	74,276.46	0.00	Funds received as the first instalment (25% of total contribution) towards the provision of primary healthcare facilities in the Uxbridge area. First instalment to be spent within 7 years of receipt (April 2017). First instalment (£74,276.46) allocated towards Park Way Medical Centre (Cabinet Member Decision 6/4/2011).
H/18/219C *70	Yeading	Land rear of Sydney Court, Perth Avenue, Hayes. 6593/APP/2010/883	3,902.00	3,902.00	0.00	0.00	0.00	3,902.00	0.00	Funds received towards the cost of providing health facilities in the Authorities Area. No time limits.
H/19/231G *71	Ruislip	Former RAF Ruislip (Clenham Park), High Road, Clenham. 38402/APP/2007/1072	193,305.00	193,305.00	0.00	0.00	0.00	193,305.00	0.00	Funds received towards the costs of providing primary health care facilities within a 3 mile radius of the development. Funds to be spent within 7 years of receipt. (November 2017).
H/20/238F *72	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	15,409.79	0.00	0.00	0.00	0.00	15,409.79	0.00	Funds received as 50% of the health contribution towards providing health facilities in the Borough (see legal agreement for further details). First instalment to be spent by February 2018.
H/21/237D *73	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	22,455.88	0.00	0.00	0.00	0.00	22,455.88	0.00	Funds received towards the provision of primary health care facilities in the Uxbridge area. Funds to be spent by February 2016.
H/22/239E *74	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2494 & 10622/APP/2009/2504	7,363.00	0.00	0.00	0.00	0.00	7,363.00	0.00	Funds received towards the cost of providing health facilities in the Borough (see legal agreement for further details). No time limits.
H/23/209K *75	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	35,505.00	0.00	0.00	0.00	0.00	35,505.00	0.00	Contribution received towards the provision of local health service infrastructure in the Yiewsley, West Drayton, Cowley area. Funds to be spent by March 2016.
H/24/184A	West Ruislip	31-46 Pembroke Road, Ruislip 59816/APP/2006/2896	49,601.53	49,601.53	0.00	0.00	0.00	49,601.53	0.00	Funds have been earmarked towards the dining centre for Northwood and Ruislip elderly persons association. Funds not spent by 1/07/2015 to be returned. Funds transferred to Social Services, Health & Housing Portfolio from CSL/5/184A.
		SOCIAL SERVICES HEALTH & HOUSING SUB-TOTAL	1,529,268.34	1,448,534.67	376,404.56	376,404.56	60,000.00	1,152,863.78	0.00	
		SECTION 106 SUB - TOTAL	23,886,947.39	22,439,805.10	11,557,485.64	9,780,525.79	2,347,900.74	12,329,461.75	4,050,623.67	
		GRAND TOTAL ALL SCHEMES	26,212,306.53	24,759,852.22	12,490,782.56	10,695,327.65	2,538,789.16	13,721,523.97	4,050,623.67	

NOTES

The balance of funds remaining must be spent on works as set out in each individual agreement.

Bold and strike-through text indicates key changes since the Cabinet report for the previous quarter's figures.

Bold figures indicate changes in income and expenditure

Income figures for schemes within shaded cells indicate where funds are held in interest bearing accounts.

* Denotes funds the Council is unable to spend currently (totals £3,745,939.83)

"2: PT105 £361,797.30 is restricted to public transport serving London Heathrow and subject to approval from BAA and bus operators.

"14: PT27855 £166,027.95 is to be held as a returnable security deposit for the highway works (to be later refunded)

"16: PT27827 £596,112.72 is to be held as a returnable security deposit for the highway works (to be later refunded)

"18: PT27834 £194,910.65 includes a returnable security deposit for the highway works (to be later refunded) plus interest.

"19: PT141 £0.00 currently unpensable relating to an unimplemented planning permission. Funds returned

"20: PT27844 £20,938.04 includes a returnable security deposit for the highway works (to be later refunded) plus interest.

"22: PT27830 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded)

"23: PT27849 £65,884.55 includes a returnable security deposit for the highway works (to be later refunded) plus interest and funds for TIL costs.

"24: PT25 £37,425.09 reasonable period' for expenditure without owner's agreement has lapsed

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2010 / 2011 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid May 2011)
			AS AT 31/ 3/11	AS AT 31/12/10	AS AT 31/ 3/11	AS AT 31/12/10	To 31/ 3/11	AS AT 31/ 3/11	AS AT 31/ 3/11	
"28: PT24		£23,639.34 reasonable period' for spend has elapsed. Awaiting outcome of other works before considering whether to attempt negotiation of deed of variation.								
"32: PT27/46		£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).								
"33: PT118		£0.00 Funds transferred to highway cost centre, S106 scheme completed using other funds								
"38: PT188/140C		£751,694.05 funds have been received to provide a specific bus service through TIL therefore implementation is not within control of the Council.								
"40:H/1		£9,903.60 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"41:H/3		£73,500.00 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"43:H/4		£53,495.95 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"44:H/5		£51,117.73 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"46:PT188/140F		£73,774.40 there has not been any petitions for parking schemes in the area.								
"47:PT17/40E		£32,805.42 there has not been any petitions for parking schemes in the area.								
"48:H/6		£30,527.21 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"49:PT27/8/63		£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).								
"50:H/17/49D		£180,795.00 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"51:PT27/8/62/149A		£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).								
"52:PT27/8/65		£5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).								
"53:PT37/40B-C		£187,428.07 for highways improvements awaiting implementation of third phase of planning permission.								
"54:H/8/186D		£3,549.05 funds have been received to provide health care facilities in the borough therefore are for the Hillingdon PCT to spend.								
"55: H/8/184C		£21,675.10 funds have been received to provide health care facilities in the borough therefore are for the Hillingdon PCT to spend.								
"56:H/10/190D		£43,395.00 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"57:H/11/195B		£3,156.00 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"58:H/12/197B		£11,440.00 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"59:H/13/194E		£12,426.75 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"60:PT27/8/76		£5,000.00 is to be held as a returnable security deposit for highway works (to be later refunded)								
"61:PT110/198B		£14,240.00 is to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)								
"62:PT27/8/97		£23,000.00 held as security for the due and proper execution of the works.								
"63:PT112/205A		£20,000.00 is to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)								
"64: H14/206C		£10,651.50 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"65: H15/205F		£184,653.23 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"66: PT27/8/72		£18,000.00 funds received as a security deposit to ensure proper execution of works								
"67 PT114/209A		£25,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)								
"68 H16/210C		£49,759.00 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"69 H17/214C		£74,276.46 funds have been received to provide health care services in the borough therefore are for the Hillingdon PCT to spend.								
"70:H/18/219C		£3,902.00 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"71:H/19/231G		£193,305.00 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"72:H/20/238F		£15,409.79 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"73 H21/237D		£22,455.88 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"74 H22/239E		£7,363.00 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
"75 H23/209K		£35,505.00 funds have been received to provide Health Care services in the borough therefore are for the Hillingdon PCT to spend.								
		£3,745,939.83								

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government (Access to Information) Act 1985 as amended.

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